The Cisco College Board of Regents met Monday, March 14, 2022, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts and Secretary Ricky Whatley. Regents present were Matt Johnson, Staci Wilks and Greg Cary. Regents Jerry Conring, Joe Jarvis and Sharon Wilcoxen were absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President of Student Services and Athletic Director; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Dr. Carol Dupree, Provost and Vice President of Instruction, was absent. Renee Batteas, recording secretary, was present.

Guests present at the meeting included Roger Tighe, Cisco College Chief of Police and Kyndall Kaska, Faculty Senate Representative and Mathematics Professor.

Regent Matt Johnson offered an invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of February 14, 2022. There were none voiced and he declared the minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending February 28, 2022. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2nd page. Overall, we have a surplus of $1.7 million.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held February 14, 2022. A total of $22,308.00 was received, this included $510.00 for Special Projects; $5,798.00 for the Company/CC Partner Scholarships; $15,000.00 for Athletic Program Donations; and $1,000.00 for the Rodeo Fund.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. The handout shows the enrollment snapshot of Spring 2022 and compares to previous Spring semesters. There are currently 2,868 students enrolled in the Spring 2022 semester. The 2nd 8-week flex term began on Monday, March 7th, there are currently 369 students enrolled.

Dr. Anglin presented an update to the Regents on the Title V McMurry Cooperative Grant. We are currently in Year #4 of the program. Science, Technology, Engineering, and Mathematics (STEM) Focus; Budget Year 4 - $100,000; Budget Year 5 - $119,967; Projects year 4 – greenhouse-Abilene Campus and Science classroom equipment; Projects year 5 – Room 16 Stamey Hall renovation to 100% usable teaching space; and outdoor learning spaces including raised planting beds.

There is a handout in the board packet with a recommendation for tuition and fees for the 2022-2023 academic year. Every year, Cisco College carefully reviews the tuition and fee rates. After careful consideration of peer institutional tuition and fee data along with an analysis of enrollment trends. We are recommending a slight increase of tuition rates for the fall 2022 semester. The proposed increase in tuition fee rate is $5 per semester credit hour for all regular courses and $2 per semester credit hour for dual credit courses. This is approximately a 3%

increase. It is estimated that the proposed increase would generate approximately $260,000 additional revenue over last year. Due to enrollment declines, the increase will only offset revenue declines. A flat fall 2022 enrollment projection would be $350,000 under the current budget. If an extension in HEERF funds (loss revenue) is approved, funds will be used to cover the deficit. The new proposed rates for each semester credit hour would be $150 for the Cisco Campus, $170 for the Abilene Campus and Online students, and $70 for the Dual Credit students. In comparison with other colleges similar to Cisco, we will remain competitive. After a brief discussion, Regent Cary made a motion to table this agenda item until the April meeting and Regent Whatley seconded. Motion passed 5 – 0, with Regents Conring, Jarvis, and Wilcoxen absent. Recommendation for Tuition and Fees for the 2022-2023 will be discussed and voted on at the April 11th meeting.

Due to substantial increases in supplies and metal, it is recommended that the supply fees that are currently charged for industrial programs be increased to the following amounts: Welding will increase to $100 per course and all other Industrial Programs will increase to $50 per course. Regent Greg Cary moved and Regent Matt Johnson seconded, to increase the welding fee to $100 per course and to increase all other Industrial Programs to $50 per course, as presented. Motion passed 5 – 0, with Regents Conring, Jarvis, and Wilcoxen absent.

After careful consideration of room and board rates at peer institutions, it is recommended that the college increase room rates for dorm students by $50 per semester. In addition, it is recommended to add an increase in the board rate by $50 per semester. This will change the room rates from $600/$700 to $650/$750 per semester and the board rate from $1250 to $1300 per semester. An evaluation of current and projected inflation rates along with the Consumer Price Index (CPI) the increase will offset imminent price increases from Great Western Dining. This will cover the rising cost of food and the increases that will be necessary for the scholarship budgets. When comparing the room and board rates of peer institutions, Cisco College remains the lowest. Regent Matt Johnson moved and Regent Ricky Whatley seconded, to accept the increase to room and board fee's for the 2022-2023 academic year, as presented. Motion passed 5 – 0, with Regents Conring, Jarvis, and Wilcoxen absent.

Dr. Anglin moved to the next item on the agenda regarding the Academic Calendars for the years 2022-2023 and 2023-2024. We have moved to a two-year academic calendar planning cycle. The purpose of this is to improve academic course scheduling; improve student access to developing academic plan; improve faculty course load scheduling; improve use of course enrollment data in scheduling; and to assist dual-credit partners in developing schedules. There are many semesters at various times, including 1st 8-weeks, 2nd 8-weeks, Winter Term, etc. The start date for the fall 2022 semester will be August 22nd. Regent Wilks moved and Regent Cary seconded to approve the 2022-2023 and 2023-2024 academic calendars, as presented. Motion passed 5 – 0, with Regents Conring, Jarvis, and Wilcoxen absent.

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a data report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252 the type of incident described in the employee's report constitutes "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255. For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report (Appendix A)

includes all of the required reporting information to the Cisco College Board of Regents for the 2021-2022 academic year, as of December 31, 2021. The summary data in Appendix A is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories. The summary data report is also posted on the Cisco College Webpage as per the public reporting requirements under TEC, Section 51.253(c).

Dr. Anglin gave an update of the IT equipment purchases (HEERF) funded. This included, progress continues in classroom upgrades technology; Cyber security – implementation of SOPHOS continues to yield very positive results; IT asset management – 60% complete; centralize IT equipment purchases; keyless access to dorm rooms (currently underway); access and security – Abilene campus; glass boards – replacing old chalkboards in classrooms (Abilene and Cisco campuses); Switch replacements; monitor upgrades (Cisco and Abilene campuses); and CRM planning underway.

Dr. Anglin gave a brief update regarding the Higher Education Emergency Relief Fund (HEERF). We received an extension of deadline approved until June 2023.

Dr. Anglin discussed the TASB Risk Management Fund Interlocal Participation Agreement. TASB Risk Management Fund (Fund) is amended by the Fund effective May 1, 2022; IPA updates: 1) clarity of purpose and meaning, 2) updates to Fund Member duties and obligations, and 3) revisions to the dispute resolution provisions; Pursuant to Chapter 791 of the Texas Government Code, the new IPA must be authorized and approved by your Board of Trustees; Coordinator positon – required to be an employee of the district – will no longer communicate with third parties; member appeals to Fund Board and mediation is required in Travis County; waiver and estoppel language updated; and member cannot assign benefits of coverage to a third party. Regent Johnson moved and Regent Wilks seconded to accept the TASB Risk Management Fund Interlocal Participation Agreement, as presented. Motion passed 5 – 0, with Regents Conring, Jarvis, and Wilcoxen absent.

Moving on to the next item of business, President Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 8:12 p.m., on March 14, 2022, for the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551-074.

At 8:58 p.m., the Board of Regents of Cisco College returned to Open Meeting on March 14, 2022. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

President, Dr. Thad Anglin, announced there were several resignations announced since the last meeting, Ronnie Hutchins, Professor of Nursing; AnnMarie Schaefer, ADN Clinical Educator – Nursing; and Alex Holt, Assistant Volleyball Coach and Dorm Supervisor. Retirements announced included, Dr. Duane Hale, History Professor; Debbie Baker, Director of Wrangler Belles; and Dr. Carol Dupree, Provost and Vice President of Instruction. There were no recommendations for the employment of part-time personnel. Recommendation for full-time employment included, Jackson Boen, Business and Management Professor; Rachel Bishop, Director/Instructor for Pharmacy Technician Program; Erin Newman, Vocational Nursing Faculty Position; and Spencer Woody, ADN Faculty Position. Under Other Personnel Matters, it is recommended for Rick Marks to transition from Division Chair and Professor in the Industrial

Technology/Public and Safety Services department to assume the positon of Dean of Workforce and Economic Development. On a motion by Regent Ricky Whatley and a second by Regent Rick Watts, the board voted to accept the resignations, retirements, recommendations for full-time employment, and the recommendation for Rick Marks to assume the positon of Dean of Workforce and Economic Development, as presented. Motion passed 5 – 0, with Regents Conring, Jarvis, and Wilcoxen absent.

Remarks from Faculty Senate Representative, Kyndall Kaska, Ranch Day (Cisco) will be on Tuesday, April 12th; Wrangler Day (Abilene) will be on Tuesday, April 19th; and the PTK ceremony will be held on Thursday, April 21st.

Under Remarks by the President, Dr. Thad Anglin, furniture project – replacing old lobby furniture and classroom desk/chairs (Cisco and Abilene campuses) – working to assist area school districts: Abilene Campus – Wylie ISD – Cisco Campus – other rural school districts in our area; next board meeting is April 11th; and we are currently on Spring Break, classes resume back on March 21st.
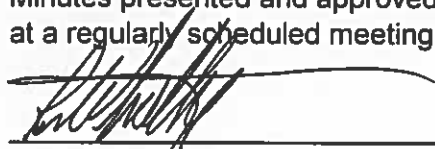
In Remarks by Board Members, discussed getting rock up to the gate down at the baseball field. Had a few questions regarding the tin down at the Ag building/land.
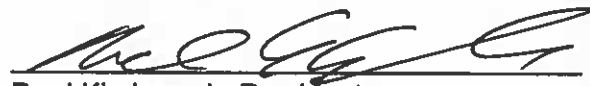
The next board meeting is April 11, 2022.

President Kimbrough entertained a motion to adjourn. Regents Wilks and Johnson obliged with a motion and a second, respectively. Motion carried.

Meeting adjourned at 9:08 p.m.

Minutes presented and approved the __11__ day of ___April_____, 2022, at a regularly scheduled meeting of the Cisco College Board of Regents.

Ricky Whatley, Secretary
Board of Regents
Cisco College

Brad Kimbrough, President
Board of Regents
Cisco College