

Cisco College Board of Regents
Regular Board Meeting
June 13, 2022

The Cisco College Board of Regents met Monday, June 13, 2022, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts, and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Joe Jarvis, Staci Wilks, and Greg Cary. Place 9 will be filled later in the meeting by the newly-elected Regent, Kenneth Preston. College administrators present were Dr. Thad J. Anglin, President, and Dr. Jerry Dodson, Vice President for Student Services and Athletic Director. Audra Taylor, Chief Financial Officer and Dean of Business Services, was absent due to being at the TACCBO Conference. Sydni Rabb, Executive Assistant, was present.

Guests present at the meeting included Colton Wedeking, Director of Marketing and Public Relations; Roger Tighe, Cisco College Chief of Police; and The Honorable John Bailey, here to administer the Oath of Office to three board members.

Joe Jarvis offered an invocation.

President Kimbrough called the meeting to order at 7:04 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of May 9, 2022 and the special called meeting of May 12, 2022. There were none voiced and he declared the minutes approved as presented.

President Brad Kimbrough introduced the Honorable John Bailey, Justice of the 11th Court of Appeals. Judge Bailey called forward the newly-appointed Regent, Kenneth Preston, and the incumbents to receive the Oath of Office. He proceeded with the oaths for Place 7, Staci Wilks; Place 8, Brad Kimbrough; and Place 9 Kenneth Preston. All officers and those administering the oaths completed the necessary paperwork, seals, and obligatory photographs.

President Dr. Thad Anglin, presented the financial statements for the month ending May 31, 2022. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2nd page. Overall, we have a surplus of approximately \$435,000.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. As of today, there are 1,085 students enrolled in Summer I; 580 students enrolled in Summer II; and 737 students enrolled in the Fall 2022 semester.

Moving on to New Business, President Kimbrough opened the process for reorganization of the Board of Regents. Many nominated to re-elect Brad Kimbrough, President; Rick Watts, Vice President; and Ricky Whatley as Secretary. Regents Jarvis and Watts moved and seconded. Motion passed 8 – 0.

It is recommended that Cisco College increases its mileage rate allowance from \$.40 to \$.50 per mile. This rate has not increased since September 2005. With the continued rise in the price of gasoline and other vehicle costs, we're recommending to make this effective July 1, 2022. The annual cost to the college is between \$15,000 and \$20,000 which we will work into the 2022-2023 budget. There will not be any adjustments to the current budget for the last 2 months of

the year. Regent Johnson moved and Regent Conring seconded, to increase the mileage rate allowance to \$.50 per mile, effective July 1, 2022. Motion passed 8 – 0.

Dr. Anglin discussed and reviewed the Audit Engagement Letter with the board. The Engagement letter documents and confirms the auditor's acceptance of the appointment, the objective and scope of the audit, the extent of the auditor's responsibilities to the client and the form of any reports. Regent Watts moved and Regent Wilks seconded, to approve the Audit Engagement Letter, as presented. Motion passed 8 – 0.

Dr. Anglin gave an update on the Fiscal Year 2022-2023 Budget. Evaluating new positions; analysis of data relative to the revenue and expenditures in dual credit; prioritizing programs, projects, new positions on timeline to ROI (increase in enrollment and improvements in student success rates); and following – Strategic Plan and Facility Master Plan. FY 2022-2023 Strategic Budget Priorities: enrollment and student success (retention); long range planning – develop a budget that addresses future Cisco College needs (FY 23 and FY 24); begin aware of state issues formula funding (rural college funding); meet market proven demands (programs, online courses, career/technical/workforce training); connect budget to college's Strategic Plan and Master Plan; grand development and management; compensation study; critical deferred maintenance; campus safety; and build institutional reserves. We will present the budget to the board for approval at the July meeting.

Dr. Anglin updated the board on the Facilities Maintenance and Operations Plan. Updating College's Master Plan (M&O priorities); building and space utilization audit; media creation center MC2 (AEC 120) – support faculty program marketing and recruitment; Abilene Campus – business office remodel; FY 22-23 M&O project planning (ongoing); continue to address deferred maintenance (building exteriors, roof structures, HVAC, boilers, plumbing); significant progress in classrooms/labs – (IT equipment, paint, desk/chairs, ceilings, old chalk board replacements, etc.); college auditorium audio upgrades, and prioritize campus safety and security. He will keep the board updated.

Moving to the next item of business, President Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 8:07 p.m., on June 13, 2022, for the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551-074.

At 8:39 p.m., the Board of Regents of Cisco College returned to Open Meeting on June 13, 2022. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

President, Dr. Thad Anglin, announced there were a few resignations, Christina Torres, Financial Aid Counselor – Abilene Campus; Jennifer Herndon, Cosmetology Instructor; Tracy Roeder, Director of Abilene Operations and Assistant to the Provost; and Brain Archibald, Assistant Baseball Coach. There were no retirements, terminations, or recommendations for part-time employment. Recommendations for full-time employment included Rhonda Bryant, Director of Cosmetology; Debbie Boudreau, Assistant to the Dean of Workforce Education; and Meredith Little, History/Government Professor. There were no other personnel matters to be discussed. On a motion by Regent Conring and a second by Regent Jarvis, the board voted to accept the resignations and recommendations of full-time employment, as presented. Motion passed 8 – 0.

Under Remarks by the President, Dr. Thad Anglin, Cisco College was recognized for commitment to workplace safety and cost control – Claims Administrative Services, Inc.; Media Creation Center “MC2” is open for business. MC2 equips faculty and staff with the tools to create professional videos/media for instruction, safety, health, marketing, and general promotion of the college; introduction to Storyboarding 101 – training; Enterprise Resource Planning (ERP) – on campus proposals; and the next board meeting is July, 11th, see you all then.


In Remarks by Board Members, members acquired about a master calendar that could be put on the website. A calendar that has all events and activities that the college has going on.

The next board meeting is July 11, 2022.

President Kimbrough entertained a motion to adjourn. Regents Jarvis and Watts obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:55 p.m.

Minutes presented and approved the 11 day of July, 2022,
at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College