

Cisco College Board of Regents  
Regular Board Meeting  
May 10, 2021

The Cisco College Board of Regents met May 10, 2021, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough and Secretary Ricky Whatley. Regents present were Matt Johnson, Sharon Wilcoxon, Joe Jarvis, Staci Wilks and Rick Watts. Vice President Ronnie Ledbetter and Regent Jerry Conring were absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost and Vice President of Instruction; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydni Rabb, Executive Assistant, was present.

Guests present included Roger Tighe, Cisco College Chief of Police and David Trussell, Faculty Senate Representative and History/Government Professor.

Regent Matt Johnson offered an invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of April 12, 2021. There were none voiced and he declared the minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending April 30, 2021. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2<sup>nd</sup> page. Overall, we have a surplus of \$1.4 million.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held April 12, 2021. A total of \$410.00 was received, this included \$60.00 for Special Projects and \$350.00 for the Athletic Program Donations.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. As of today, there are 1,014 students enrolled for Summer I; 354 students enrolled in Summer II; and 373 students enrolled in the Fall 2021 semester.

It is recommended that Cisco College extend their current bookstore contract with Texas Book Company for an additional three years. According to the contract terms, we are allowed to extend the contract for an additional three years without going through a formal bid process. Cisco College conducted a Request for Proposal (RFP) in 2019 and selected Texas Book Company. The current contract which expires on May 19, 2021, would be extended until May 19, 2024. After a brief discussion, Regent Wilcoxon moved and Regent Wilks seconded, to approve Cisco College to extend their current bookstore contract with Texas Book Company, as presented. Motion passed 6 – 0, with Regents Ledbetter and Conring absent.

Dr. Anglin gave a Facilities Maintenance and Operations Plan Update to the board members. He discussed the Maintenance and Physical Plant Facilities Management Plan with them all. The plan establishes goals/strategies for optimizing project planning and outlines daily maintenance procedures. The plan also ensures funding is allocated appropriately to support institutional priorities. A copy of the plan will be sent via email to the members. The challenges in Maintenance and Operations include reductions in M&O budgets prior to 2016; reductions in M&O budgets/deferred maintenance; expenses have outpaced revenue growth and M&O

budget; transition from run to failure model to proactive maintenance (challenging); construction and material costs at an all-time high; staffing shortages and lack of available skilled workers; and aging facilities. The priorities in Maintenance and Operations include phase in projects – campus safety, improvements in the student learning environment, and improvements to residential space; improvements in building efficiency – saving on energy costs (lighting, HVAC, boilers, water heaters, windows, exterior doors, etc.); and improving the exterior appearance/aesthetics of buildings and the grounds. Dr. Anglin informed the members of the current project that is taking place, repairing the west exterior wall on Schaefer Hall. He will keep the board updated.

In order to accommodate social distancing and proper sanitation, it is my recommendation to use KI Furniture to replace the lobby furniture in all the Cisco buildings and at the Abilene Campus. KI Furniture has a fabric that can withstand 500,000 double wipes and we can use a variety of disinfecting cleaners, including bleach. KI Furniture is an approved State of Texas vendor, they are a BuyBoard vendor, and they are the choice of most Texas Community Colleges and Universities. This project will cost approximately \$128,000. The Abilene Campus will cost approximately \$84,000, which includes all public seating lobbies and the two large corral areas. The Cisco Campus will cost approximately \$44,000, which includes public seating lobbies of all the administrative and student services buildings. We received an additional quote to replace the 98 seats in the Science Lecture Hall for approximately \$33,000. This will be fully funded by the CARES/CRRSAA funds and will not affect the college's budget. With a motion by Regent Watts and a second by Regent Johnson, the board voted to approve the furniture purchases for the Abilene Campus, Cisco Campus, and to replace the 98 seats in the Science Lecture Hall, as presented. Motion passed 6 – 0, with Regents Ledbetter and Conring absent.

Ms. Jennifer Mazey, professor of Surgical Technology, has applied for tenure this year. She has been with the college since 2015, and she has trained and graduated a significant number of surgical assistants now working in our local medical community. She has continued to upgrade our classroom on campus by adding more state-of-the art technology to ensure that we are teaching current practices. In addition, she stays current in her field by completing continuing education units and attends Surgical Technology Educators conferences each year. She is currently working toward a degree at Western Governors University and has completed certification in sterile processing. Ms. Mazey participates in clinical training in Abilene and Brownwood hospitals where she continues to stay up-to-date in her skills. It is recommended that she be awarded tenure this year. The criteria for a recommendation of tenure depend upon the nature, mission, and goals of Cisco College. Criteria for tenure relate to the Cisco College's three traditional and often interrelated missions: 1) Teaching Excellence 2) Service/outreach, and 3) Scholarship/creative activities/curriculum/program development. Tenure at Cisco College offers a level of job assurance in that, in the event of non-renewal of a faculty contract, the tenured professor is given long-term notice (one-year) of such non-renewal. Regents Johnson and Watts moved and seconded, respectively, to award tenure to Ms. Jennifer Mazey, as recommended. Motion passed 6 – 0, with Regents Ledbetter and Conring absent.

After careful consideration and evaluation for the 2 HVAC units at the Abilene Campus. It is recommended we award the project to West Techs Chill Water Specialists of Abilene. The RFP#21-01 was publicly announced in various local newspapers, and it was listed on the Buy Board cooperative network. We received 4 submissions and they were scored according to the RFP criteria. West Techs will provide product installation and local support for this project. They

have provided excellent service for our current HVAC in the past and have the familiarity of the campus. We feel they offer the best value for Cisco College at a cost of \$155,930. This will be fully funded by the CARES/CRRSAA. With a motion by Regent Wilcoxon and a second by Regent Jarvis, the board voted to accept the recommendation to award the project to West Techs Chill Water Specialists of Abilene for the 2 HVAC units at the Abilene Campus, as presented. Motion passed 6 – 0, with Regents Ledbetter and Conring absent.

Moving to the next item of business, President Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 7:52 p.m., on May 10, 2021, for the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551-074.

At 8:54 p.m., the Board of Regents of Cisco College returned to Open Meeting on May 10, 2021. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

President, Dr. Thad Anglin, announced there were several resignations, Morgan Hartman, Multimedia Specialist; Jasmine Lopez, Assistant Women's Basketball Coach/Recruiting Coordinator; Shawna Sanzo, English Professor; and Jacob Clark, Head Athletic Trainer. There was one retirement announced, Alwyn Clausen, Economics Professor. There were no terminations or recommendations for part-time employment. There was one recommendation for full-time employment, Sarah Orsini, Academic Counselor. There were no other personnel matters. On a motion by Regent Johnson and a second by Regent Watts, the board voted to accept the resignations, retirement, and recommendation for full-time employment, as presented. Motion passed 6 – 0, with Regents Ledbetter and Conring absent.

For Agenda Item I, Consider Administration Contract Recommendations for 2021-22, Regent Whatley moved and Regent Johnson seconded to approve the administration contract renewals. Motion passed 6 – 0, with Regents Ledbetter and Conring absent.

For Agenda Item J, Consider Faculty Contract Recommendations for 2021-22, Regent Whatley moved and Regent Johnson seconded to approve the faculty contract renewals, as presented. Motion passed 6 – 0, with Regents Ledbetter and Conring absent.

For Agenda Item K, Consider President's Contract, Regent Wilcoxon moved and Regent Wilks seconded, to add another year to President Dr. Thad Anglin's three year rolling contract. Motion passed 6 – 0, with Regents Ledbetter and Conring absent.

Remarks from the Faculty Senate Representative, David Trussell, we had finals last week and grades have been turned in today. The elections are done and senators have been set in place, Kyndall Kaska – President, and Tracy Talley – Vice President, for academic year 2021-2022. He appreciates being here and being able to serve as the Representative for this academic year.

Under Remarks by the President, Dr. Thad Anglin, a few items discussed are the Baseball Regional Playoffs – Friday, May 14<sup>th</sup> at Howard College; Football 6 – 0 – position for National Playoff; Distinguished College Partnership (DCP) Program; and Cisco College and Tarleton State University transfer partnership.

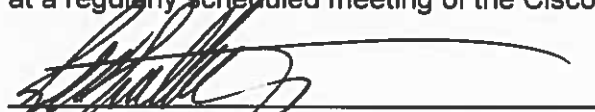
There were no Remarks from Board Members.

The next board meeting is June 14, 2021.

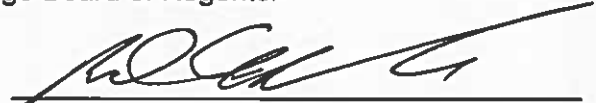
President Kimbrough entertained a motion to adjourn. Regents Jarvis and Watts obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 9:00 p.m.

Minutes presented and approved the 14 day of June, 2021,  
at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary  
Board of Regents  
Cisco College



Brad Kimbrough, President  
Board of Regents  
Cisco College