



# SHERON CATON

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Abilene, TX 

## EDUCATION

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M.A.  
History  
University of Texas at El Paso  
2007

B.A.  
Spanish  
Abilene Christian University  
2004

## CURRENT EMPLOYMENT

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DIRECTOR OF DISTANCE EDUCATION  
*Cisco College / 2015 – Present*

QUALITY ENHANCEMENT PLAN (QEP) COORDINATOR  
*Cisco College / 2019 – Present*

ADJUNCT INSTRUCTOR OF HISTORY  
*Cisco College / 2018 – Present*

## RELATED PROFESSIONAL EXPERIENCE

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ADJUNCT FACULTY, TEAM LEAD, FACULTY TRAINER  
*Southern New Hampshire University / 2012 – Present*

ONLINE ADJUNCT INSTRUCTOR OF HISTORY  
*University of Phoenix / 2010 – 2015*

ONLINE WRITING LAB TUTOR  
*Smarthinking, Inc. / 2010 – 2015*

ONLINE ADJUNCT INSTRUCTOR OF HUMANITIES  
*Kaplan University / 2010 – 2014*

SUBSTITUTE TEACHER  
*Abilene Independent School District / 2010 – 2011*

INSTRUCTOR OF HISTORY  
*University of Texas at El Paso / 2008 – 2009*

HISTORY TUTOR & TEACHING ASSISTANT  
*University of Texas at El Paso / 2006 – 2009*

## COURSES TAUGHT

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United States History to 1865  
United States History 1865 to Present  
Modern European History  
Art and Humanities: Twentieth Century and Beyond  
Civic Responsibility (Honors)  
Humanities and Culture, Society, and Advanced Technology

## SELECTED PROFESSIONAL DEVELOPMENT

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Self-Paced Training Course, *Assessing Faculty*  
Southern New Hampshire University, July 2020

Recorded Webinar, *Serving Underserved Students with Online Learning*  
DigiTex, May 2020

Live Webinar, *Adjusting your Course Evaluation Strategy During COVID-19*  
Watermark, April 2020

Live Webinar, *Addressing the Social-Emotional Needs of Remote Learners*  
Online Learning Consortium, April 2020

Live Webinar, *Using Live, Online Sessions to Support Continuity of Instruction*  
Online Learning Consortium, March 2020

Live Webinar, *OER Course Marking in Texas*  
DigiTex, March 2020

Live Webinar, *Helping Students Learn from Feedback in History Courses*  
Gardener Institute, February 2020

Live Webinar, *Building an Online Learner Community*  
Mentor Collective, February 2020

Live Webinar, *Accuracy Matters: Accessibility in Faculty-Created Video*  
University Business, February 2020

Live Webinar, *Redefining Liberal Arts: The Future of Liberal Arts in a Hybrid World*  
WCET, February 2020

Self-Paced Course, *Time Management*  
Southern New Hampshire University, July 2019

Conference, *2019 Institute on Quality Enhancement and Accreditation*  
SACSCOC, July 2019

Conference, *Building Community*  
Texas Distance Learning Association, March 2019

Recorded Webinar, *Universal Design*  
Online Learning Consortium, November 2018

Recorded Webinar, *Exploring the Student Experience*  
Online Learning Consortium, November 2018

Live Webinar, *How to Engage Students Through Discussion Boards*  
United States Distance Learning Association, November 2018

Live Webinar, *No Student Left Behind: Individualized Support in an Online Environment*  
United States Distance Learning Association, November 2018

Live Webinar, *Working with the Top 10%*  
Southern New Hampshire University, June 2018

Conference, *Agents of Change*  
Texas Distance Learning Association, March 2018

Live Webinar, *Feedback: From Elements to Impact*  
Southern New Hampshire University, July 2017

Workshop, *Independent Applying the QM Rubric*  
Quality Matters, February 2017

## SERVICE TO THE COLLEGE & EDUCATIONAL COMMUNITY

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West Texas Telecommunications Consortium, *Region 14*, 2020 – present

DigiTex Advisory Council, *State of Texas*, 2019 – present

Quality Enhancement Plan Committee, *Cisco College*, 2018 – present

Hiring Committees (multiple positions), *Cisco College*, 2016 – present

Technology and Distance Learning Committee, *Cisco College*, 2015 – present

CARES Act Committee, *Cisco College*, 2020

COVID-19 Emergency Operations Planning Committee, *Cisco College*, 2020

Dual Credit Committee, *Cisco College*, 2018 – 2019

Strategic Enrollment Management Committee, *Cisco College*, 2016 – 2019

Library Committee, *Cisco College*, 2016 – 2019

Phi Theta Kappa Advisor, *Cisco College*, 2016 – 2019

Website Taskforce, *Cisco College*, 2017 – 2018

Business Expo Volunteer, *Cisco College*, 2018

Business Mercado Volunteer, *Cisco College*, 2016 & 2017

## INSTRUCTIONAL TECHNOLOGIES

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Brightspace, Canvas, Blackboard, Moodle, Turnitin, Unicheck, Microsoft Office (PowerPoint, Word, Excel), Apple Office (Pages, Keynote), Google G Suite, Adobe (Acrobat, Photoshop, Illustrator), Screencast-O-Matic, VidGrid, H.323 ITV, Zoom, Skype

## PUBLICATIONS

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### ENCYCLOPEDIA ARTICLES

*Handbook of Texas Online*, Lillie S. Caton, "Abarca, Apolonia Muñoz [Polly]," (2016), <https://tshaonline.org/handbook/online/articles/fab19>

*Handbook of Texas Online*, Lillie S. Caton, "Acosta, Maria Angela Socorro Grijalva [Lucy], (2016), "<https://tshaonline.org/handbook/online/articles/fac06>

*Handbook of Texas Online*, Lillie S. Caton, (2019) "Alarcon, Francisca [Doña Paca]," <http://www.tshaonline.org/handbook/online/articles/fal93>.

#### BOOK REVIEW

*Their Lives, Their Wills: Women in the Borderlands, 1750-1846*. By Amy M. Porter. (Lubbock: Texas Tech University Press, 2015), *West Texas Historical Review*, Spring 2016.

## PROFESSIONAL MEMBERSHIPS

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Texas Distance Learning Association  
West Texas Historical Association