

Cisco College Board of Regents
Regular Board Meeting
July 13, 2020

The Cisco College Board of Regents met Monday, July 13, 2020, in the Harrell Fine Arts Building – Room 215, on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Ronnie Ledbetter and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Joe Jarvis, Staci Wilks and Greg Cary. Regent Sharon Wilcoxon was absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost and Vice President of Instruction; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydni Rabb, Executive Assistant, was present.

Guest present at the meeting was Roger Tighe, Cisco College Chief of Police.

Regent Matt Johnson offered the invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of June 8, 2020. There were none voiced and he declared the minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending June 30, 2020. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2nd page. In summary, we have a surplus of \$1.7 million.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held June 8, 2020. A total of \$575.00 was received, this included \$265.00 for the Food Bank "Food for Thought" – Abilene Campus and \$310.00 for the Student Emergency Financial Aid Program.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. He informed the board of the handout that was passed out prior to the meeting. The handout shows an enrollment and semester credit hour updated report for the terms Summer II and Fall 2020, and compares the numbers to the previous 2019 terms.

CFO and Dean of Business Services, Audra Taylor, gave a Quarterly Investment Summary for the period ending May 31, 2020. The top sheet of the report indicates the College's investments; all other pages are broken out by individual fund. Cisco College's current investment strategy is to protect the College's investments and preserve liquidity. There were no new CD's added this quarter. Dean Taylor stated that investments, according to the Public Policy Investment Act, must be made with a financial institution whose home offices or main bank is located within the state of Texas. Cisco College total investment is currently at \$3.8 million.

Dean Taylor continued and presented information that in late July or early August the tax rate approval process usually begins. During the week beginning July 20, Eastland County Appraisal District certifies 2020 taxable value. The College then has 60 days from the certification date to adopt a tax rate. By July 27 or as soon thereafter as practical, the College shall receive the effective tax rate and the rollback tax rate as calculated by the Eastland County Appraisal District. At the regular Board meeting on August 10, the Board will agree upon a proposed tax rate for the 2020 year. The Board may not adopt a tax rate that exceeds the lower of the

rollback rate or the effective rate until the Board holds two public hearings on the proposed tax rate. During the week of August 10, the College will publish the proposed tax rate in a newspaper in the form prescribed by the Comptroller of Public Accounts. The public notice will provide, among other things, the date of the vote by the Board on the proposed tax rate. The first public hearing may not be held before the 7th day after the newspaper notification. A possible date for the first hearing could be August 26. A possible date for the second hearing could be September 2. The second hearing must be at least 3 days after the first hearing and not more than 14 days before the vote on the tax rate, which can be at the regular Board meeting on September 14. After some discussion, the board agreed that August 26 at 6:00 p.m. and September 2 at 6:00 p.m., met the criteria for the public hearings. Regent Jerry Conring moved and Regent Matt Johnson seconded to set the tax hearings as discussed. Motion passed 7 – 0, with Regent Wilcoxon absent.

President Dr. Anglin presented the Summary Proposed Budget for the fiscal year 2020-2021 to the board. He informed and discussed the following: the budget process; the COVID-19 impact on the budget remains uncertain largely due to enrollment trends; projected 5.0% enrollment decline; tax revenue estimates down due to protested properties; faculty/staff positions down from previous years; reorganization plans Abilene – align Instruction and Academic Support Services – reporting through the Dean of Instruction; course offerings (hybrid model – face to face and online); moved funds to increase assistant coach/dorm supervisors salary - \$15,000 flat rate; and stave appropriations 21-22 and 22-23 biennial funding cycle. Afterwards, Dean Taylor went through the 2020-2021 summary budget with the board in detail. Regent Jarvis moved and Regent Whatley seconded to approve the proposed budget for fiscal year 2020-2021, as presented. Motion passed 7 – 0, with Regent Wilcoxon absent.

Next item on the agenda, Consider approval of Abilene Campus Boilers (HVAC). The boilers on the Abilene Campus are old and need to be replaced immediately. Our team went out for bids and Entech had the lowest bid. Regent Ledbetter moved and Regent Jarvis seconded to approve the replacement of the boilers on the Abilene Campus by Entech. Motion passed 7 – 0, with Regent Wilcoxon absent.

President Dr. Anglin, presented to the board the COVID-19 Campus Safety Policy. The purpose of this policy is to mitigate the spread of COVID-19, we must all take individual responsibility by conducting regular health screenings, wearing a face mask, washing hands often, and avoiding touching our face. At any time, the data supports a decline in COVID-19 infections and minimal risks associated with COVID-19 spread, the Cisco College Board of Regents authorizes the President to waive or suspend all or select portions of this policy. After a brief discussion, Regent Johnson moved and Regent Whatley seconded to approve the new COVID-19 Campus Safety Policy, as presented. Motion passed 7 – 0, with Regent Wilcoxon absent.

President, Dr. Thad Anglin, reported that there had been a few resignations announced since the last meeting. These included Ashley Mells, Assistant Basketball Coach/Nance Hall Dorm Supervisor and Aurie Little, International Student Liaison. There was one retirement, Susan Moore, Head Women's Volleyball Coach. There was one termination, Amanda Moore, Accounting Specialist. There were no recommendations for the employment of part-time personnel. Recommendations for full-time employment included that of Lauren Hatton, Biology Professor; Brian Lilly, Defensive Coordinator – Assistant Football Coach; William Milton, Head Women's Basketball Coach; Renee Leath, Director of Institutional Effectiveness and Planning; and Randy Leath, Advisor – Abilene Campus. There were no other personnel matters and on a

motion by Regent Conring and a second by Regent Wilks, the board voted to accept the resignations, retirement, termination, and the recommendations of full-time employment, as presented. Motion passed 7 – 0, with Regent Wilcoxon absent.

The Faculty Senate Representative was not present, therefore, there were no Remarks.

Under Remarks by the President, Dr. Thad Anglin, informed the Regents of the NJCAA guidelines and what will be taking place with the sports this fall.

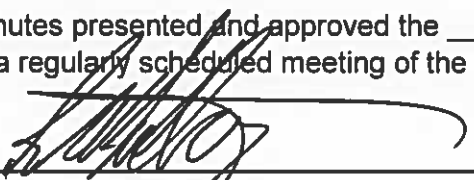
In Remarks by Board Members, there were none.

The next board meeting is August 10, 2020.


President Kimbrough entertained a motion to adjourn. Regents Johnson and Wilks obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:37 p.m.

Minutes presented and approved the 10 day of August, 2020,
at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College