

Cisco College Board of Regents  
Regular Board Meeting  
December 14, 2020

The Cisco College Board of Regents met Monday, December 14, 2020, in the Harrell Fine Arts Building – Room 215, on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Ronnie Ledbetter, and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Sharon Wilcoxon, and Staci Wilks. Regent Joe Jarvis was absent. Place 4, the position formerly held by Greg Cary, will be filled later in the meeting by Regent-elect Ricky Watts. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost and Vice President of Instruction; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Dr. Jerry Dodson, Vice President for Student Services and Athletic Director, was absent. Sydni Rabb, Executive Assistant, was present.

Guests present during the meeting included Roger Tighe, Cisco College Chief of Police; David Trussell, Faculty Senate Representative and History/Government Professor; Jeff Graham, Condley and Company, LLP; Tara Boiles, Condley and Company, LLC; and Diana Watts, wife of new Board Member, Rick Watts.

Staci Wilks offered an invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of November 9, 2020. There were none voiced and he declared the minutes approved as presented.

Sydni Rabb, a Texas notary public eligible to perform such duties, administered the Oath of Office and the Regent-elects responded when directed to do so. In rapid succession, Rick Watts, Place 4; Jerry Conring, Place 5; and Ricky Whatley, Place 6, became the newest members of the Cisco College Board of Regents, class of 2026. All officers and those administering the oaths completed the necessary paperwork, seals, and obligatory photographs.

The financial report will be presented at the next meeting.

Dr. Anglin gave the enrollment update to the board. He stated that their handout contains the enrollment numbers as of Monday, December 7, 2020. There are currently 1,265 students enrolled. Spring 2021 classes will begin on January 11<sup>th</sup>.

Jeff Graham, CPA with Condley and Company LLP, presented the college's audit for year ending August 31, 2020. A summary of his results included, an unqualified opinion was issued on the financial statements; the audit disclosed no noncompliance which is material to the financial statements; an unqualified opinion was issued on compliance for major federal and state programs; the audit disclosed one audit finding which is required to be reported under Uniform Guidance or the State of Texas Single Audit Circular; the threshold to distinguish between Type A and Type B federal state programs was \$750,000; the major federal programs: Student Financial Assistance Center and the CARES Act; no major state programs; findings relating to financial statements which are required to be reported in accordance with Government Auditing Standards – None; and findings and questioned costs for Federal and State Awards – None. Mr. Graham went through the required communications with the board

members and made them aware of the New Standards for 2020 which are, the district did not adopt or change any significant accounting policies during the year ended August 31, 2020 and GASB 87 related to leases will be adopted for fiscal year 2021. A motion was made by Regent Ronnie Ledbetter and seconded by Regent Jerry Conring to accept the audit report as presented. Motion passed 7 – 0, with Regent Jarvis absent.

Cisco College uses Canvas as its Learning Management System (LMS) for online, hybrid, and face-to-face courses. The current contract with Canvas is scheduled for renewal in December 2020. In recent years, the College authorized one-year commitments. It is requested that a three-year contract is considered for the upcoming renewal. Commitment to the same LMS for multiple years offers faculty an extended period to focus on pedagogical development, rather than stepping back to learn the basics of a new LMS. Additionally, a three year contract will carry the College through the remainder of the Quality Enhancement Plan. This action establishes consistency for faculty as they work to achieve the QEP timeline and goals for improving online classes. A multi-year contract also reduces associated costs. Canvas' standard price escalation for a year-to-year contract is now 9%. With a 3-year contract, the escalation reduces to 5% yearly. In the first year alone, this saves the College approximately \$3,250. A multi-year contract allows the College to use its resources effectively and facilitate student success. However, limiting the agreement to three years avoids a long-term commitment that could hinder flexibility for meeting online education's changing demands. On a motion by Regent Whatley and a second by Regent Johnson, the board voted to accept the three-year contract with Canvas LMS, as presented. Motion passed 7 – 0, with Regent Jarvis absent.

President, Dr. Thad Anglin, reported that there was one retirement announced since the last meeting, that of Carl Bray, Professor of Math and Physics. There were no resignations or terminations announced. There were no recommendations for the employment of part-time personnel. Recommendations for full-time employment included Laurie Lowrance, English Professor; Robin Morrison, Financial Aid Counselor – Cisco Campus; Bonnie Lucas, HR/Payroll Coordinator; Duane Boudreau, Welding Professor – Abilene Campus; and Jason Marks, Welding Instructor – Cisco Campus. There were no other personnel matters. On a motion by Regent Wilks and a second by Regent Whatley, the board voted to accept the retirement and recommendations for full-time employment. Motion passed 7 – 0, with Regent Jarvis absent.

Remarks from the Faculty Senate Representative, David Trussell, the faculty has voted on the Outstanding Professor Award, the winners will be announced in January; the Staff COVID survey results have been given to the Executive Council for review; and thanked the board for having him there and wished them all a great holiday.

Under Remarks by the President, Dr. Thad Anglin, we are preparing for a very busy Spring sports schedule that will begin in January; Spring enrollment – strategies to increase enrollment; COVID-19 mitigation steps applied in the fall will continue; the offices will close on December 18<sup>th</sup> at noon and reopen on Monday, January 4<sup>th</sup>; and he wishes everyone a safe and Merry Christmas and a Happy New Year.

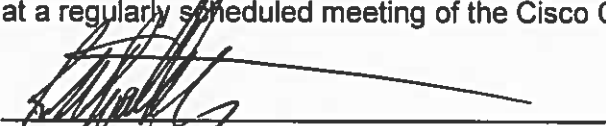
Remarks by Board Members, all agreed that Dr. Anglin handled the COVID-19 situation very well since March. They wish the faculty and staff a very Merry Christmas and a Happy New Year.

The next board meeting is February 8, 2021.

President Kimbrough anticipated a motion to adjourn. Regents Wilcoxon and Wilks obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 7:43 p.m.

Minutes presented and approved the 8 day of February, 2021,  
at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary  
Board of Regents  
Cisco College



Brad Kimbrough, President  
Board of Regents  
Cisco College