



Introduction to Cisco College Online Tools

a Step-by-Step Guide

Campus Connect | Email | MS 365

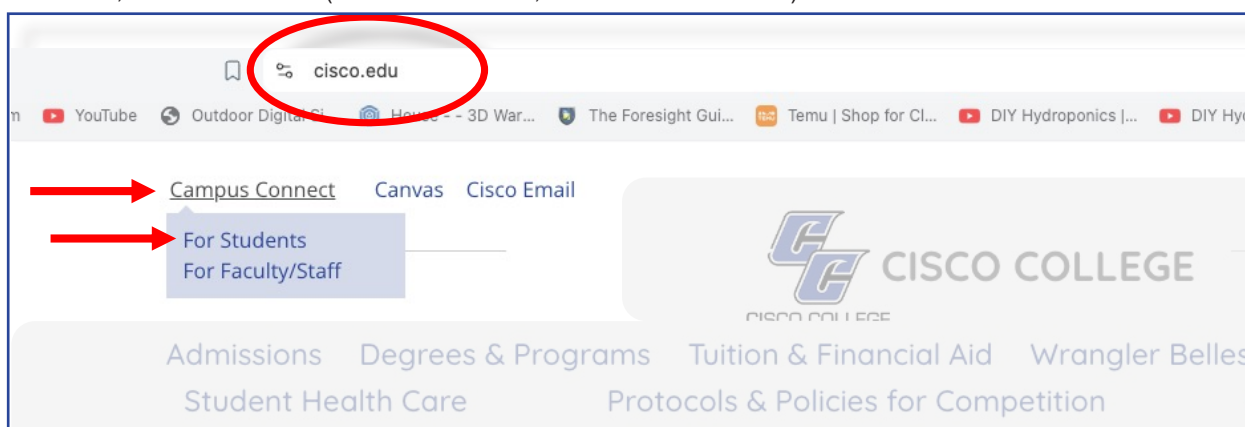
OneDrive | Canvas

Follow These Steps for Easy Access to Cisco College Online Tools

1

Locate your Student ID on Campus Connect.

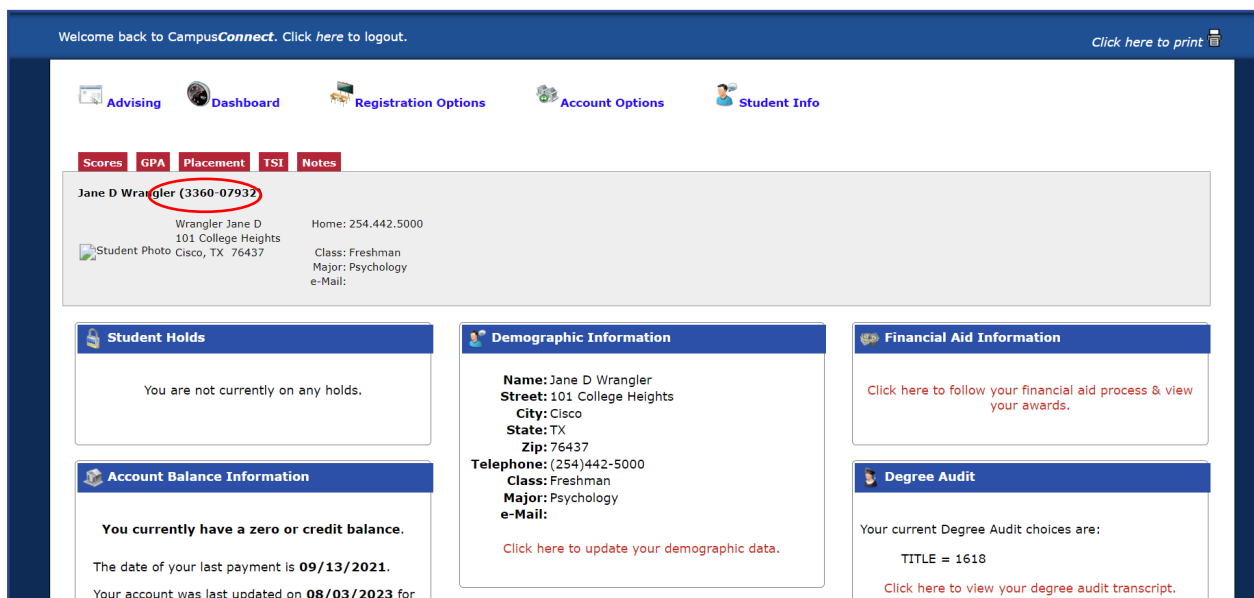
1. Go to cisco.edu
2. Click on “Campus Connect” at top left of the page, then select “For Students”
3. Enter your social security number in the student ID box
4. Enter your 8-digit birthday in the PIN box. The PIN number is your date of birth, without any dashes, 03292002 format. (If that doesn’t work, leave out the first zero.)



Campus Connect

Student ID: PIN: [Login](#) [I forgot my PIN](#)

5. Your Student ID will be at the top left corner of your student dashboard.



If you encounter issues accessing Campus Connect, contact admissions@cisco.edu.

2

Construct Your Cisco Student Email

You'll need your Cisco email for all Cisco resources.

Once you have your student ID, you're ready to assemble your email. Here's how:

First initial of your first name, first initial of your last name. Last four digits of your Student ID.

Example: First Name InitialLast Name InitialLast4ofStudentID@students.cisco.edu

John **D**oe - Student ID [12345**6789**]

Email: jd6789@students.cisco.edu

Login: **Your entire email address**

Password: **Your entire STUDENT ID number**



Scan to submit a Help Desk ticket.

3

Use your Cisco Email to set up your Microsoft 365 account!

- Go to **office.com** on a desktop or a laptop (not your cellphone)
- Enter your entire Cisco email address using the format shown above.
- Enter your **STUDENT ID** as the temporary password and click 'Sign in.'
- Download the free Microsoft Authenticator (MS) app to your cellphone.
- Tap the plus (+) symbol in the top right corner.
- Select **Work or School Account**
- Scan the QR code that is on the desktop or laptop screen.

www.office.com

Microsoft

Sign in

jd6789@students.cisco.edu

No account? [Create one!](#)

[Can't access your account?](#)

Back Next



**Microsoft
Authenticator**

4 Get on OneDrive!

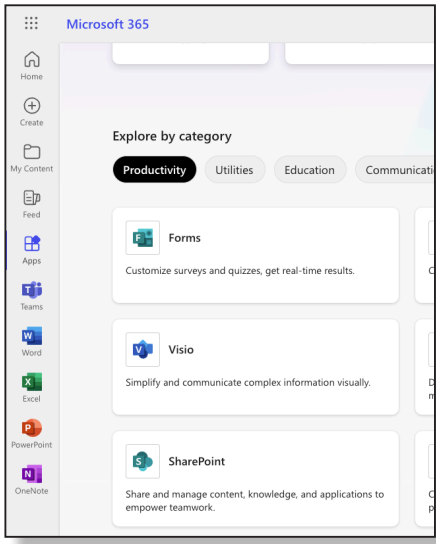
It's where your files are.



Once you are inside Microsoft 365, you now have access to all of the programs that you'll use for your career as a student at Cisco College

Click on the "apps" icon and you'll see your Onedrive. You'll also see many other programs that are available to you

You can also go to **onedrive.com** and log in with your student credentials.



Where Can I Get IT Help?

For assistance with most technology questions:

- Use the QR code for quick service tickets
- tinyurl.com/6keuehh2
- 254-442-5010



5 Access Canvas!

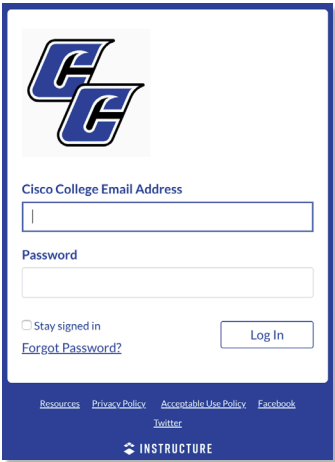


1. Go to **ciscocollege.instructure.com**
2. Enter your entire Cisco email address which follows this format:

Example: First Name Initial Last Name Initial Last4ofStudentID@students.cisco.edu

Email / Canvas Username: **jd6789@students.cisco.edu**

3. Enter your **STUDENT ID** without the dash as your password. Do not use your SSN; it is different from your Student ID. If you don't know your Student ID, return to step 1.



Cisco College Canvas Help

Visit cisco.edu/canvas for additional help logging in, written and video tutorials, and information about the Canvas Orientation course.

