

Cisco College Board of Regents  
Regular Board Meeting  
March 20, 2023

The Cisco College Board of Regents met Monday, March 20, 2023, in the Board Room of the Regents' house on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring and Greg Cary. Regents Joe Jarvis, Staci Wilks and Kenneth Preston were absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President of Student Services and Athletic Director; Audra Taylor, Vice President of Business Services and Chief Financial Officer; and Heather Hicks, Vice President of Instruction. Sydni Rabb, Executive Assistant, was present.

Guests present at the meeting included Roger Tighe, Cisco College Chief of Police; Dr. Linda Spetter, Faculty Senate Representative and English Professor; and Debbie Baker, Cisco Citizen.

Regent Greg Cary offered an invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of February 13, 2023. There were none voiced and he declared the minutes approved as presented.

Board President Brad Kimbrough introduced citizen, Debbie Baker, to the board. Ms. Baker started her presentation off with thanking the board and administration for giving her time to speak. She is concerned about the future of the Wrangler Belles program here at the college and does not want to see it end. She would like to see the Belles be involved in more parades, events, and taking trips. Ms. Baker requested to be on the April Board Meeting Agenda to complete her presentation to the board.

Vice President of Business Services and CFO, Audra Taylor, presented the financial statements for the month ending February 28, 2023. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2<sup>nd</sup> page. Overall, we have a surplus of \$1.5 million.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held February 13, 2023. A total of \$5,050.00 was received, this included \$1,000.00 from Alumni and Friends for the Margaret Arnold Nursing Scholarship; Athletics/Programs: \$1,000.00 – Art; \$400.00 – Softball; \$450.00 – Baseball; \$2,000.00 – Rodeo; and \$200.00 – Cosmetology.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. The handout shows the enrollment snapshot of Spring 2023 and compares to previous Spring semesters. There are currently 2,725 students enrolled in the Spring 2023 semester. The 2<sup>nd</sup> 8-week flex term began on March 6<sup>th</sup>, there are currently 380 students enrolled. The Spring 2<sup>nd</sup> 8-week flex term numbers will be counted in Summer I 2023 for State reporting purposes.

Dr. Anglin presented an update to the Regents on the Title V McMurry Cooperative Grant. Preparation for Year 5 of the Grant Coop. with McMurry University (final year); Research Teams – enhance STEM programs and improve opportunities for students; CURES (Course-based Undergraduate Research Experiences) – recent pedagogical practice that incorporates hands-

on research at the undergraduate level into courses. This is a direct outcome of the Title V research team program and somewhat rare for a 2 year college; Creation of additional courses and programs – (Environmental Science, Zoology, and Botany) We must continue developing new and innovative courses/programs; Improvements in Science facilities (Cisco and Abilene campuses); and Stamey Hall – room 16 – removal of old equipment, installation of glass boards, and purchase of new equipment.

Dr. Anglin gave a HEERF/CARES Grant update to the board. Focus/Priorities: 1) Leverage funds to improve the college's technological infrastructure; 2) Upgrade technology in all classrooms/labs (Cisco and Abilene); 3) Maintain focus on cyber security (upgrade virus detection software); 4) HVAC upgrades – improve operation efficiency, and lower costs (Cisco and Abilene campuses); and 5) Transportation for student programs (improve safety and mitigate costly litigation). Ms. Taylor will apply in April for an extension for another year. Dr. Anglin will continue to keep the board updated.

After careful consideration of peer institutional tuition and fee data along with an analysis of enrollment trends, the Executive Council is proposing two options for a tuition and fee increase starting Fall 2023. After review and discussion on both options presented, the board decided to go with Option 2. Regent Matt Johnson moved and Regent Greg Cary seconded to approve *Option 2: Increase tuition by \$15 per semester credit hour for Cisco, Abilene, and Online Students. This would be an increase of 9.7% for Cisco students and 8.5% for Abilene and Online students. The revenue generated will allow us to increase our budget by \$200,000. Raises are a possibility with this option. Dual Credit tuition will remain the same.* Motion passed 5 – 0, with Regents Preston, Jarvis and Wilks absent.

Based on the recommendations of the Director of Health Sciences, Health Science Program Directors, and approval of the faculty-based curriculum committee, we are proposing the following program fees. The increase will ensure sufficient program laboratory equipment, academic resources, and support instruction costs for each program. The Director of Health Sciences worked with program directors to identify an appropriate fee increase to secure quality instruction and laboratories. Fees are utilized to: support salaries; upkeep the simulation lab amid the highly successful implementation of interprofessional education (students from all programs participate in lab simulation practicing their roles within the healthcare team); implement testing software for all programs supporting data-driven assessment of student learning available in real-time; and increase program supply budgets to account for rising cost of supplies and updated curriculum. The programs' fee requests were reviewed and approved by the Curriculum Committee in February. If approved, fee increases will be effective in Summer 2023 for the next incoming program cohorts. The program and proposed program fees are as follows: Associate Degree Nursing (LVN to RN) - \$2,645.00 (\$580.00 increase); LVN - \$2,570.00 (\$755.00 increase); Respiratory Therapy AAS - \$3,207.00 (\$2,067.00 increase); Surgical Technology AAS - \$1,487.00 (\$950.00 increase); Pharmacy Tech Level I Certificate - \$1,015.00 (\$850.00 increase). With these fee increases, Cisco College will remain less expensive than approximately 50% of peer institutions. Regent Jerry Conring moved and Regent Ricky Whatley seconded, to approve the proposed Health Sciences Program fee increases, as presented. Motion passed 5 – 0, with Regents Preston, Jarvis and Wilks absent.

Cisco College uses a company, InstaChek, to collect funds for checks returned due to insufficient funds. This company is changing to MasterCheck. Instead of changing to this company, the Business Office would like to process the collections in-house and charge the

student a \$30.00 processing fee. The average number of checks returned per year is five. It is recommended to add a \$30.00 returned check fee. Regent Jerry Conring moved and Regent Ricky Whatley seconded, to approve to add a \$30.00 returned check fee, as presented. Motion passed 5 – 0, with Regents Preston, Jarvis and Wilks absent.

After careful consideration of room and board rates at peer institutions, the Executive Council is recommending that the college increase room rates for dorm students by \$50 per semester. In addition, we are recommending an increase in the board rate by \$50 per semester. This will change the room rates from \$650/\$750 to \$700/\$800 per semester and the board rate from \$1300 to \$1350 per semester. As the Consumer Price Index (CPI) continues to increase, this will offset expected price increase from Great Western Dining. Regent Jerry Conring moved and Regent Rick Watts seconded, to accept the increase to room and board fee's for the Fall 2023 semester, as presented. Motion passed 5 – 0, with Regents Preston, Jarvis and Wilks absent.

Next item on the agenda, Consider Mechatronics Equipment Purchase for Industrial Technology (HEERF approved purchase). Rick Marks, Dean of Workforce and Economic Development, is requesting the purchase of an Amatrol Mechatronics Trainer. With this trainer we will be able to train the following skills: PLC's (programmable logic control), automated assembly line sequencing, inventory control, process automation, quality control inspection of parts, sorting and distribution, and on demand ordering. We will be able to expand our skill sets and quality of students trained for the workforce using this trainer. HEERF/CARES Priority – improving instructional programs (technology and lab equipment). Goal – to improve the student learning experience by providing state of the art training equipment. Regent Rick Watts moved and Regent Greg Cary seconded, to approve the purchase of the Amatrol Mechatronics Trainer, as presented. Motion passed 5 – 0, with Regents Preston, Jarvis and Wilks absent.

It is recommended to sale a property that is located on 13<sup>th</sup> Street and Humble Avenue in Cisco, TX. It is 0.151 acres and the college has no known future property interest for said lot. A citizen has shown interest in purchasing the property. Regent Rick Watts moved and Regent Ricky Whatley seconded, to approve the sale of Lot 12, Subdivision 2 of Block 120, City of Cisco, Eastland County, Texas (having an address of 13<sup>th</sup> and Humble Avenue, Cisco, Texas 76437) (Tax Parcel ID 4931), as presented. Motion passed 5 – 0, with Regents Preston, Jarvis and Wilks absent.

Agenda Item G. Consider Approval of Bus Purchase, has been tabled until the April board meeting.

The committee for Athletic Insurance met with Chris Nixon from Dissinger Reed. Cisco College has the opportunity to provide an Accident Insurance policy to all students who attend at least one face-to-face course on the Cisco or Abilene campuses. This policy would give all of our students \$3,000.00 of annual accident coverage for the cost of \$60 per year. This coverage holds a \$0 deductible and the students can use it for injuries sustained both on and off campus. A benefit to this policy is the insurance that we carry for our athletes will now have a \$3000 deductible, which is covered by this policy. This will reduce the cost of the athletic insurance by almost half. Currently we budget \$145,000. The new premium would be approximately \$77,000. The committee is recommending that Cisco College provide this coverage for all students attending at least one face-to-face course and charge \$30 per semester (Fall and Spring only). Regent Jerry Conring moved and Regent Ricky Whatley seconded, the approval to provide Campus Wide Accident Insurance coverage for all students attending at least one face-to-face

course and charge \$30 per semester (Fall and Spring only), as presented. Motion passed 5 – 0, with Regent Preston, Jarvis and Wilks absent.

Dr. Anglin gave a Facilities and Maintenance Operations Plan update to the board members. This included gym floor installation – scheduled; bathroom renovation – Crawford Theatre; Memorial Hall – new roof – scheduled to begin next month; Vocational Tech. building (Cisco) room renovation (multi-purpose space – high tech. classroom and campus/community meeting space); and preparation of campus grounds and athletic fields.

Remarks from Faculty Senate Representative Dr. Linda Spetter, introduced herself to the board and is glad to be representing the faculty this year. There have been dates set for the President's Outstanding Student Award luncheons for the end of April.

Moving to the next item of business, President Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 8:44 p.m., on March 20, 2023, for the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551-074.

At 9:28 p.m., the Board of Regents of Cisco College returned to Open Meeting on March 20, 2023. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

President, Dr. Thad Anglin, announced there were a few resignations announced since the last meeting, they include John O'Mera, Head Football Coach and Gabriel Briseno, Switchboard/Operator. Recommendations for full-time employment included Stephen Lee, Head Football Coach, and Charles Rizzio, Defensive Coordinator. There were no other personnel matters to be discussed. On a motion by Regent Ricky Whatley and a second by Regent Jerry Conring, the board voted to accept the resignations and recommendations for full-time employment, as presented. Motion passed 5 – 0, with Regents Preston, Jarvis and Wilks absent.


Under Remarks by the President, Dr. Thad Anglin, we will be hosting the Cisco College FFA CDE Contest again this year. It will take place tomorrow and are expecting around 1500-2000 students.


The next board meeting is April 10, 2023.

President Kimbrough entertained a motion to adjourn. Regents Whatley and Cary obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 9:39 p.m.

Minutes presented and approved the 10 day of April, 2023, at a regularly scheduled meeting of the Cisco College Board of Regents.

  
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Ricky Whatley, Secretary  
Board of Regents  
Cisco College

  
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Brad Kimbrough, President  
Board of Regents  
Cisco College