



Job Posting

Simulation Technician

Date Posted: 9/28/2021
End Date: Until Filled

Cisco College is accepting resume packages for the position of part-time **Simulation Technician**. This position is on the Abilene Campus and will report to the Director of Health Sciences.

A **complete** resume package includes a *completed and signed* Cisco College Application (located on the Employment Page of our website at www.cisco.edu), Curriculum Vitae (CV) or resume, Philosophy of Education, and unofficial copies of transcripts. *Please ensure all required documents are included with your submission as incomplete packages will be returned unprocessed.*

Complete resume packages may be submitted to the following address or email:

Laurie Kincannon
Director of Human Resources
Cisco College
101 College Heights
Cisco, Texas 76437
Office: 254-442-5121
humanresources@cisco.edu

Cisco College is an Equal Opportunity Employer

Cisco College

Job Description

Job Title: Simulation Technician
Reports to: Director of Health Sciences
Classification: Part-time (approximately 16 hours per week)

Job Summary

The Simulation Technician is responsible for maintaining all simulation equipment and assisting faculty with healthcare-related simulation delivery in an operations role.

The Simulation Technician is expected to accomplish assigned duties in an efficient, effective, and competent manner and will strive for improvement and excellence in all work performed. Additionally, this individual must demonstrate a commitment to the comprehensive role of the community college as described in the Cisco College mission statement. The Simulation Technician must cooperate and work harmoniously with college personnel and the public and must follow all college policies, rules, regulations, and guidelines related to this position.

Primary Duties

1. Demonstrates healthcare simulation operations expertise.
2. Assists in implementing and evaluating technologies required for simulation programs using industry standards and established best practice standards.
3. Interacts with the national simulation community to stay up-to-date on current best practices and upcoming technologies.
4. Develops familiarity with equipment and support technologies.
5. Identifies technical problems/errors and initiates corrective actions.
6. Collaborates with IT to ensure the proper functioning of equipment and network connectivity.
7. Manages records of equipment and maintenance.
8. Configures, sets up, and operates all simulation technology, including computerized manikins, related operating software, task trainers, healthcare equipment, and A/V equipment.
9. Manages the maintenance and operation of all simulation center equipment and arranges for repair when necessary.
10. Updates and performs preventative maintenance on equipment.
11. Provides logistical support for simulation activities, including setup, tear down, and cleaning.
12. Creates, applies, maintains, and cleans off moulage on patient simulators and people.
13. Maintains simulation center supplies, monitors stock levels, and orders supplies.
14. Participates as a collaborative member of the simulation center team.
15. Demonstrates independence and motivation, seeking out activities for professional growth.
16. Collaborates to support simulation program sustainability and growth (e.g., simulator purchase, technology services).
17. Performs other duties as required.

Minimum Qualifications

1. High school or equivalent
2. Strong initiative and ability to work independently
3. Good communication skills

4. Strong background in computer use
5. Experience in computer setup, troubleshooting, and maintenance
6. Strong analytical ability
7. Ability to learn new technologies quickly and easily

Preferred Qualifications

1. Associate's degree
2. Advanced IT skills, including software and hardware
3. Background in healthcare
4. Experience working in healthcare simulation education
5. CHSOS certification