

Cisco College Board of Regents
Regular Board Meeting
October 10, 2022

The Cisco College Board of Regents met Monday, October 10, 2022, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts, and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Kenneth Preston, Staci Wilks, and Greg Cary. Regent Joe Jarvis was absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; Ms. Heather Hicks, Vice President of Instruction; and Ms. Audra Taylor, Vice President of Business Services and Chief Financial Officer. Sydni Rabb, Executive Assistant, was present.

Guests present at the meeting included Sharon Anglin, spouse of Dr. Anglin; Linda Hanlon, Cisco College Security Officer; and Tracy Talley, Faculty Senate Representative and Respiratory Care Program Director.

Regent Jerry Conring offered the invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the Special Called Meeting of September 12, 2022 at 6:45 p.m., and the minutes of the regular meeting of September 12, 2022 at 7:00 p.m. There were none voiced and he declared the minutes of the Special Called and Regular Meeting minutes approved as presented.

Vice President of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the months ending August 31, 2022 and September 30, 2022. Because of the fiscal year close-out procedures at the end of August, the report was not completed prior to the September meeting. For both statements, the first page shows Cash/Investment totals followed by the Revenues on the 2nd page. Overall, we have a surplus of \$1.7 million. She reminded the board members that the figures are unaudited, but the auditor will be on campus next week to begin.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held September 12, 2022. A total of \$7,350.00 was received, this included \$1,000.00 from Alumni and Friends; \$275.00 for Special Projects; \$3,000.00 for Cheer and Belles; \$3,175.00 for Athletic Program Donations; and \$2,600.00 for the Rodeo Fund.

Vice President of Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. He state that their handout contains the enrollment numbers as of today. There are currently 2,888 students enrolled in the Fall 2022 Semester. There are currently 383 students enrolled in the 2nd 8-week Flex-Term, which begins on October 17th.

Moving to New Business, Vice President of Business Services and CFO, Audra Taylor, gave a Quarterly Investment Summary for the period ending August 31, 2022. The top sheet of the report indicates the College's investments; all other pages are broken out by individual fund. Cisco College's current investment strategy is to protect the College's investments and preserve liquidity. There were no new CD's added this quarter. Ms. Taylor stated that investments, according to the Public Investment Act, must be made with a financial institution whose home

offices or main bank is located within the State of Texas. Cisco College's investment is currently at \$4.1 million.

Ms. Taylor continued and presented the Annual Investment Policy Review. She stated that The Public Funds Investment Act requires that the Board review our Investment Policy at least annually. Cisco College performs this task in October of each year. A copy of the College's Investment Policy was provided to the board members. During the last year, the following sections had changes: 1) Investment Responsibilities – title change to “Vice President of Business Services”, 2) Authorized Brokers – removed “First Southwest Company” which the college no longer uses. Additionally, the following disclosures must be made annually: The College uses several outside advisors and/or brokers. A list of these is included in the investment policy. None of these advisors have authority to make decisions for the College without our approval. The College does not use soft dollar arrangements. The College is not associated with an independent endowment or foundation. Regent Jerry Conring moved and Regent Staci Wilks seconded to accept the Annual Investment Policy, as presented. Motion passed 7 – 0, with Regent Jarvis absent.

President, Dr. Thad Anglin read a board Proclamation honoring Veterans of the Armed Services for their service to their communities and the nation and the appreciation, respect and gratitude of Cisco College, the administration, faculty and staff for their service. The Proclamation is to be visibly displayed at both the Abilene and Cisco campuses for an extended period before and beyond Veteran's Day. Regent Rick Watts moved and Regent Kenneth Preston seconded to approve the Veteran's Day Proclamation, as presented. Motion passed 7 – 0, with Regent Joe Jarvis absent.

Next item on the agenda, Consider Accurate Air Solutions Proposal – HEERF. The board read over and reviewed the proposal in their packets. This is for the heater replacement in the Automotive Shop on the Abilene Campus. The project aligns with the College's Master Plan – updating aging HVAC systems. The overall project cost is \$48,961.00, and will be paid with HEERF funds. After a brief discussion, Regent Matt Johnson moved and Regent Greg Cary seconded to approve the Accurate Air Solutions Proposal – HEERF, as presented. Motion passed 7 – 0, with Regent Joe Jarvis absent.

Dr. Anglin gave a Maintenance and Operations Plan update. This includes, Building and Space Utilization Audit (in progress) – focus on improving space utilization and reducing energy costs; continue to address deferred maintenance (building exteriors, roof structures, HVAC, boilers, plumbing); classroom improvements – delay in project completion due in part to IT equipment supply chain issues – priority on completing classroom projects; prioritize campus safety and security; completed library landscaping project; and building exterior repairs – Schaefer Hall.

President Dr. Anglin announced that there were no resignations, retirements, or terminations announced. Recommendations for full-time employment included Johnny Portillo, Maintenance Manager – Abilene Campus; Willie Johnson Jr., Custodian – Abilene Campus; and Alisha Collinsworth, Executive Administrative Assistant to the Vice President of Instruction. There were no other personnel matters to be discussed. On a motion by Regent Rick Watts and a second by Regent Ricky Whatley, the board voted to accept the recommendations of full-time employment, as presented. Motion passed 7 – 0, with Regent Joe Jarvis absent.

Remarks from Faculty Senate Representative Tracy Talley, introduced herself to the board and is glad to be representing the faculty this year. Lots of exciting things happening at both

campuses. Faculty and staff have been volunteering at several community events. The President's Outstanding Student Award has been approved and they have begun working on that. We are still discussing graduation.

Under Remarks by the President, Dr. Thad Anglin, continue preparations for the Legislative Session; In partnership with Hendrick Health – provided testimony on the status of health care in rural Texas – Cisco College critical role; Homecoming – October 29th – Board of Regents recognition during pre-game; Kick-off is at 3:00 p.m. (arrive at the field around 2:30 p.m.); Crawford Theatre Play (*The Banishing*, October 23, 3:00 p.m.); and the next board meeting – November 14th.

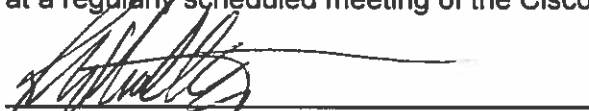
In Remarks by Board Members, asked how the hiring process is here at the college, how are new employees "vetted". Dr. Anglin explained the process and stated that a background check is done on all employees.

The next board meeting is November 14, 2022.


President Kimbrough entertained a motion to adjourn. Regents Whatley and Watts obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 7:55 p.m.

Minutes presented and approved the 14 day of November, 2022, at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College