



Curriculum Vita – Fall 2009

Personal

Name: Elizabeth (Beth) D. Laurence

Position: Academic Enrichment Center Writing Coordinator

Years of service at McMurry: 14

McMurry contact information:

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Education

Highest degree obtained (and conferring institution):

- **Bachelor of Arts degree, Hardin-Simmons University**

Other academic and experiential credentials:

- Secondary teaching certification in English and history

Job Description

Oversee writing tutorials and labs in the Academic Enrichment Center (AEC). Coordinate English and writing tutoring; supervise and train student writing tutors; coordinate tutoring efforts with English faculty members and other faculty members who include writing assignments in their curriculum; prepare reports; meet criteria annually for the tutor certification program; conduct research in remediation of students with writing deficiencies; conduct developmental writing labs; teach up to eighteen hours of developmental writing courses per year; and other duties as assigned by the director of academic enrichment and developmental studies.

Professional Experience

Work Experience related to job description:

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|--|-----------------|
| • AEC Writing Skills Coordinator, McMurry University | 1995 to present |
| • Adjunct Instructor of Developmental Writing, Cisco Jr. College, Abilene campus | 2004 to present |
| • Adjunct Instructor of Developmental Writing, Cisco Jr. College, Abilene campus | 1993 to 1995 |
| • Student Teacher Supervisor, Jim Ned Consolidated School District | Fall 1991 |
| • Substitute teacher for Abilene Independent School District | 1988 to 1993 |
| • 11 th Grade Classroom Teacher (English III, English III honors, Correlated Language Arts III, & Theater Arts), Merkel High School | 1986 to 1988 |

Workshops/conferences attended:

- Hewlett-Packard tablet PC workshop sponsored by information services
- PowerPoint workshop
- Web page workshop
- Sexual harassment seminars
- Geek Week sponsored by information services
- Writing Across the Curriculum workshop

Workshops/conferences attended for growth in higher education and leadership:

- College Association of Support Programs (CASP) State Conference Fall 2008
Corpus Christi, Texas

- National Association of Developmental Education (NADE) National Conference, Boston, Massachusetts Spring 2008
- Joint College Reading and Learning Association and CASP Conference Austin, Texas Fall 2006
- College Association of Support Programs (CASP) State Conference College Station, Texas Fall 2005
- College Association of Support Programs (CASP) State Conference South Padre Island, Texas Fall 2004
- College Association of Support Programs (CASP) State Conference Galveston, Texas Fall 2003
- National Association of Developmental Education (NADE) National Conference, Austin, Texas Spring 2003
- College Association of Support Programs (CASP) State Conference San Antonio, Texas Fall 2000
- College Association of Support Programs (CASP) State Conference El Paso, Texas Fall 1999
- College Association of Support Programs (CASP) State Conference Dallas, Texas Fall 1998
- National Association of Developmental Education (NADE) National Conference, Atlanta, Georgia Spring 1998
- College Association of Support Programs (CASP) State Conference Austin, Texas Fall 1996
- National Association of Developmental Education (NADE) National Conference, Little Rock, Arkansas Spring 1996

Honors and Professional Organizations

Memberships in honorary organizations and societies:

- Sigma Tau Delta International English Honor Society
- Kappa Delta Pi International Honor Society in Education
- Pi Kappa Delta National Forensic Honorary

Memberships in disciplinary professional organizations:

- Texas Reading and Learning Association (CRLA)
- Texas Association of Developmental Education (TADE)

Honors received:

- Who's Who Among Students in American Universities and Colleges, 1982
- Outstanding Young Women of America, 1982
- Graduated Cum Laude

Service

Service to students:

- Tutor English and writing, 1995 to the present
- Supervise DEVS writing labs, 2005 to present
- Supervised Athletic Tutorials, 1996 to 2005
- Helped with STARS brunch, 2002-2006
- Gave presentation on documenting sources to *Strategies for Learning* class, spring 2003
- Represented the AEC during honors student interviews, spring 2002
- Gave presentation on essay exams to *Strategies for Learning* class, spring 1999
- Gave presentation on teaching high school grammar to *TEKS and the Secondary English Curriculum* class, spring 1998

Service to McMurry:

- Served on the English faculty search committee, spring 2007
- Helped plan and implement the Edge Program for at-risk incoming freshmen, fall 2006

- McMurry Spring Clean Up, spring 2004 & 2005
- Conduct tutor training workshops each semester, fall 1995 to present
- AEC Program Review Committee, 1998-1999
- O SD Program Review Committee, 1998-1999

Service to the profession:

- Gave a joint presentation with co-workers at 1998 CASP conference in Dallas entitled: "Athletic Tutorials: a Win/Win Solution."

Service to the church and community:

- Sunday School Class Prayer Coordinator, 1998 to present
- AHS Choir Booster Club member, 2003 to present
- Eaglette Drill Team Booster Club member, 2003 to 2007
- Eaglette Social Committee member, 2004-2007
- Eaglette Spring Banquet Committee member, 2003-2007
- Kairos Prison Ministry Cookie Drive Participant, 2004-2006
- PTA Room Mom, 1994-2004
- First Baptist Church (FBC) Children's Advisory Committee member, 2000-2003
- FBC Vacation Bible School Volunteer, 1988-2003
- FBC Children's Choir Director, 1994-2001
- FBC Lord's Supper Committee member, 1997-2000
- PTA Reflections Committee member, 1997-1999
- H-SU Alumni Board Freshman Ice Cream Social Chairman, fall 1997
- Soccer Team Mom, 1998-1999
- Bible Study Fellowship Discussion Leader, 1997-1999
- H-SU Alumni Board Member, 1996-1998
- Taylor County Extension Homemakers Advisory Board Member, 1995-1997
- FBC Baptismal Committee member, 1994-1997
- Epsilon Pi Alpha Christian Service Sorority Reactivation Committee member, fall 1995
- FBC Historical Committee member, 1990-1993
- FBC Women's Ensemble member, 1987-1992

Other Information

Teaching Assignments:

- *Writing Mechanics*, a developmental course designed to provide remediation in the areas of grammar, sentence structure, and punctuation.
- *Introduction to Composition*, a developmental composition course designed to provide remediation in basic writing and composition skills needed for college success.
- *Developmental Writing III*, a developmental course designed to provide remediation in both the grammar and composition skills needed for college success.
- *Developmental Reading*, a developmental course designed to increase students' reading comprehension and vocabulary to the level necessary for college success.

Publications, Papers, and Research:

- Improvement of students in DEVS courses as measured by pre-test and post-test score data. 1995 to present
- Co-writer, CRLA Tutor Recertification Accreditation Application 2006
- Wrote *Exploring Poetry*, used as text book for Introduction to Composition class 2006
- Co-writer, Academic Enrichment Center Program Review 1999, 2006
- Co-writer, Developmental Studies Program Review 1999, 2006
- Writer, CRLA Tutor Recertification Accreditation Application 2000
- Co-writer, Southern Association of Colleges and Schools (SACS) Report, Chapter 5, Educational Support Services 1998-1999
- Co-writer, CRLA Tutor Recertification Accreditation Application 1997

