

Cisco College Board of Regents  
Regular Board Meeting  
March 11, 2019

The Cisco College Board of Regents met Monday, March 11, 2019, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officer in attendance was Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Sharon Wilcoxon and Staci Wilks. President Brad Kimbrough, Vice President Ronnie Ledbetter and Regents Joe Jarvis and Greg Cary were absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost and Vice President of Instruction; Dr. Jerry Dodson, Vice President for Student Services; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydni Rabb, recording secretary, was present.

Guests present at the meeting included Zane Laws, current Faculty Senate President and Professor of Science; Roger Tighe, Cisco College Chief of Police; Terri Widener, Assistant Director of Bookstore; and Cisco citizens, Jim Widener and Sharon Curtis.

Regent Jerry Conring offered an invocation.

Secretary Ricky Whatley called the meeting to order at 7:00 p.m.

Secretary Ricky Whatley asked for corrections or additions to the minutes of the regular meeting of February 11, 2019. There were none voiced and he declared the minutes approved as presented.

Secretary Ricky Whatley introduced citizen, Sharon Curtis, to the board. Ms. Curtis started her presentation off with thanking the board and administration for giving her the time to speak. She is concerned about the outsourcing of the college bookstore. Ms. Curtis asks the board to do the right thing but knows business is business. She thanked them all for listening. Mr. Whatley thanked Ms. Curtis for her presentation and that it will be discussed more in Closed Session.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending February 28, 2019. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2<sup>nd</sup> page. In summary, we are up \$245,000 from this time last year.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held February 11, 2019. A total of \$12,160.00 was received, this included \$1,000.00 from Alumni and Friends; \$2,000.00 for the Company/CC Partner Scholarships; and \$9,160.00 for Athletic Fund Raisers.

Vice President for Student Services, Dr. Jerry Dodson, gave the enrollment update. The 2<sup>nd</sup> 8 week flex term will begin on Monday, March 18<sup>th</sup>. As of March 11<sup>th</sup>, there are 315 students enrolled, last year at this time there were 261 enrolled, making it a 20% increase.

Dr. Dodson continued and addressed the board regarding the residence hall occupancy rates. The report shows comparisons for the last 4 years of fall and spring semesters. The average occupancy rate for the last 4 fall semesters is 93%. The average occupancy rate for the last 4 spring semesters is 82%.

Moving on to New Business, Secretary Ricky Whatley stated that an executive session was necessary and the board would enter into Closed Meeting at 7:31 p.m., on March 11, 2019, for

the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551.074.

At 9:01 p.m., the Board of Regents of Cisco College returned to Open Meeting on March 11, 2019. Secretary Whatley announced no decisions were made and no votes were taken while in Closed Session.

Dr. Anglin moved to the next item on the agenda regarding the Academic Calendar for the year 2019-2020. The start date for the fall 2019 semester will be August 26<sup>th</sup>. There are many semesters at various times, including 1<sup>st</sup> 8-weeks, 2<sup>nd</sup> 8-weeks, Winter Term, etc. It is very much like past calendars. Regent Johnson moved and Regent Wilcoxon seconded to approve the 2019-2020 academic calendar, as presented. Motion passed 5 – 0, with Regents Ledbetter, Jarvis and Cary absent.

Cisco College Chief of Police, Roger Tighe, presented an Exempt Profiling Report to the board. No action needs to be taken, the Board of Regents only need to be informed and aware that this report has been completed. Currently, Cisco College does not make enough traffic stops to file the report, therefore, the college is exempt. The report was submitted to the Texas Commission on Law Enforcement.

Significant changes in the textbook industry contribute to the inability of locally operated campus bookstores to provide competitive textbook costs and services for students. Due to these changes and the persistent inefficiencies in the campus bookstore operations, there was a comprehensive review of the financial trends and information gathered from campuses that currently outsource bookstore operations. The information collected from this process and the current financial position of the college established the basis to proceed in the Request for Proposals (RFP) from external bookstore companies. To ensure broad campus representation in reviewing proposals, a committee was established. The committee charge was to review proposals applying the specifications included in the RFP. In accordance with the RFP guidelines, the committee opened RFP's from four vendors on February 28, 2019. After a thorough review of the proposals, the committee met on March 5, 2019, and selected Texas Book Company as the vendor for the bookstore by a unanimous vote. The committee based their decision on the following factors: 1) textbook pricing/affordability; 2) financial commitment/investments; 3) management plan and approach; 4) staffing/personnel; 5) firm experience/reputation/references/, and 6) financial health of the vendor. Texas Book Company offers many opportunities to our students and employees. After calling several references at peer institutions, Texas Book Company received outstanding reviews. The committee recommends Texas Book Company and is excited about what this partnership could create for our students, faculty, and staff. On a motion by Regent Johnson and a second by Regent Wilcoxon, the board voted to approve Texas Book Company as the bookstore vendor for Cisco College. Motion passed 5 – 0. With Regents Ledbetter, Jarvis and Cary absent.

Dr. Anglin updated the board on the SACS-COC reaffirmation process. The Compliance Report was submitted on March 1<sup>st</sup>; SACS-COC offsite review is taking place now through May; Fall 2019 August – September, the Quality Enhancement Plan (QEP) is due; SACS-COC onsite review team will be on campus October 21-24; and in the Summer of 2020 we will receive the SACS-COC Board review of the college. Our team continues to do a great job and will keep the board updated on the process.

President, Dr. Thad Anglin, announced there were a few resignations announced since the last meeting, they include Linnea Matson, Bursar – Cisco Campus and Faith Morrow, Head Women's Soccer Coach. There were two retirements announced, Carter Boyd, Maintenance – Cisco Campus and Deanna Pipkin, Snack Bar Manager – Cisco Campus. There were no terminations announced. There were no recommendations for the employment of part-time personnel. Recommendations for full-time employment included Lea McIntyre, Custodian – Abilene Campus; Donnalynn Palmer, Business Services Office Specialist – Abilene Campus; and Judy Posey, Business Office Bursar – Cisco Campus. There were no other personnel matters and on a motion by Regent Wilks and a second by Regent Conring, the board voted to accept the resignations, retirements, and the recommendations for full-time employment, as presented. Motion passed 5 – 0, with Regents Ledbetter, Jarvis and Cary absent.

Remarks from Faculty Senate Representative, Zane Laws, there was no formal meeting held this month, so nothing to discuss. Hopefully will have one next month.

Under Remarks by the President, Dr. Anglin informed the board of the FFA CDE Contest that will be held on the Cisco Campus on March 19<sup>th</sup>. There will be around 1700 students on campus from 114 different schools. The annual Music Festival will be held on March 20-21 at the Cisco Campus Auditorium, this is for Junior High and High School band students.

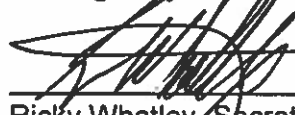
There were no Remarks from Board Members.


The next board meeting is April 8, 2019.

Secretary Ricky Whatley entertained a motion to adjourn. Regents Wilcoxon and Wilks obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 9:20 p.m.

Minutes presented and approved the 8 day of April, 2019, at a regularly scheduled meeting of the Cisco College Board of Regents.

  
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Ricky Whatley, Secretary  
Board of Regents  
Cisco College

  
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Brad Kimbrough, President  
Board of Regents  
Cisco College