The Cisco College Board of Regents met on Monday, December 16, 2019, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Ronnie Ledbetter and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Sharon Wilcoxen, Joe Jarivs, Staci Wilks and Greg Cary. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost and Vice President of Instruction; Dr. Jerry Dodson, Vice President for Student Services; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydni Rabb, recording secretary, was present.

Guest present during the meeting included Roger Tighe, Cisco College Chief of Police; William Hagood, Faculty Senate Representative and Professor of History; Jeff Graham, Condley and Company, LLP; and Tara Boiles, Condley and Company, LLP.

Regent Joe Jarvis offered an invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of November 4, 2019. There were none voiced and he declared the minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statement for the month ending October 31, 2019. The first page shows the Cash/Investment totals followed by the Revenues on the 2nd page. Ms. Taylor will present the November financials at the next meeting.

President Dr. Thad Anglin, gave the fundraising report since the last meeting held November 4, 2019. A total of $39,239.53 was received, this included $1,000.00 from Alumni and Friends; $300.00 for Cheer and Belles; $31,726.00 for Athletic Fund Raisers; and a total of $6,213.53 for the Food Bank "Food for Thought" – Abilene Campus.

Vice President for Student Services, Dr. Jerry Dodson, gave the enrollment update. He stated that their handout contains the enrollment numbers as of today. For the upcoming spring semester there are currently 1,947 students enrolled with a total of 18,615 semester credit hours. Spring 2020 classes will begin on January 13th.

Jeff Graham, CPA with Condley and Company LLP, presented the college’s audit for year ending August 31, 2019. A summary of his results included, that an unqualified opinion was issued on the financial statements; the audit disclosed no noncompliance which is material to the financial statements; an unqualified opinion was issued on compliance for major federal and state programs; the audit disclosed no audit findings which are required to be reported under Uniform Guidance or the State of Texas Single Audit Circular; the threshold to distinguish between Type A and Type B federal and state programs was $750,000; the major federal program: Student Financial Assistance Cluster; no major state programs; findings relating to the Financial Statements which are required to be reported in accordance with Government Auditing Standards – None; and findings and Questioned Costs for Federal and State Awards – None. Mr. Graham went through the required communications with the board members and
made them aware of the New Standards for 2019 which are, the district did not adopt or change any significant accounting policies during the year ended August 31, 2019 and GASB 87 related to leases will be adopted for fiscal year 2020. A motion was made by Regent Joe Jarvis and seconded by Regent Sharon Wilcoxen to accept the audit report as presented. Motion carried 8 – 0.

Moving on to the next item of business, Consider Cancelling the January Board Meeting. After a brief discussion Regent Staci Wilks moved and Regent Matt Johnson seconded, to cancel the Board of Regents Meeting in January 2020. The next Board Meeting will be held on February 10, 2020. Motion passed 8 – 0.

The purpose of the Texas Public Education Grant (TPEG) Program at Cisco College is to provide financial assistance (grant funds) to students demonstrating financial need to help pay for the cost of their post-secondary education. The program was established by the State of Texas in 1975 and is funded by Cisco College setting aside a percentage of tuition money received each semester to use for awarding the TPEG. Dr. Anglin went through the policy with the board members and discussed the updates and changes that have been made. The policy changes help clarify TPEG awards and establish consistency in the amounts awarded to eligible students. After some discussion, Regent Johnson moved and Regent Jarvis seconded, to approve the updates and changes to the Cisco College TPEG Policy and Procedure, as presented. Motion passed 8 – 0.

Dr. Anglin discussed the Canvas Learning Management System (LMS) contract renewal with the board. The Canvas LMS allows the college to build a digital learning environment that meets the unique challenges relative to distance education. Canvas simplifies teaching, elevates learning, and eliminates the headaches of supporting and growing traditional learning technologies. The Canvas LMS will provide the platform and foundation for the college’s Quality Enhancement Plan (QEP), which is focused on improving student success rates in online education. In addition to improving student success rates, enrollment patterns in online courses indicate an opportunity for additional growth and long term market share in distance education. After reviewing a number of other LMS services, it is recommended the college continues the agreement with Canvas LMS. On a motion by Regent Matt Johnson and second by Regent Joe Jarvis, the board voted to renew the contract with Canvas LMS, as presented. Motion passed 8 – 0.

President, Dr. Thad Anglin, reported that there had been several resignations announced since the last meeting. These included Laura White, Executive Administrative Assistant to the Provost and Vice President of Instruction – Abilene Campus; Tammy Waters, Financial Aid Counselor – Abilene Campus; Tracy Wetsel, Student Life Assistant and Cisco Campus Key Control/Allocation Coordinator; Morgan Pipkin, Wrangler Hall Residence Supervisor; Becky Regian, Custodian – Cisco Campus; David Regian, Grounds Maintenance – Cisco Campus; and Kam Zinsser, Dean of Workforce & Economic Development. There were no retirements or terminations announced. There were no recommendations for the employment of part-time personnel. Recommendations for full-time employment included Evangeline Stokes, Business Office Specialist – Abilene Campus; Tori Creamer, Admissions Specialist – Abilene Campus; Tamara Wilson, Admissions Specialist – Cisco Campus; James Childers, Wrangler Hall Residence Supervisor; Christina Torres, Financial Aid Counselor – Abilene Campus; Tina Jones, Student Life Assistant and Cisco Campus Key Control/Allocation Coordinator; and Ricardo “Rick” Lopez, Veterans Services Specialist – Abilene Campus. Under other personnel
matters, it is recommended that Kyndall Kaska be moved to Professor of Mathematics with tenure track beginning in January 2020. On a motion by Regent Jerry Conring and a second by Regent Staci Wilks, the board voted to accept the resignations, recommendations for full-time employment, and Ms. Kaska being moved to the Professor position. Motion passed 8 – 0.

Remarks from the Faculty Senate Representative, William Hagood, the Senate met in early December where President Dr. Anglin attended and addressed the faculty. All information was well received and there were good questions asked. Overall it was a good meeting and they all appreciated Dr. Anglin attending.

Under Remarks by the President, Dr. Thad Anglin, he notified the board of the upcoming Board of Regents Election that will be held on May 2, 2020. Three places will appear on the ballot, Place 4, currently held by Greg Cary; Place 5, currently held by Jerry Conring; and Place 6, currently held by Ricky Whatley. The election will be called at the February meeting. Some important election dates are: January 15, 2020 – first day to file for a place on the ballot; February 14, 2020 – last day to file for a place on the ballot; and May 2, 2020 – Election Day. Sydni will be sending out reminders. Dr. Anglin informed the board of the recent death of Jerry Clemons, our Professor of Mathematics and Division Chair, once we receive more information we will send to them. Wished them all a very Merry Christmas.

There were no Remarks from the Board Members.

The next board meeting is February 10, 2020.

President Kimbrough anticipated a motion to adjourn. Regents Johnson and Wilcoxen obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 7:55 p.m.

Minutes presented and approved the 10 day of February, 2020, at a regularly scheduled meeting of the Cisco College Board of Regents.

Ricky Whatley, Secretary
Board of Regents
Cisco College

Brad Kimbrough, President
Board of Regents
Cisco College