

Cisco College
Curriculum Committee
Meeting Agenda

April 16, 2020
10:00 a.m.

Meeting Location: Zoom rooms

Chair: Rick Marks

Members: Mike Marks, David Trussell, Cassie Bryan, Brandi Terry, Roland Stroebel, Al Clausen,
Jared Reynolds, Janie Brixey, Randall Miller, and Linda Spetter.

Ex Officio Members: Carol Dupree, Shirley Dove, Heather Hicks, Rebecca Hargus, Amy Callan

- I. Call To Order
- II. Acknowledge Members Present
- III. Approval of Minutes from Last Meeting – November 22, 2019
- IV. Tabled items
 - a. None
- V. Old Business
 - a. None
- VI. New Business
 - a. Performing Groups
 - i. Drama:
 - a. Request to change prerequisite for DRAM 2121 from DRAM 2220 to DRAM 1120.
 - b Workforce & Continuing Education
 - i. Biotechnology Program:
 - a. Request to close the Biotechnology Level I Certificate program.
 - c. Workforce & Economic Development
 - i. Child Care
 - a. Add MATH 1332 as alternate to MATH 1314 to AAS
 - d. Health Sciences
 - i. Nursing/Associates Degree Nursing
 - a. Request to remove RNSG 1324 from degree
 - b. Request to remove RNSG 1160 from degree
 - c. Request to remove RNSG 1126 from degree
 - d. Request to remove RNSG 1533 from degree
 - e. Request to remove RNSG 1360 from degree
 - f. Request to add RSNG 1118 to degree
 - g. Request to add RSNG 1331 to degree
 - h. Request to add RSNG 2230 to degree
 - i. Request to add RSNG 1424 to degree
 - j. Request to add RSNG 1361 to degree
 - e. Elect chairperson for the school year.
- VII. Set date and time for next meeting
- VIII. Adjournment

Cisco College Curriculum Committee Meeting Minutes

Meeting Location: via Zoom

Date: April 16, 2020

Start Time: 10:00 a.m.

Attendees: Rick Marks, Jared Reynolds, Roland Stroebel, Cassie Bryan, Linda Spetter, Janie Brixey, Al Clausen, Carol Dupree, Jeanette Vincent, Amy Callan, Brandi Terry, Mike Marks, Heather Hicks, David Trussell, and Rebecca Hargus

Not present: Randy Miller

Agenda Items

- I. Rick Marks calls to order
- II. Members Present Acknowledged
- III. Minutes from November 22, 2019 Approved
 - **[Motion]** Motion to approve minutes from November 22, 2019 made by _____ & David Trussell seconds motion
 - All members in favor accept
- IV. Tabled items
 - a. None
- V. Old Business
 - a. None
- VI. New Business
 - a. Performing Arts

i. DRAM

- Rick Marks: This item came in last fall, in December. Item needed to be approved by email and put back in minutes for November. All the other changes are changes in the prerequisite as seen in the document. The DRAM 2220 is not in the ACGM, the request is to change the prerequisite to DRAM 2121 to DRAM 1120. We may not be able to figure out what they want to do. We will remove DRAM 2220 statement from catalogue and put in the DRAM 1120 description as a prerequisite.
- Heather Hicks: Just to clarify; that is not what the attached syllabi showed. Syllabi shows the prerequisite to be a theatre scholarship or special permission. There was not a catalogue page included to indicate the change. There are two syllabi and each syllabi shows the same prerequisite. Committee should verify with Hope to ensure that is what she wants the catalogue to say and ask her to send catalogue page to Rebecca.
- Rick Marks asks committee if there is enough information to proceed with changes.
- Roland Stroebel suggests committee needs clarification.
- Rick Marks suggests tabling item until more information is given.
- Linda Spetter: Do you think the reason she did that is so there would be a gradual progression from freshmen level to sophomore level and the student takes the 100 level first and then the 200 hundred level? Instead of having two separate 200 level courses?
- Rick Marks: I don't have the answer for that. I invited Debbie Baker to this meeting, but she has not come in.
- Rick Marks asks Brandi Terry for clarification of said item.
- Brandi Terry: I have not talked to her since last semester. I don't have any information.
- Rick Marks states communicated with Deborah Baker by email, and she said she wanted to remove DRAM 2220 and add 1120, so when he saw the syllabus he didn't look any farther.
- Brandi Terry: So the only thing we need to do is add the information from the ACGM, correct?
- Rick Marks: Yes
- Heather Hicks: What Deborah is asking for on this form is to change the prerequisite for DRAM 2121; we just need to know what that prerequisite is. Does she want to change it to the actual syllabus?
- Brandi Terry: So clarification on the actual syllabus and make it match what the change form reflects, correct?
- Rick Marks and Heather Hicks: Yes
- Heather Hicks: And a printed catalogue page to Rebecca Hargus with specifications of changes written on it.
- Rick Marks: Would you like to table this while we get more information with a required meeting next month?

- Heather Hicks: Unless we can get simple clarification from her and notify the committee by email without another meeting.
 - Rick Marks: I will email Debbie and get clarification. Do we want to take any action on this?
 - Jared Reynolds requests motion to take an email vote after clarification.
 - Rick Marks: I think to do that we need to table this item and bring it off the table in an email.
 - Rick Marks asks Roland Stroebel if this is correct.
 - Roland Stroebel: Yes, this is correct.
- **[Motion]** Request to table request change of prerequisite for DRAM 2121 from DRAM 2220 to DRAM 1120 until further clarification is given.
 - Jared Reynolds makes motion & Brandi Terry seconds
 - All members in favor accept

b. Workforce & Continuing Education

i. Biotechnology Program

- **Discussion:**

- Heather Hicks: We are closing the Biotechnology program. We are not offering courses, and we haven't in a while. Carol Dupree did an informal study to determine the community need for the program.
- Carol Dupree: The program was started because the Abilene Industrial Foundation wanted us to be able to turn out bio technicians to work in what they thought was going to be a bio tech industry they were trying to bring to Abilene. They put several million dollars into a building; they tried to get bio tech businesses to come here and work, and it did not materialize the way that they hoped. Four classes did get certificates. The program had to be offered at night, because we could not find an instructor. We did get nice equipment through grants from the Industrial Foundation and through the state of Texas. Some of that has been repurposed in some of our science labs in Cisco and Abilene. The lab itself will be repurposed for the Ag Program. Right now there does not seem to be a need for bio technicians, and there was not a lot of student interest with the high-level science involved. It was hard to find an instructor with bio tech background.
- Rick Marks asks committee if they would like to discuss item
- No further comments
- Rick Marks asks committee if someone would like to make a motion.

- **[Motion]** Request to close the Biotechnology Program
- Al Clausen makes motion & Mike Marks seconds
- All in favor accept

c. Workforce and Economic Development

i. Childcare Program

- **Discussion:**
- Rick Marks asks Amy Callan if it is correct that MATH 1332 be added as an alternate to MATH 1314
- Amy Callan: That is correct. Most of the students will just get their Associates degree and be finished, or they will go on to Elementary Education programs. More and more elementary education programs are requiring this. So, it is a good fit.
- Rick Marks asks committee for questions and discussion.
- No further comments
- Rick Marks asks if there is a motion to accept the item as presented, to add MATH 1332 as an alternate to MATH 1314.

- **[Motion]** Request to add MATH 1332 as an alternate to MATH 1314
- David Trussell makes motion and Mike Marks seconds
- All in favor accept

d. Health Sciences

i. Nursing/Associates Degree:

- **Discussion:**
- Rick Marks: Changes are to basically deleting unneeded classes and adding classes to supplement the ones removed, correct?
- Jeanette Vincent: Yes. We are basically realigning the curriculum so that we have a transition semester instead of teaching both first year and second year in that first semester. We have added two additional courses, Clinical Decision Making, and a Professional Nursing Review class that will help our students get through the NCLEX-RN exam.
- Rick Marks asks the committee if they would like to all in one motion remove the five courses and then another to approve the additions.

- **[Motion]** Request to remove RNSG 1324, RNSG 1160, RNSG 1126, RNSG 1533, and RNSG 1360 from degree

- Jared Reynolds makes motion and Al Clausen seconds
- All in favor accept
- Rick Marks asks committee if there is a motion to add the five courses.
 - **[Motion]** Request to add RSNG 1118, 1331 RNSG, RSNG 2230, RSNG 1424, and RSNG 1361 to degree
 - Cassie Bryan makes motion & Mike Marks seconds
 - All in favor accept

e. Elect Chairperson for School Year

- **Discussion:**
 - Rick Marks states he wanted to add the election to this agenda instead of waiting until May. Rick asks for motion to nominate chair.
 - **[Motion]** Request to elect new chairperson
 - Jared Reynolds motions to elect Rick Marks as chairperson for the school year
 - Rick Marks asks for other nominations
 - David Trussell seconds
 - All in favor accepts

VII. Set Date and Time for Next Meeting

- Rick Marks asks for any known meeting items needed to be put on May's agenda from committee members' respective areas, other than Performing Arts. He states he will get in touch with members via email regarding Performing Arts clarification. The next meeting will be called via email.

VII. Adjournment

- At 10:17 A.M.