

Cisco College Board of Regents
Regular Board Meeting
December 18, 2017

The Cisco College Board of Regents met Monday, December 18, 2017, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Ronnie Ledbetter and Secretary Ricky Whatley. Regents present were Jerry Conring, Sharon Wilcoxon, Staci Wilks and Greg Cary. Regents Sarah Adams and Joe Jarvis were absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost – Cisco College, AEC and Chief Academic Officer; Dr. Jerry Dodson, Vice President for Student Services; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydni Rabb, recording secretary, was present.

Guests present at the meeting included Zane Laws, Professor of Science; Cam Gulley, CPA and the Cisco College Auditor; and Sharon Anglin, spouse of President Dr. Anglin.

Regent Staci Wilks offered an invocation.

President Kimbrough called the meeting to order at 6:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of November 13, 2017. There were none voiced and he declared the minutes approved as presented.

President Kimbrough informed the board that Agenda Item A will be moved to the beginning of the meeting. He called on Mr. Gulley to present the audit.

Cameron Gulley, CPA (Certified Public Accountant) gave a summary of the Cisco College Annual Financial Report for the years ended August 31, 2017 and 2016. The audit covered financial statements, federal and state programs, and all business-type activities of Cisco College. A motion was made by Regent Ronnie Ledbetter and seconded by Regent Greg Cary to accept the audit report as presented. Motion carried 6 – 0, with Regents Adams and Jarvis absent.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending November 30, 2017. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2nd page.

Ms. Taylor continued and noted the handout listing the 10 largest purchases made by the College during the past month of November 2017. They include, checks to Great Western Dining Services, for a total of 6 weeks of meal plans and catering for the college fair; CDW Govt., 124 computers (partial payment); Southern Computer Warehouse, 53 computers; Constellation NewEnergy, monthly electric bill – Cisco Campus; AG Administrators, funding for athletic insurance; Casco Industries, auto equipment purchased with grant funds; Taylor Electric, monthly electric bill – Abilene Campus; Napa Parts, auto equipment purchased with grant funds; and a check written to Serenity Tours, a charter bus to Branson, Missouri for the Band/Belles trip.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held November 13, 2017. A total of \$4,620.50 was received, this included \$25.00 from the Cisco College Faculty and Staff; \$250.00 from Alumni and Friends; \$1,818.00 for the Company/CC

Partner Scholarships; \$2,227.50 for Athletic Fund Raisers; and \$300.00 for the Food Bank "Food for Thought" at the Abilene Campus.

Vice President for Student Services, Dr. Jerry Dodson, gave the enrollment update. As of 8:30 a.m. today, we have 1,975 student enrolled for the Spring 2018 semester, a 3.9% increase in enrollment from this time last year.

Moving to New Business, Dr. Anglin presented to the board a revision of Policy 2.4 Appendix B-1, located in the Cisco College Policy Manual. Dr. Anglin discussed the revisions that include the purpose, responsibilities and the representation from the college on each of the committees. He informed the members that they will be seeing more policy updates in the future to fulfill SACS requirements. Regents Ricky Whatley and Jerry Conring moved and seconded to approve the revisions to Policy 2.4 Appendix B-1, located in the Cisco College Policy Manual. Motion carried 6 – 0, with Regents Adams and Jarvis absent.

Dr. Anglin went on to the next item on the agenda, the approval of the updated Cisco College Mission Statement. In accordance with Board Policy 1.1, College Mission, the Board of Regents has the ultimate authority for establishing the Mission and the Statement of Ethics for the College. The Cisco College *Institutional Effectiveness Committee* completed a comprehensive review of the current Mission Statement. In the committee's review process, careful consideration was dedicated to the institutional effectiveness plans, SACSCOC accreditation standards, continuous improvement, and maintaining a Mission Statement that is current and relevant to the College constituencies. The following Mission Statement was presented to the Executive Council and approved. In accordance with Board Policy, the Executive Council recommends approval of the following Mission Statement: *Cisco College provides quality, affordable, educational opportunities to meet the diverse academic, technical and career needs of the students and communities we serve.* A motion was made by Regent Jerry Conring and seconded by Regent Sharon Wilcoxon to approve the updated Cisco College Mission Statement. Motion carried 6 – 0, with Regents Adams and Jarvis absent.

President Dr. Anglin presented Agenda item D, Consider Adding *Service Animal/Comfort Therapy Animal Policy* to the Cisco College Policy Manual under Policy 1.4, to the Regents. The policy defines the process and lists the requirements that must be met before a student will be allowed to have a service or comfort therapy animal. The Board had many questions regarding the new policy, which Dr. Anglin and Dr. Dodson answered all questions, respectively. After a lengthy discussion, Regent Wilks moved and Regent Wilcoxon seconded to approve the adding of the *Service Animal/Comfort Therapy Animal Policy* to the Cisco College Policy Manual under Policy 1.4. Motion carried 6 – 0, with Regent Adams and Jarvis absent.

As required by law, a memo stating the training board members had received during the current calendar year was reviewed. Regent Greg Cary completed the following training online and received certificates for each, *Training for Members of Governing Boards (TX Edu. Cod, Section 61.084)*; *Open Meetings/Public Information*; and *Intensive Short Orientation Course for Members of Governing Boards*.

During the President's Update, Dr. Anglin informed the board of the holiday schedule and when the college will be closing and reopening.

Moving on to the next item of business, President Brad Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 7:15 p.m., on

December 18, 2017, for the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551.074.

At 8:05 p.m., the Board of Regents of Cisco College returned to Open Meeting on December 18, 2017. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

President, Dr. Thad Anglin, reported that there had been two resignations announced since the last meeting, Justin Braddock, Assistant Baseball Coach and Phyllis Baird, Custodian – Cisco Campus. There were no retirements announced. There were no terminations announced. There were no recommendations for the employment of part-time personnel. Recommendations for full-time employment included Jared Reynolds, Business/Computer Science Professor; Dr. Kam Zinsser, Dean of Workforce Development and Continuing Education; and Shelli Garrett, Director of Human Resources. There were no other personnel matters and on a motion by Regent Sharon Wilcoxon and a second by Regent Staci Wilks, the board voted to accept the resignations and recommendations for full-time employment. Motion carried 6 – 0, with Regents Adams and Jarvis absent.

Remarks from the Faculty Senate Representative, Zane Laws (filling in for Brandi Terry), stated he had no Remarks.

Under Remarks by the President, Dr. Thad Anglin, wished the Regents a Merry Christmas and a Happy New Year. Thanked them for a productive year and looking forward to a busy Spring semester coming up.

There were no Remarks from Board Members.

The next board meeting is January 8, 2018.


President Kimbrough entertained a motion to adjourn. Regents Wilcoxon and Wilks obliged with a motion and second. Motion carried.

Meeting adjourned at 8:08 p.m.

Minutes presented and approved the 8 day of January, 2018, at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College