

Cisco College Board of Regents
Regular Board Meeting
November 13, 2023

The Cisco College Board of Regents met on Monday, November 13, 2023, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts, and Secretary Ricky Whatley. Regents present were Jerry Conring, Staci Wilks, and Greg Cary. Regents Matt Johnson, Kenneth Preston, and Joe Jarvis were absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; Ms. Heather McClure, Vice President of Instruction; and Ms. Audra Taylor, Vice President of Business Services and Chief Financial Officer. Sydni Rabb, Executive Assistant, was present.

Guest present at the meeting was Roger Tighe, Cisco College Chief of Police.

Regent Greg Cary offered the invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of October 9, 2023. There were none voiced and he declared the minutes approved as presented.

Vice President of Business Services and CFO, Audra Taylor, presented the financial statements for the month ending October 31, 2023. The first page shows the Cash/Investment totals followed by the Revenues on the 2nd page. In summary, we have a surplus of \$4.6 million.

President, Dr. Anglin, gave the fundraising report since the last board meeting held October 9, 2023. A total of \$28,679.25 was received for Athletics/Programs: Football - \$7,687.10; Baseball - \$9,950.00; Volleyball - \$9,618.61; Athletic Trainers - \$103.54; and \$1,320.00 for Calculators.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. He stated that the handout contains the certified enrollment numbers for the Fall 2023 semester and compares them to previous years. The handout also shows enrollment numbers for the Spring 2024 semester and compares to years past. The Fall 2nd 8-week term and December mini term are counted in the Spring enrollment.

Dr. Anglin presented an update to the Regents on the Title V McMurry Cooperative Grant. Final request for Title V support was curated in May 2023 and ongoing during summer 2023, in which all funding requests for upcoming undergraduate research projects were granted.

Results/Outcomes: - Division of Science has created 7 new course offerings to students as a result of undergraduate research pedagogy. This includes 2 and 3 hour academic cooperatives in Biology and Chemistry, a 3 hour academic cooperative in Geology that directly serve undergraduate research. - The formation of the Environmental Science course, and the resurrection of Botany and Zoology. In addition, we plan to introduce a non-majors Chemistry II to complement the CHEM1406 coursework. - Students have presented posters and research at 10 various student research conferences and meetings since the beginning of our Title V partnership with McMurry. We are currently coordinating with McMurry Science faculty to host academic coursework or several Cisco College enrolled student researchers that are members of McMurry University research teams (and will eventually transfer to McM).

As required by law, a memo stating the training board members had received during the current calendar year was reviewed. All nine Regents had completed the *Annual State Cybersecurity Training for Elected Officials*, by June 13, 2023. As of November 13, 2023, all members of the Cisco College Board of Regents have successfully completed all mandatory training for public office.

Agenda Item C. Consider Revision's to Policy V – Regarding the Monthly Meeting Date/Time of the Board of Regents. Regent Rick Watts made a motion and Regent Greg Cary seconded, to table the decision on moving the monthly board meeting date/time to the December meeting. Motion passed 5 – 0, with Regents Johnson, Preston, and Jarvis absent.

Vice Presidents Dodson and McClure are recommending the addition of a full-time, tenure track Kinesiology professor who will focus on building and delivery of academic transfer kinesiology courses and fulfill department administration duties such as course scheduling, assessment of student learning, course evaluations, oversight of PT faculty, and coordination of full-time coaches' teaching schedules. Recent additions to the Academic Course Guide Manual (ACGM) including multiple sophomore-level exercise and sport science classes justify the need for a full-time professor without parallel coaching duties. The start date would be Spring 2024. On a motion made by Regent Whatley and a second by Regent Wilks, the board approved the addition of a full-time, tenure track Kinesiology professor, as presented. Motion passed with Regents Johnson, Preston, and Jarvis absent.

Mr. Rick Marks, Dean of Workforce Education and Economic Development, is requesting permission to purchase a late model refurbished forklift for the CTE program. Mr. Marks received three bids on forklifts that would meet our needs. The best price he received was on a total refurbished 2018 Toyota forklift with the lifting capacity of 5,000 lbs., which would meet our needs. The forklift would be used for delivery of ordered materials for purchasing, unloading pallets for the bookstore, and the unloading of equipment for CTE programs. The main use however is to load and unload very heavy 4x8 and 5x10 metal plates as well as 6"-10" schedule 10 and 80 pipe for the welding program of storage racks. The cost would be \$29,995. After a discussion, Regent Whatley moved and Regent Cary seconded to approve the purchase of the refurbished 2018 Toyota Forklift, as presented. Motion passed 5 – 0, with Regents Johnson, Preston, and Jarvis absent.

Cisco College uses Canvas as its Learning Management System (LMS) for online, hybrid, and web-enhanced in-person courses. Our current contract with Canvas expires in February 2024. It is requested that the College sign a five-year renewal agreement. Canvas has consistently proven to be a robust and user-friendly platform, offering features that enhance teaching and learning experiences. An intuitive interface allows faculty to organize content, assignments, and assessments efficiently. Its user-friendly design enables students to navigate seamlessly and engage with the course materials, peers, and instructors – all in one platform. Canvas is renowned for its reliability and security, ensuring the safety of academic data. Collectively, these features have positioned Canvas as the leading LMS platform. Staying with Canvas provides access to the latest advancements and features to elevate the quality of education the College provides to our students. Signing a multi-year contract assists the College and Distance Education Program with budget planning and allocating resources effectively. Staying with Canvas for another contract allows the College to remain committed to course quality. Retaining Canvas as our LMS for another five years aligns with our mission to provide a high-quality educational experience. It is also a pragmatic choice that will offer consistency for faculty, staff,

and students while we focus on learning a new ERP/SIS system. On a motion by Regent Cary and a second by Regent Conring, the board voted to approve the five-year contract renewal with Canvas LMS, as presented. Motion passed 5 – 0, with Regents Johnson, Preston, and Jarvis absent.

President Brad Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 8:05 p.m., on November 13, 2023, for the Discussion of Personnel Matters, as provided by Secs. 551.071 – 551.076 of the Texas Government Code, specifically 551.074.

At 8:14 p.m., the Board of Regents of Cisco College returned to Open Meeting on November 13, 2023. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

President, Dr. Thad Anglin, reported that there was one retirement announced since the last meeting, that of Patricia (Janie) Brixey, Professor of Biology. There were no resignations or terminations announced. Recommendations for full-time employment were Amy Allen, Assistant to the Director of Dual Credit; and Bonnie Cox, Respiratory Care Professor. There were no other personnel matters. On a motion by Regent Conring and a second by Regent Whatley, the board voted to accept the retirement and recommendations for full-time employment, as presented. Motion passed 5 – 0, with Regents Johnson, Preston, and Jarvis absent.

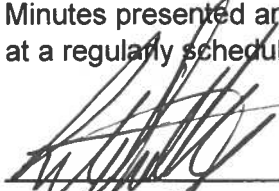
Under Remarks by the President, Dr. Thad Anglin, Big Country District FFA – Leadership Development event sponsored by the Cisco College Agriculture department was today. Over 400 FFA students and 25 advisors attended the event. Upcoming graduations: Thursday, November 16th – VR Automotive Training Graduation; and Thursday, December 7th – Nursing Graduation. Sydni will send out reminders with more information and the details.

The next board meeting is December 11, 2023.

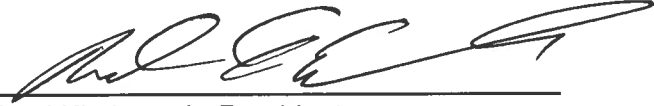
President Kimbrough entertained a motion to adjourn. Regents Conring and Watts obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:20 p.m.

Minutes presented and approved the 11 day of December, 2023, at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College