

Cisco College Board of Regents
Regular Board Meeting
October 9, 2023

The Cisco College Board of Regents met on Monday, October 9, 2023, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts, and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Kenneth Preston, Joe Jarvis, and Greg Cary. Regent Staci Wilks was absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; Ms. Heather McClure, Vice President of Instruction; and Ms. Audra Taylor, Vice President of Business Services and Chief Financial Officer. Sydni Rabb, Executive Assistant, was present.

Guests present at the meeting were Roger Tighe, Cisco College Chief of Police, and Dr. Linda Spetter, English Professor and Faculty Senate Representative.

Regent Jerry Conring offered the invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the Special Called Meeting of September 11, 2023, at 6:45 p.m., and the minutes of the regular meeting of September 11, 2023, at 7:00 p.m. There were none voiced and he declared the minutes of the Special Called and Regular Meeting approved as presented.

Vice President of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the months ending August 31, 2023 and September 30, 2023. Because of the fiscal year close-out procedures at the end of August, the report was not completed prior to the September meeting. For both statements, the first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2nd page. She reminded the board members that the figures are unaudited, but the auditor will be on campus next week to begin.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held September 11, 2023. A total of \$10,135.00 was received, this included \$175.00 for the Ike and Emma Watts Scholarship Fund, and Athletics/Programs were Cheer - \$3,960.00, Baseball - \$5,940.00, and Athletic Trainers - \$60.00.

Vice President of Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. He stated that their handout contains the enrollment numbers as of Friday, October 6th. There are currently 3,010 students enrolled in the Fall 2023 semester. There are currently 415 students enrolled in the 2nd 8-week Flex-Term, which begins on October 16th.

Moving to New Business, Vice President of Business Services and CFO, Audra Taylor, gave a Quarterly Investment Summary for the period ending August 31, 2023. The top sheet of the report indicates the College's investments; all other pages are broken out by individual fund. Cisco College's current investment strategy is to protect the College's investments and preserve liquidity. There were no new CD's added this quarter. Ms. Taylor stated that investments, according to the Public Investment Act, must be made with a financial institution whose home offices or main bank is located within the State of Texas. Cisco College's investment is currently at \$4.6 million.

Ms. Taylor continued and presented the Annual Investment Policy Review. She stated that The Public Funds Investment Act requires that the Board review our Investment Policy at least annually. Cisco College performs this task in October of each year. A copy of the College's Investment Policy was provided to the board members. During the last year, there have been no changes. Additionally, the following disclosures must be made annually: The College uses several outside advisors and/or brokers. A list of these is included in the investment policy. None of these advisors have authority to make decisions for the College without our approval. The College does not use soft dollar arrangements. The College is not associated with an independent endowment or foundation. Regent Ricky Whatley moved and Regent Joe Jarvis seconded to accept the Annual Investment Policy, as presented. Motion passed 7 – 0, with Regent Wilks absent.

President, Dr. Thad Anglin read a board Proclamation honoring Veterans of the Armed Services for their service to their communities and the nation and the appreciation, respect and gratitude of Cisco College, the administration, faculty and staff for their service. The Proclamation is to be visibly displayed at both the Abilene and Cisco campuses for an extended period before and beyond Veteran's Day. It will also be published in the local newspaper. Regent Rick Watts moved and Regent Ricky Whatley seconded to approve the Veteran's Day Proclamation, as presented. Motion passed 7 – 0, with Regent Wilks absent.

Dr. Anglin gave an ERP update to the board members. This included the following: Discovery Phase – purpose – understand the unique administrative software requirements for across all departments; and ERP vendor Demonstrations Meetings: October 25-26 – Ellucian (Colleague) and Jenzabar – November 1-2.

Dr. Anglin continued and gave a Maintenance and Operations Plan update. This includes, CNC space complete and CNC machines have been installed; Master planning (request for Bid proposals – in progress); windows replacement north side of Schaefer hall – in progress; and Stamey hall – entrance door replacement.

Remarks from Faculty Senate Representative Dr. Linda Spetter, introduced herself to the board and is glad to be representing the faculty this year. The Senate had their first meeting of the year on September 19th. A committee has been appointed to start planning the President's Outstanding Student Awards banquet for the coming spring. VP Staci Shupe will be in charge again, but she will be assisted by new English professor, Bethney Jacobs as well as the Art professor, Jodi Frizzell. We are seeking nominations for the Minnie Piper Professor award, with a campus deadline of Nov. 1. The final nomination package must be sent by Nov. 17. Jodi Frizzell was selected as the "Faculty Spotlight" person for the college website. Linda interviewed her and the story will do double-duty as a news feature story of the Eastland County Today newspaper.

President Dr. Anglin announced that there were no resignations or terminations announced. There was one retirement, Shirley Dove, Director of Enrollment Services and Registrar. Recommendations for full-time employment included Rebecca Barnett, VN Remediation Specialist; Brian Harriman, Accounts Payable Specialist; and Karisa Kinard, Custodian – Abilene Campus. There were no other personnel matters to be discussed. On a motion by Regent Conring and a second by Regent Jarvis, the board voted to accept the retirement and recommendations for full-time employment, as presented. Motion passed 7 – 0, with Regent Wilks absent.

Under Remarks by the President, Dr. Thad Anglin, reminded the board of the upcoming Veterans Day events that will be taking place at both the Cisco and Abilene Campuses. Sydni will send out reminders with more information and details.

The next board meeting is November 13, 2023.

President Kimbrough entertained a motion to adjourn. Regents Whatley and Preston obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:15 p.m.

Minutes presented and approved the 13 day of November, 2023, at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College