CISCO COLLEGE

Job Posting
Professor of English

Abilene Campus • Full-Time Faculty Position

Date Posted: October 22, 2026

Posting End Date: Until Filled

Mission & Purpose

Cisco College provides quality, affordable educational opportunities that meet the diverse academic, technical, and career needs of the students and communities we serve. As a member of the Texas public higher education system, Cisco College maintains an open-door admissions policy and offers programs across multiple campuses and off-campus sites. The institution values innovation, collaboration, and continuous improvement in support of student success.

Core Values

Cisco College promotes student success through access, innovation, best practices, and effective support services, while maintaining excellence in programs, instruction, and operations.

Guiding Principles

Learning, Respect, Integrity, Communication, Cooperation, Joy, and Innovation

Role of the Professor of English

The Professor of English provides quality instruction to Cisco College students, primarily at the Abilene Campus. The professor teaches a variety of English courses in face-to-face, hybrid, remote, and online modalities and may teach at the Cisco Campus or dual credit high school locations. Day and evening assignments may be required. Faculty are expected to teach effectively, support student success, pursue improvement, cooperate with college personnel, and follow institutional policies.

Professor's Team

The position reports to the Division Chair and works collaboratively with faculty, academic administrators, student support personnel, and other members of the college community.

Responsibilities

Instruction, Student Learning & Support

- Provide quality learning experiences, maintain course standards and objectives, and meet classes punctually for scheduled instructional time.
- Follow department syllabus guidelines; state clear learning objectives and assessment criteria; assess student learning and provide consistent, constructive feedback.
- Maintain five regular office hours each week, post and submit office hours, and provide additional appointments based on student needs.

- Stay current in English and effective teaching practices through professional development; use varied delivery methods to improve student learning.
- Participate in academic advising and registration and remain informed about advising policies and student pathways.
- Use college communication and instructional systems, including email, word processing, and the college learning management system.

Program, Faculty & Institutional Responsibilities

- Serve on college committees, attend division and faculty meetings, and submit required documentation on time.
- Assist the Division Chair with scheduling, program planning, curriculum development, and catalog updates.
- Complete all requirements of the Faculty Evaluation Plan, including student course evaluations, professional goals, and performance review.
- Participate in institutional effectiveness and assessment of student learning activities to improve student outcomes.
- Maintain professionalism and cooperation with administrators, division chairs, faculty, staff, students, and the public.
- Represent Cisco College professionally and perform other related duties as assigned by the Division Chair and college administration.

Essential Qualifications and Experience

- Master's degree and a minimum of 18 graduate credit hours in English.
- Effective verbal and written communication skills.
- Preferred Qualifications

Teaching experience at the college level.

- Online teaching experience.
- Active participation in relevant professional activities and organizations.

Posting and Application Details

The position is based at the Abilene Campus, with possible teaching assignments at the Cisco Campus and dual credit high school locations, in a variety of modalities and day or evening schedules. Applications will be accepted until the position is filled.

A complete application package should include a cover letter, completed Cisco College application, resume or curriculum vitae, and unofficial transcripts.

Submit your completed packet to:

Director of Human Resources

Cisco College

101 College Heights

Cisco, Texas 76437

Office: 254-442-5121

humanresources@cisco.edu

Cisco College is an Equal Opportunity Employer.