



National Phlebotomy

Completed paperwork, payment, and packet are before the first day of class.

Cisco College

National Phlebotomy

****Selection is on a first come, first serve basis based on completion of all items on the checklist and full payment****

- ✓ **Students MUST complete the Cisco College Application.**
 - Go to: www.cisco.edu
 - Select APPLY in the upper right hand corner
 - Complete the online application
- ✓ **Complete Background check through: www.precheck.com/student**
****Student must pass a criminal background check before acceptance in this course.**
- ✓ **All students must have current health insurance at the time of registration.**
- ✓ **All students must have current immunization records at the time of registration.**
- ✓ **Required paperwork must be presented at the time of registration.**
- ✓ **Students will be required to take a 10-panel drug screen at Any Lab Test Now after all paperwork is turned in.**
- ✓ **Reminder:**
 - **Cost for the course: \$800 for the class. (includes book)**
 - **MUST be paid in full at the time of registration.**
- ✓ **Return applications and required documents to:**
Cisco College Team Workforce
Dr. Kam Zinsser, Dean of Workforce & Economic Development
Mychellya Shadle, Coordinator of Workforce & Economic Development

Cisco-Abilene Campus
717 East Industrial Blvd.
Abilene, Texas 79602

***no incomplete packets will be taken.**

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National Phlebotomy Technician Program

This is an 84-hour Phlebotomy Technician program includes the clinical time, prepares students to collect blood specimens from clients for the purpose of laboratory analysis. Skill development in the performance of a variety of blood collection methods using proper techniques and standard precautions. Includes vacuum collection devices, syringes, capillary skin puncture, butterfly needles and blood culture, and specimen collection on adults, children, and infants. Emphasis on infection prevention, patient identification, specimen labeling, quality assurance, specimen handling, processing, accessioning, professionalism, ethics, and medical terminology.

Licensure/Certification

Students who successfully complete this course will be eligible to take the certification exam on campus immediately after the course is completed.

Requirements

Students **MUST**:

- Complete enrollment packet.
 - Be at least 18 years of age
 - Have a high school diploma or GED
 - Provide proof of the following immunizations
 - Hepatitis B (3 series; takes up to 6 months to complete)
 - Tetanus/Diphtheria/Pertussis (TDap; within the last 10 years)
 - Mumps/Measles/Rubella (MMR; 2 series)
 - Varicella (2 doses; or proof that you have had the chicken pox)
 - Negative Tuberculosis Skin Test (within the last 12 months)
 - Annual Flu Vaccine
 - Meningococcal (all students under 22 years of age; within the last 5 years)
- Note: some immunizations can take up to 6 months to complete, so please plan ahead.
- Purchase uniform
 - Scrub top and bottom (royal or navy)
 - White shoes (leather; CANNOT be mesh or canvas)
 - Watch with a second hand
 - Have an original Social Security Card

- Have a government issued photo ID; name on ID must match name on Social Security Card.
- Read, write, speak and understand English
- Respect confidential nature of medical information.
- Reasonable level of manual dexterity and visual acuity.
- Pass a criminal background check (must be free of felony convictions/Class A Misdemeanor
- Must be able to get to clinical site when scheduled
- Respect confidential nature of medical information

Course: PLAB 1323 (84 hours)

Dates and Times: This program is 8 weeks long. The classes are held Monday, Tuesday, Thursday from 6:00 pm to 9:00 pm and two Wednesday evening TBA. Clinical hours will be scheduled with the instructor in addition to class hours.

Cost: The cost of this course is \$800 with additional cost for the background check, drug screen, scrubs, and shoes.

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CNA Refund Policy & Absence Policy

- **NO refund will be given on or after the first day of class.**
- **Absence Policy: No more than nine (9) classroom hours of absences are allowed during this course. If a student misses more than nine (9) classroom hours total, including excused, the instructor has the option of either dropping the student from the class or dropping the student's final grade by one (1) letter grade.**
- **A FULL refund will only be given if the college must cancel the class or the student provides written notification to the Cisco College Team Workforce 10 days prior to the start of the class.**



Phlebotomy Registration Form

717 East Industrial Blvd
Abilene, Texas 79602
(325) 794-4580

Please return to: Cisco College Team Workforce

Personal Information

Last Name:	First Name:	Middle Initial:	Preferred Name:	
Mailing Address:	City:	State:	Zip:	County:
Contact Number:	Email:			
Social Security Number:	Driver's License Number & State:	Gender	Birthday:	
Citizenship: <input type="radio"/> United States <input type="radio"/> Other _____	Ethnic Origin: <input type="radio"/> Caucasian/White <input type="radio"/> African American <input type="radio"/> Hispanic <input type="radio"/> Asian <input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Other			

Emergency Contact:

Name: _____

Relationship: _____

Phone: _____ Address: _____

Payment is due at the time of registration. Make checks payable to Cisco College. A 100% refund is given if the college must cancel the class.

Refund Policy: I understand that no refund will be made on or after the first day of class.

Student Signature: _____ Date: _____

Cisco College - CNA Check List

Application, documents, receipt of payment, and proof of immunizations must be in hand prior to acceptance. Incomplete packets will be returned to the applicant, and may delay enrollment in the programs. A spot is saved for the applicant when the application is complete and payment is paid in full to Cisco College Business Office.

Student Name: _____

Required Documents

Copy of Driver's License:	State/DL #/Expiration: _____
Copy of Social Security Card:	Social Security Number: _____
Receipt of Payment:	Date: _____

Required Immunizations

Hepatitis B (3 doses)	Dose 1: _____ Dose 2: _____ Dose 3: _____ Titer: _____
Tetanus/Diphtheria/ Pertussis (TDap; within the last 10 years)	Date: _____
Measles/Mumps/ Rubella (MMR; 2 doses)	Dose 1: _____ Dose 2: _____ Titer: _____
Varicella (Chicken Pox)	Dose 1: _____ Dose 2: _____ Proof of having Chicken Pox Date: _____ Titer: _____
Tuberculosis Skin Test (TB; within the last 12 months)	Test Date: _____ Date Read: _____ Negative/Positive If positive result from skin test; result from Chest X-ray: _____
Annual Flu Shot	Date: _____
Meningococcal (Meningitis; required if under 22 years of age)	Date: _____

