

Cisco College Board of Regents  
Regular Board Meeting  
February 12, 2024

The Cisco College Board of Regents met Monday, February 12, 2024, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Kenneth Preston, Joe Jarvis and Greg Cary. Regent Staci Wilks was absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; Heather McClure, Vice President of Instruction; and Audra Taylor, Vice President of Business Services and Chief Financial Officer. Sydni Rabb, Executive Assistant, was present.

Guest present at the meeting was Dr. Linda Spetter, English Professor and Faculty Senate Representative.

Regent Greg Cary offered the invocation.

President Kimbrough called the meeting to order at 6:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of December 11, 2023. There were none voiced and he declared the minutes approved as presented.

Vice President of Business Services and CFO, Audra Taylor, presented the financial statements for the months ending December 31, 2023 and January 31, 2024. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2<sup>nd</sup> page. Overall, we have a surplus of approximately \$3.3 million. It was requested if footnotes could be added to the financial reports. It would be very helpful to the board members when reviewing them. Audra will begin adding these for future meetings.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held December 11, 2023. A total of \$17,755.00 was received, Athletics/Programs: \$10,310.00 – Softball; \$2,025.00 – Baseball; \$5,330.00 – Rodeo; and \$90.00 – Athletic Trainers.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. The handout shows the enrollment snapshot comparison of Spring 2022, Spring 2023, and Spring 2024. There are currently 2,865 students enrolled in the Spring 2024 semester.

Dr. Dodson continued and addressed the board regarding the residence halls and spring semester occupancy. There are a total of 357 beds and 262 are occupied. The numbers are indicated for each student, their assigned dorm and the activity in which they are involved.

Vice President of Business Services and CFO, Audra Taylor gave the Quarterly Investment Report for the period ending November 30, 2023. The top sheet of the report indicates the College's investments; all other pages are broken out by individual fund. Cisco College's current investment strategy is to protect the College's investments and preserve liquidity. Cisco College total investment is currently at \$4.9 million.

Dr. Anglin gave a brief update on the budget process. They reviewed the proposed timeline indicating deadlines for the budget work through the 2<sup>nd</sup> week of July. It was noted that all dates are subject to change.

Board President Brad Kimbrough moved to the next agenda item regarding the May election. The Resolution calls for an election for board places 1, 2, and 3 for full 6-year terms and all preparations and requirements to hold such election, including expenses. Regent Rick Watts moved and Regent Ricky Whatley seconded to approve Resolution 2024-001 – Ordering Election, as presented. Motion passed 7 – 0, with Regent Staci Wilks absent.

The Racial Profiling Report was presented to the board. No action needs to be taken, the Board of Regents must be informed and aware that this report has been completed. There were a total of 93 traffic stops since the last report was submitted. The report was submitted to the Texas Commission on Texas Law Enforcement. Regent Rick Watts moved and Regent Kenneth Preston seconded to approve the Racial Profiling Report, as presented. Motion passed 7 – 0, with Regent Staci Wilks absent.

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a data report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252 the type of incident described in the employee's report constitutes "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255. For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report (Appendix A) includes all of the required reporting information to the Cisco College Board of Regents for the time period of July 1, 2023 through December 31, 2023. The summary data in Appendix A is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories. The summary data report is also posted on the Cisco College Webpage as per the public reporting requirements under TEC, Section 51.253(c). Regent Joe Jarvis moved and Regent Matt Johnson seconded to approve the SB 212 Report, as presented. Motion passed 7 – 0, with Regent Staci Wilks absent.

Agenda Item F. Consider Sale of College Property. After a thorough discussion, the board needed more information and wants to table until the next meeting. Regent Rick Watts moved and Regent Kenneth Preston seconded to table the decision on approval to sale a piece of the college property. Motion passed 7 – 0, with Regent Staci Wilks absent.

Dr. Anglin gave an Enterprise Resource Planning (ERP) update to the board. 1) Meetings with Peak Performance team are underway. 2) ERP Steering Committee – make global decisions about the direction and future of the ERP system. It does not involve itself in the daily operational decisions but rather establishes the goals and "guardrails" for moving ahead. Further, the Steering Committee serves as a governing body as well as a tiebreaker, e.g., if two departments are unable to resolve a workflow issue, the Steering Committee will decide on the final outcome. 3) ERP Operations Committee – streamline and generate efficiencies between the software product and the realities of running a college as a business. The most significant point of change is Workflow. Working on the gaps on records and data that flows through departments will be the greatest challenge for a successful transition to the new system. Some ERP Guidance to the committees – top ten things that cannot be said during migration; and discussed the vendor roles and relationships.

Dr. Anglin gave a Facilities and Maintenance Operations Plan update to the board. This includes Vo-Tech 2 – Barber program renovation into working space; Vo-Tech 1 – renovation complete on classroom space; Vo-Tech 2 building external – ADA accessible – work begins soon – automatic door being installed soon; Exterior window replacement second floor Schaefer Hall – work

underway; parking lot Vo-Tech 2 – chip seal over Spring Break; and 10 gig fiber optics project – under review.

Remarks from Faculty Senate Representative, Dr. Linda Spetter, Minnie Piper Nomination – The Faculty Senate officially nominated Linda Spetter for the award in an emergency substitution for another faculty member who dropped out. All forms were completed and mailed out by the deadline. The Outstanding Professor Award – will be in conjunction with the Service Recognition Ceremony of professors which will be held at the end of April. The President’s Outstanding Student Awards Banquet – will be held in April: Cisco – April 22, Abilene – April 23. In addition, the Senate has decided to make the President’s Outstanding Student Awards banquet a Standing Committee of the college, rather than a function of the Faculty Senate. Behind in preparing the “Faculty Spotlight” for the college website but expects to rectify that soon. The Faculty Senate would like to express gratitude to Dr. Anglin for holding two Faculty Forum sessions, one on each campus, on January 30<sup>th</sup> and February 1<sup>st</sup>. Both times, Dr. Anglin stood in front of the faculty for more than one hour and answered all questions from faculty members, making sure that everyone who wanted to speak had an opportunity to do so. It was a great opportunity for all professors to interact with our College President, and it is hoped that Faculty Forums will continue to be held in the future at least once a semester.

Moving to the next item of business, President Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 6:40 p.m., on February 12, 2024, for the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551-074.

At 7:38 p.m., the Board of Regents of Cisco College returned to Open Meeting on Open Meeting on February 12, 2024. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

President, Dr. Thad Anglin, announced there were a few resignations announced since the last meeting, Mireya Del Abra, Assistant Women’s Soccer Coach and Memorial Hall Supervisor; Kenneth Braimer, Wide Receivers Coach and Resident Assistant; and Rebecca Perkins, ADN Retention Specialist. One retirement, David Trussell, Professor of Government and History. There were no terminations announced. Recommendations for full-time employment included, Cassandra Blanton, Wrangler Belles Assistant; Jessica Lara, Staff Accountant; Luciano Borrelli, Running Backs and Tight Ends Coach and Resident Assistant; Kenneth Braimer, Wide Receivers Coach and Resident Assistant; Shae White, Registrar; and Zachary Mazey, Director of Campus Safety/Police Chief. There were no other personnel matters to be discussed. On a motion by Regent Joe Jarvis and a second by Regent Kenneth Preston, the board voted to accept the resignations, retirement, and recommendations for full-time employment, as presented. Motion passed 7 – 0, with Regent Staci Wilks absent.

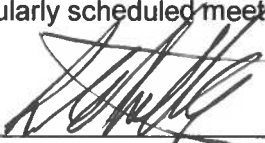
Under Remarks by the President, Dr. Thad Anglin, growth in Continuing Ed this term; Rick’s work and the Certified Medical Assistant CMA program have doubled our CE contact hours which now count as credentials of value under HB8, not just contact hour funding. The online Certified Medical Assistant (CMA) program – only one in the state and we’re bringing University of Texas Medical Branch on board this term, which will almost certainly be enough enrollment/revenue for us to add a full time instructor for that program as it rolls in more and more TDCJ sites that are rapidly converting LVN positions to med aids state-wide.

The next board meeting is March 18, 2024.

President Kimbrough entertained a motion to adjourn. Regents Jarvis and Whatley obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:25 p.m.

Minutes presented and approved the 18 day of March, 2024, at a regularly scheduled meeting of the Cisco College Board of Regents.



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Ricky Whatley, Secretary  
Board of Regents  
Cisco College



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Brad Kimbrough, President  
Board of Regents  
Cisco College