Job Posting
ERP Programmer Analyst

Date Posted   **02/07/2024**

Key Responsibilities:

Data Management:
- Design, develop, and implement data management strategies within the ERP system.
- Ensure data accuracy, integrity, and security in compliance with organizational standards.
- Collaborate with cross-functional teams to understand data requirements and optimize system performance.

User Training:
- Develop and conduct training programs for end-users on ERP system functionalities.
- Create user documentation, manuals, and training materials.
- Provide ongoing support and guidance to users for effective utilization of the ERP system.

Data Migration:
- Lead data migration projects, ensuring a smooth transition from legacy systems to the ERP platform.
- Develop and execute data migration plans, mapping data fields, and validating data integrity.
- Collaborate with stakeholders to identify and resolve data migration issues.

All Cisco College employees are required to accomplish assigned duties in an efficient, effective and competent manner and to strive for improvement and excellence in all work performed. Additionally, all employees cooperate and work harmoniously with College personnel and the public. All Cisco College employees follow College policies, rules, regulations, and guidelines that relate to the specific position.

A full job description is listed separately. This is a full time position with a generous benefit package. Benefits can be found on the Cisco College Website under the *Employment* section.

A **complete** resume package includes a *completed and signed* Cisco College Application (located on the Employment Page of our website at www.cisco.edu), cover letter, resume, and unofficial copies of transcripts. *Please ensure all required documents are included with your submission, as incomplete packages are returned unprocessed.*

Complete resume packages sent to the following address or email:

Laurie Kincannon
Director of Human Resources
Cisco College
101 College Heights
Cisco, Texas 76437
Office: 254-442-5121
humanresources@cisco.edu
Cisco College is an Equal Opportunity Employee

ERP Analyst Programmer

Are you a skilled analyst with a passion for data management, user training, and seamless data migration within an ERP environment? Join our dynamic team as an ERP Analyst Programmer and contribute to the success of our organization's enterprise system.

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Qualifications:

- Proven experience as a Programmer, Analyst, or Trainer preferably with a focus on ERP systems.
- Excellent understanding of data management principles and practices.
- Effective communication and interpersonal skills.

Additional Skills (Preferred):

- Bachelor's degree in computer science, Information Technology, or related field.
  - ***Certifications and Training experience are acceptable alternatives***
- Experience with ERP systems such as Jenzabar, Banner, Oracle, Microsoft Dynamics.
- Training or certification in ERP platforms.