

Cisco College Board of Regents
Regular Board Meeting
October 11, 2021

The Cisco College Board of Regents met Monday, October 11, 2021, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts and Secretary Ricky Whatley. Regents present were Jerry Conring, Sharon Wilcoxon, Joe Jarvis and Greg Cary. Regents Matt Johnson and Staci Wilks were absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost and Vice President of Instruction; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydni Rabb, Executive Assistant, was present.

Guests present at the meeting included Roger Tighe, Cisco College Chief of Police and Kyndall Kaska, Faculty Senate Representative and Mathematics Professor.

Regent Greg Cary offered the invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the Special Called Meeting of September 13, 2021 at 6:45 p.m., and the minutes of the regular meeting of September 13, 2021 at 7:00 p.m. There were none voiced and he declared the minutes of the Special Called and Regular Meeting minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the months ending August 31, 2021 and September 30, 2021. Because of the fiscal year close-out procedures at the end of August, the report was not completed prior to the September meeting. For both statements, the first page shows *Cash/Investment* totals followed by the *Revenues* on the 2nd page. Overall, we have a surplus of \$1.6 million. She reminded the board members that the figures are unaudited, but the auditor will be on campus next week to begin.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held September 13, 2021. A total of \$16,924.77 was received, this included \$805.00 for Special Projects; \$8,802.77 for the Company/CC Partner Scholarships; and \$7,317.00 for the Athletic Program Donations.

Vice President of Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. He stated that their handout contains the enrollment numbers as of Friday, October 8th, for the 2nd 8-week flex term. There are currently 439 students enrolled. A few items mentioned, Fall 2nd 8-week flex-term begins Monday, October 18th; Fall 2nd 8-week flex-term numbers will be counted in the Spring 2022 enrollment numbers; and Spring 2022 registration is currently scheduled to open on November 10th.

Moving to New Business, CFO and Dean of Business Services, Audra Taylor, gave a Quarterly Investment Summary for the period ending August 31, 2021. The top sheet of the report indicates the College's investments; all other pages are broken out by individual fund. Cisco College's current investment strategy is to protect the College's investments and preserve liquidity. There were no new CD's added this quarter. Dean Taylor stated that investments, according to the Public Policy Investment Act, must be made with a financial institution whose

home offices or main bank is located within the State of Texas. Cisco College's investment is currently at \$3.4 million.

Ms. Taylor continued and presented the Annual Investment Policy Review. She stated that The Public Funds Investment Act requires that the Board review our Investment Policy at least annually. Cisco College performs this task in October of each year. A copy of the College's Investment Policy was provided to the board members. During the last year, the following sections had changes: 1) Investment Responsibilities – title change to "Director of Business Services"; 2) Authorized Investments – added "companies that boycott Israel" to the list of companies that Cisco College will not invest with. Additionally, the following disclosures must be made annually: The College uses several outside advisors and/or brokers. A list of these is included in the investment policy. None of these advisors have authority to make decisions for the College without our approval. The College does not use soft dollar arrangements. The College is not associated with an independent endowment or foundation. Regent Joe Jarvis moved and Regent Ricky Whatley seconded to accept the Annual Investment Policy, as presented. Motion passed 6 – 0, with Regents Johnson and Wilks absent.

After careful consideration and review of the proposals received, the Facilities Department would like to recommend that Cisco College award to Accurate Air Solutions, LLC of Abilene, Texas. This vendor presented the low offer of \$118,892.00 along with excellent references from similar contracts. It is also recommended we add a payment and performance bond to this project for an additional cost of approximately \$5,000.00. Cisco College will utilize HEERF funds for this project. With a motion by Regent Jarvis and second by Regent Wilcoxon, the board voted to accept the recommendation to award the project to Accurate Air Solutions, LLC of Abilene, Texas for the HVAC replacement, Abilene Campus – 2 units from the RFP #21-02, as presented. Motion passed 6 – 0, with Regents Johnson and Wilks absent.

After careful consideration and review of the proposals received, the Facilities Department would like to recommend that Cisco College award to Cary Services, of Abilene, Texas. This vendor presented the low offer of \$129,882.71 along with excellent references from similar contracts. It is also recommended we add a payment and performance bond to this project for an additional cost of approximately \$5,000.00. Cisco College will utilize HEERF funds for this project. With a motion by Regent Whatley and a second by Regent Watts, the board voted to accept the recommendation to award the project to Cary Services of Abilene, Texas for the HVAC replacement, Cisco Campus – President's Hall from the RFP #21-03, as presented. Motion passed 6 – 0, with Regents Johnson and Wilks absent.

Dr. Anglin gave an I.T. Update to the board. A few items discussed were asset management improvements; electronic I.T. inventory management system (asset tags, barcode scanning technology); improvements in service; ongoing improvements in technology: classrooms/labs and distance education (online courses); enhance delivery of courses and training with leading edge technology, equipment, quality online instruction and integration of technology in teaching and learning; and improvements in fire monitoring systems – Cisco Campus (President's and Bivins Hall). Dr. Murphy will be attending a meeting soon to give the board a report.

Dr. Anglin gave a Facilities Maintenance and Operations Plan update to the board. This included SUB renovation project – project/architectural design stage underway; campus building signs; Abilene Campus – HVAC replacement project (HEERF); President's Hall – replace HVAC units (HEERF); Memorial Hall art classroom – minor renovation – replace old window units with

mini-splint units and update tables/chairs (HEERF); and Cluck Hall – phased roof replacement and exterior window ledge repair. He will continue to keep the board updated.

President, Dr. Thad Anglin, reported that there was one retirement announced, Linda Webster, Switchboard Mailroom – Cisco Campus. There were no resignations or terminations. There were no recommendations for the employment of part-time personnel. There was one recommendation for full-time employment, Leigh Ann Williams, Library Technical Assistant II: Media Specialist – Abilene Campus. There were no other personnel matters and on a motion by Regent Jarvis and a second by Regent Wilcoxon, the board voted to accept the retirement and approve the recommendation for full-time employment, as presented. Motion passed 6 – 0, with Regents Johnson and Wilks absent.

Remarks from Faculty Senate Representative Kyndall Kaska, the first Faculty Senate meeting will be held next week. A few items on the agenda are, look at the QEP report, Dr. Murphy attending meeting to answer questions, and the faculty will voice their concerns regarding graduation. Ms. Kaska informed the board of the handout that was on the table. The handout list all the homecoming activities that will be taking place this week and invited the board to attend.

Under Remarks by the President, Dr. Thad Anglin, board members will need to be at the football field no later than 12:20 p.m., on Saturday for the Regent recognition before the game. Gary Morris will be attending and honored as the Cisco College distinguished Alumni. Kick-off is at 1:00 p.m., against NEO. He thanked everyone for coming early to tour the new greenhouse.

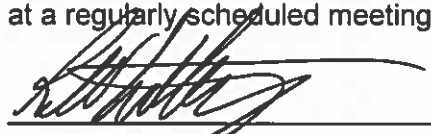
In Remarks by Board Members, asked about the Ag land and when the survey will be complete. Some had questions regarding the minerals on the land.

The next board meeting is November 8, 2021.

President Kimbrough entertained a motion to adjourn. Regents Wilcoxon and Watts obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:16 p.m.

Minutes presented and approved the 8 day of November, 2021, at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough
Board of Regents
Cisco College