

Cisco College Board of Regents
Regular Board Meeting
May 8, 2017

The Cisco College Board of Regents met Monday, May 8, 2017, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Ronnie Ledbetter and Secretary Ricky Whatley. Regents present were Sarah Adams, Jerry Conring, Sharon Wilcoxon, Staci Wilks and Greg Cary. The only Regent absent was Joe Jarvis. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President for Student Services; Audra Taylor, Chief Financial Officer and Dean of Business Services; and Carol Dupree, Provost – Cisco College, AEC and Vice President of Instruction. Sydni Rabb, recording secretary, was present.

Guests present during the meeting included Tom Bell, Faculty Senate Representative and Professor of English; Jerry Clemons, Division Chair of Math and Sciences and Professor of Mathematics; Roger Tighe, Cisco College Police Chief; and Stephen Forester, Cisco citizen.

Regent Greg Cary offered an invocation.

President Brad Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of April 10, 2017. There were none voiced and he declared the minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending April 30, 2017. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2nd page. In summary, the surplus is up from this time last year by approximately \$33,000.

Ms. Taylor continued and noted the handout listing the 10 largest purchases made by the College during the past month of April, 2017. A few included are, two checks to Great Western Dining, for a total of 3 weeks of food services; two purchases made to the REI Health Education Systems, testing fees paid by the student; Constellation Newenergy, monthly electric bill – Cisco Campus; ADN Abilene Review Course, testing fees paid by students; Taylor EC Texas, monthly electric bill – Abilene Campus; and a purchase to Westex Connect, monthly internet bill for both the Cisco and Abilene Campus.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held April 10, 2017. A total of \$3,465.00 was received, this included \$25.00 from the Cisco College Faculty and Staff; \$3,000.00 from Alumni and Friends; \$340.00 from Athletic Fund Raisers; and \$100 was received for the Food Bank "Food for Thought".

Vice President for Student Services, Jerry Dodson, gave the enrollment update. He discussed the handouts that were passed out prior to the meeting, which contained the yield rates for past semesters and an enrollment update report for Summer I, Summer II and Fall 2017.

President Brad Kimbrough stated that he would like to move Agenda Items (A) – Consider Administration Contract recommendations for 2017-18 and (B) – Consider Faculty Contact Recommendations for 2017-18, to after closed session. There was no objection and Agenda Items (A) and (B) were then moved to later in the meeting.

President Dr. Anglin began the discussion of athletic insurance proposals. After careful consideration of the renewal proposal on our existing contract with Dissinger Reed for Athletic Accident Secondary Insurance coverage and reviewing any options, it is recommended that at this time Cisco College utilizes our right to reserve the option to renew our contract. The Aggregate Deductible Plan is offered through Berkley Life & Health Insurance with A-G Administrators as the Third Party Administrator for the 2017-2018 academic year. The college will pay \$47,000 in hard costs upfront and fund up to \$80,000 over the year for the aggregate deductible to fund claims. The max cost, or our maximum exposure is \$168,500. Regent Adams moved and Regent Wilks seconded to renew the existing contract with Dissinger Reed. Motion passed 7 – 0, with Regent Jarvis absent.

Dr. Anglin moved on to the next item on the agenda regarding approving a date for the Budget Workshop. There were many dates mentioned but the two most convenient days for all were either June 29 or 30. The board agreed to wait until the June Board Meeting before setting the confirmed date.

President Dr. Anglin stated there were six recommendations for tenure awards – to Brandi Terry, Agriculture Professor; Katherine Wright, Psychology Professor; Elsie "Bea" Jackson, Biology Professor; Justin Plunk-Ceniceros, Biology Professor; Robert Karlin, Math Professor; and Pam Dorn, Nursing Professor. Tenure is a process sought and attained by educators that requires a minimum of five years of successful teaching at Cisco College. Approvals and signatures are required by supervisory and administrative personnel, including the College President. Tenure at Cisco College offers a level of job assurance in that, in the event of non-renewal of a faculty contract, the tenured professor is given long-term notice (one-year) of such non-renewal. Regents Wilcoxon and Wilks moved and seconded, respectively, to award tenure as recommended. Motion passed 7 – 0, with Regent Jarvis absent.

President Dr. Anglin proceeded with information regarding the Branch Maintenance Tax Feasibility Study. The Feasibility Study is the first step in the process and the rules require it to be submitted to the THECB. Before it can be submitted to THECB, it must be approved by the Board of Regents. Regent Ricky Whatley moved and Regent Jerry Conring seconded, to approve submitting the Branch Maintenance Tax Feasibility Study to THECB. Motion passed 7 – 0, with Regent Jarvis absent.

Moving on to the next item of business, President Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 8:07 p.m. on May 8, 2017, for the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551.74.

At 9:07 p.m., the Board of Regents of Cisco College returned to Open Meeting on May 8, 2017. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

Returning to Agenda Item A, postponed earlier in the meeting, regarding administrative contract recommendations for the 2017-2018 college year. Regent Whatley moved and Regent Conring seconded to offer a contract renewal to everyone on the list. Motion passed 7 – 0, with Regent Jarvis absent.

For Agenda Item B, Consider Faculty Contract Recommendations for 2017-2018, which was also postponed earlier in the meeting, Regent Adams moved and Regent Cary seconded to

approve the faculty contract renewals, as presented. Motion passed 7 – 0, with Regent Jarvis absent.

President Dr. Anglin announced there were no retirement letters received since the last board meeting but a few resignations. These included a letter from Kyle Hodson, Cluck Hall Dorm Supervisor; Charinee Mitchell, Head Women's Basketball Coach; and Eva Vickers, Human Resource and Payroll Specialist. There were no letters of termination. There were no recommendations for the employment of part-time personnel. Recommendations for full-time employment included Tracy Talley, Respiratory Professor and Kristi Broyles, HR/Payroll Specialist. Under other personnel matters, it is recommended that Sharon King serve as the Interim Director of Institutional Effectiveness and Planning and receive a salary adjustment of \$5,000. On a motion by Regent Whatley and a second by Regent Wilcoxon, the board voted to accept the resignations, recommendations of full-time employment, the salary adjustment for Sharon King's interim position and the contract non-renewal for tenured faculty which requires a one-year notice based upon tenure policy, as presented. Motion passed 7 – 0, with Regent Jarvis absent.

Remarks by Faculty Senate, Tom Bell, mentioned the online concerns and suggestions that were discussed at the recent Faculty Senate meeting. Everyone has different scenarios when it comes to taking courses online.

Under Remarks by the President, Dr. Thad Anglin thanked the board for their attendance at the events that have took place at the college recently and for all their support. The football coaches will be hosting a Youth Football Camp this summer, it's being advertised around town and flyers will be passed out at the Elementary school.

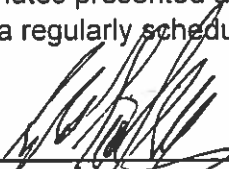
In Remarks by Board Members, Regent Sarah Adams appreciated the remarks made by Dr. Anglin at the graduation ceremonies. All other Regents agreed and thanked Dr. Anglin as well.

The next board meeting is June 12, 2017.

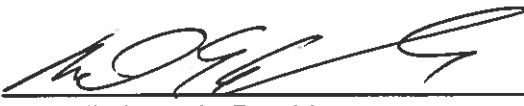
President Kimbrough entertained a motion to adjourn. Regents Wilcoxon and Adams obliged with a motion and a second, respectively. Motion carried.

Meeting adjourned at 9:18 p.m.

Minutes presented and approved the 12 day of June, 2017, at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College