

Cisco College Board of Regents
Regular Board Meeting
July 8, 2019

The Cisco College Board of Regents met Monday, July 8, 2019, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Ronnie Ledbetter and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Staci Wilks and Greg Cary. Regents Sharon Wilcoxon and Joe Jarvis were absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost and Vice President of Instruction; Dr. Jerry Dodson, Vice President for Student Services; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydni Rabb, recording secretary, was present.

Guests present at the meeting included Zane Laws, Professor of Chemistry and Samuel Stewart, Library Reference Assistant – Cisco Campus and part-time security.

Regent Jerry Conring offered the invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of June 10, 2019. There were none voiced and he declared the minutes approved as presented.

There were no financial statements to present at this time. Both June and July will be presented at the August meeting.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held June 10, 2019. A total of \$3,924.00 was received, this included \$1,700.00 from Alumni and Friends; \$2,124.00 for the Company/CC Partner Scholarships; and \$100.00 for the Food Bank "Food for Thought" – Abilene Campus.

Vice President for Student Services, Dr. Jerry Dodson, gave the enrollment update. He informed the board of the handout that was passed out prior to the meeting. The handout shows an enrollment and semester credit hour updated report for the terms Summer II and Fall 2019, and compares the numbers to the previous 2018 terms.

Chief Financial Officer and Dean of Business Services, Audra Taylor, gave a Quarterly Investment Summary for the period ending May 31, 2019. The top sheet of the report indicates the College's investments; all other pages are broken out by individual fund. Cisco College's current investment strategy is to protect the College's investments and preserve liquidity. There was one new CD added this quarter from Community Bank. Dean Taylor stated that investments, according to the Public Policy Investment Act, must be made with a financial institution whose home offices or main bank is located within the state of Texas. Cisco College total investment is currently at \$3.6 million.

Dean Taylor continued and presented information that in late July or early August the tax rate approval process usually begins. During the week beginning July 22, Eastland County Appraisal District certifies 2019 taxable value. The College then has 60 days from the certification date to adopt a tax rate. By July 26 or as soon thereafter as practical, the College shall receive the effective tax rate and the rollback tax rate as calculated by the Eastland County Appraisal District. At the regular Board meeting on August 12, the Board will agree upon a proposed tax

rate for the 2019 year. The Board may not adopt a tax rate that exceeds the lower of the rollback rate or the effective rate until the Board holds two public hearings on the proposed tax rate. During the week of August 12, the College will publish the proposed tax rate in a newspaper in the form prescribed by the Comptroller of Public Accounts. The public notice will provide, among other things, the date of the vote by the Board on the proposed tax rate. The first public hearing may not be held before the 7th day after the newspaper notification. A possible date for the first hearing could be August 28. A possible date for the second hearing could be September 4. The second hearing must be at least 3 days after the first hearing and not more than 14 days before the vote on the tax rate, which can be at the regular Board meeting on September 9. After some discussion, the board agreed that August 28 at 6:00 p.m. and September 4 at 6:00 p.m., met the criteria for the public hearings. Regent Jerry Conring moved and Regent Johnson seconded to set the tax hearings as discussed. Motion carried 6 – 0, with Regents Wilcoxon and Jarvis absent.

President Dr. Anglin presented the Summary Proposed Budget for the fiscal year 2019-2020 to the board. He discussed the budget process; State and Federal trends that have an impact on the college; comparisons to state averages; primary and secondary sources of revenue; mission critical budget expenditures; budget adjustments throughout the past year; changes to the new fiscal year; faculty and staff salary increases; and the financing planning goals for the 2019-2020 academic year. Afterwards, Dean Taylor went through the 2019-2020 summary budget with the board in detail. Regent Cary moved and Regent Wilks seconded to approve the proposed budget for fiscal year 2019-2020, as presented. Motion carried 6 – 0, with Regents Wilcoxon and Jarvis absent.

Moving to the next item on the agenda, Dr. Anglin presented to the board an addition to Policy 3.13: Information Resources. Under Security/Appropriate Use, added the new *Section F*, regarding the appropriate measures will be taken by the IT staff of the college to insure Internet/DATA security. After a brief review and discussion, Regent Conring moved and Regent Whatley seconded to approve the new addition of *Section F* to Policy 3.13. Motion carried 6 – 0, with Regents Wilcoxon and Jarvis absent.

Dr. Anglin updated the board on the SACS-COC reaffirmation process. We are currently in the process of completing the Focus Report; preparing for the on-site visit (logistics and meetings with key stakeholders); and we are scheduling SACS-COC Leadership Team planning meetings. So far, all is moving along very well. We will continue to keep the board updated on the process.

President, Dr. Thad Anglin, reported that there had been a few resignations announced since the last meeting. These included Brittney Alvarez, Information Clerk – Abilene Campus and Mason Lucas, Cluck Hall Dorm Supervisor. There were no retirements or terminations announced. There were no recommendations for the employment of part-time personnel. Recommendations for full-time employment included Staci Shupe, Professor of Government; Taylor Estes, Coordinator of Workforce and Economic Development; Evangeline Stokes, Student Services Specialist – Abilene Campus; Zachary Brown, Student Services Specialist – Abilene Campus; Ryan Hill, Cluck Hall Dorm Supervisor; Allen Sanchez, Cluck Hall Dorm Supervisor; Cameron Murray, Football Defensive Coach; and Willis White, Football Wide Receiver Coach. There were no other personnel matters and on a motion by Regent Wilks and a second by Regent Conring, the board voted to accept the resignations and recommendations

of full-time employment, as presented. Motion carried 6 – 0, with Regents Jarvis and Wilcoxon absent.

Under Remarks by the President, Dr. Thad Anglin, we have a few summer camps taking place at the college right now and they are going well. Dr. Anglin asked Zane Laws to give a brief overview of his Science Education Recourse Symposium. He thanked Mr. Laws for the overview.

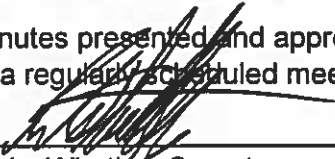
In Remarks by Board Members, there were none.

The next board meeting is August 12, 2019.

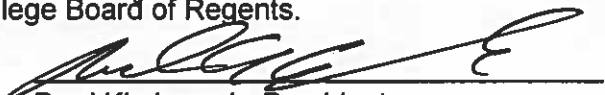
President Kimbrough entertained a motion to adjourn. Regents Johnson and Wilks obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:51 p.m.

Minutes presented and approved the 12 day of August, 2019, at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College