

LINDA GRANT

QUALIFICATIONS

Ten years of counseling/advising experience in a one-stop student services environment

Five years teaching Developmental Psychology/Child Development-one of first two instructors to teach online classes

Fifteen years administrative experience, managing small publishing business and church administrator

WORK EXPERIENCE

Counselor/Special Populations Coordinator Cisco Junior College-Abilene Educational Center 1999-present

One of two career and technology counselors serving 1300 CTE students providing services in recruiting, admissions, assessment, orientation, transcript evaluation, degree plans, public relations, and other aspects of student services.

- Facilitate the assimilation process for traditional and non-traditional students
- Provide comprehensive academic and technical information to prospective and current students
- Assisting in restructuring for Perkins IV, setting goals and working with faculty to achieve those goals.
- Train office staff, VA certifying official, work studies, VA work studies, and volunteers
- Collaborate with faculty and staff to provide a successful environment for students with disabilities, ESL students, and economically disadvantaged students
- Advocate for veterans and active duty military personnel – certified by VA as school representative, liaison to Dyess Air Force Base
- Administer TASP and Accuplacer including training personnel in procedures – led implementation of Accuplacer in absence of Director in 2007
- Present new student orientations - assisted in development of new orientation in 2007
- Speak at community events, transition fairs, area high schools and other events
- Teach online Psychology courses, 2003-present

EDUCATION

Master of Science – Psychology Emphasis on adult development 2002, *Capella University*

Bachelor of Arts – Psychology 1971, *David Lipscomb College*

COMMUNITY AND COLLEGE ACTIVITIES

School Board Member – Abilene Independent School District, 2002-2006

Board Member – Christian Community Development Corporation (homeless shelter for 14-21 year olds)

Board Member - Project Graduation, Abilene Independent School District

Chair – Admissions and Registration Committee and Distance Learning Committee - Cisco Junior College

Member – Advisory committees for technical programs - Cisco Junior College

Member – Base Education Committee, Dyess Air Force Base

Member – TAHEAD, TCCTA, NACADA, APA

Arete Award – Community and peer recognition for community service

Texas PTA Lifetime Service Award