

Cisco College Board of Regents  
Regular Board Meeting  
December 11, 2023

The Cisco College Board of Regents met on Monday, December 11, 2023, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts and Secretary Ricky Whatley. Regents present were Matt Johnson, Kenneth Preston, Joe Jarvis, Staci Wilks and Greg Cary. Regent Jerry Conring was absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; Heather McClure, Vice President of Instruction; and Audra Taylor, Vice President of Business Services and Chief Financial Officer. Sydni Rabb, Executive Assistant, was present.

Guests present at the meeting were Roger Tighe, Cisco College Chief of Police; Walter Fairbanks, Cisco Fire Department Chief; Rob Orwat, Senior Account Manager at Jenzabar; Jeff Graham, Condley and Company, LLP; and Tara Boiles, Condley and Company, LLP.

Secretary Ricky Whatley offered the invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of November 13, 2023. There were none voiced and he declared the minutes as approved as presented.

Remarks from Citizen – Fire Chief Walter Fairbanks. The Cisco Fire Department has ordered another firetruck and would like to badge it with the Cisco College logo. It will take about 37 months to build. He just wanted to make the board aware. The Board was very appreciative and honored that the Fire Department will be using the college logo and thanked Chief Fairbanks.

Vice President of Business Services and CFO, Audra Taylor, presented the financial statements for the month ending November 30, 2023. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2<sup>nd</sup> page. Overall, we have a surplus of approximately \$3.1 million.

President Brad Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 7:04 p.m., on December 11, 2023, for the Discussion of Personnel Matters, as provided by Secs. 551.071 – 551.076 of the Texas Government Code, specifically 551.074.

At 7:38 p.m., the Board of Regents of Cisco College returned to Open Meeting on December 11, 2023. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

President Dr. Thad Anglin, gave the fundraising report since the last meeting held November 13, 2023. A total of \$23,681.81 was received, this included \$9,161.81 for Softball; \$14,360.00 for Baseball; and \$160.00 for Calculators.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. The report contained the fall 2023 enrollment, campus breakdown comparisons, and the 5 year average. For the upcoming spring semester there are currently 2,085 students enrolled with a total of 18,588 semester credit hours. Spring enrollment numbers include the

following terms: 2<sup>nd</sup>-8 week flex term (fall); December mini-term; and spring 2023 term. Spring 2023 classes will begin on Monday, January 8<sup>th</sup>.

Final item under Old Business, Agenda Item C. Consider Revision's to Policy V – Regarding the Monthly Meeting date/time of the Board of Regents. Proposed Policy Change: Regular meetings of the Board of Regents of Cisco College District shall be held in the Board Room located on the Cisco Campus of Cisco College on the *third Monday* on the months February through December of each year at 6:00 p.m., unless otherwise provided by the Board of Regents. Notice shall be posted, delivered, emailed or given at least 72 hours prior to the day of the meeting. Members of the Board shall be given notice, by the College President or by a designated person, of regular or special meetings at least 72 hours prior to the day of the meeting. *Members of the Board will be given notice via email.* Regent Rick Watts moved and Regent Kenneth Preston seconded to move the monthly Board of Regents meetings to the third Monday of the month, beginning at 6:00 p.m., as presented. Motion passed 7 – 0, with Regent Jerry Conring absent.

Jeff Graham, CPA, and Tara Boiles with Condley and Company LLP, presented the college's audit for year ending August 31, 2023. A summary of the results included, an unqualified opinion was issued on the financial statements; the audit disclosed no noncompliance which is material to the financial statements; an unqualified opinion was issued on compliance for major federal and state programs; the threshold to distinguish between Type A and Type B federal state programs was \$750,000, the major federal programs: Student Financial Aid Cluster and Education Stabilization Fund; findings relating to the Financial Statements which are required to be reported in accordance with Government Auditing Standards – None; and findings and questioned costs for federal and state awards – None. Mr. Graham went through the required communications – AU-C 260 with the board members which are, auditor's responsibility under professional standards; accounting practices: adoption of, or change in, Accounting Policies – GASB 96, significant or unusual transactions – none, alternative treatments discussed with management; management judgements and accounting estimates; financial statement disclosures; audit adjustments; uncorrected misstatements; disagreements with management – none; consultations with other accountants – none; major issues discussed with management prior to retention – none; difficulties encountered; and written communications. New Standards for 2023 – GASB 96 related to subscription-based information technology arrangements adopted in 2023. A motion was made by Regent Joe Jarvis and seconded by Regent Matt Johnson to accept the audit report as presented. Motion passed 7 – 0, with Regent Jerry Conring absent.

Cisco College has been looking into a new Student Information System (SIS) / Enterprise Resource Planning (ERP) system to replace the current aging Poise system since May 2022. We have conducted demonstrations, surveys of faculty and staff, and received pricing. After researching and comparing two excellent products from Ellucian and Jenzabar, we have determined that the Jenzabar One product is the best solution for Cisco College's current and future needs. Jenzabar One received the most votes from the employees who went to both demonstrations. Cisco College can join the TC3 consortium to utilize the best pricing and support. Jenzabar One will also save the college approximately \$400,000 by staying in the Jenzabar family of products by no double annual maintenance/software charges during the migration in addition to the lower annual cost of the Jenzabar One product when compared to Ellucian Colleague. On a motion by Regent Greg Cary and a second by Regent Matt Johnson,

the board voted to approve Jenzabar One as the new Student Information System (SIS) / Enterprise Resource Planning (ERP) system for Cisco College, as presented. Motion passed 7 – 0, with Regent Jerry Conring absent.

Dr. Anglin continued and gave a Maintenance and Operations Plan update. This included: preparing the campus for holiday closure and ongoing winterization of steps across the campuses; Vo-Tech 2 – Barber program renovation into instructional space; Vo-Tech 2 building external – ADA accessible – work begins soon; and exterior windows complete lobby of Schaefer Hall.

Dr. Anglin announced the resignations received since the last meeting, Cedric Minniefield, Football Wide Receivers Coach; Roger Tighe, Chief of Police; and Reagan Sullivan, Football Running Backs and Tight Ends Coach/Wrangler Hall Supervisor. There were no retirements or terminations. Recommendations for full-time employment included Felicia Mace Barron, Biology Professor; Lori Grubbs, Dean of Enrollment Services; Daniel Stanson, Automotive Professor; Margaret Viertel, Mathematics/Science Professor; Ouida Hart, ADN Clinical Instructor; Spencer Woody, Director of Nursing; and Jessica Stovall, Cosmetology Professor. There were no other personnel matters to be discussed. On a motion by Regent Watts and a second by Regent Wilks, the board voted to accept the resignations and recommendations of full-time employment, as presented. Motion passed 7 – 0, with Regent Conring absent.

Under Remarks by the President, Dr. Thad Anglin, there will be no meeting in January. Next meeting will be held in February.

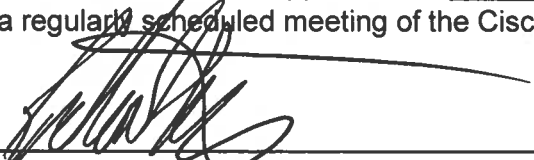
Remarks by Board Members, going to miss Chief Tighe but all wish him well. All were impressed with both Veteran's Day events that took place at both campuses.


The next board meeting will be February 12, 2024.

President Kimbrough anticipated a motion to adjourn. Regents Watts and Preston obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:46 p.m.

Minutes presented and approved the 12 day of February, 2024, at a regularly scheduled meeting of the Cisco College Board of Regents.

  
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Ricky Whatley, Secretary  
Board of Regents  
Cisco College

  
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Brad Kimbrough, President  
Board of Regents  
Cisco College