

Cisco College Board of Regents  
Regular Board Meeting  
April 9, 2018

The Cisco College Board of Regents met Monday, April 9, 2018, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Ronnie Ledbetter and Secretary Ricky Whatley. Regents present were Sarah Adams, Jerry Conring, Sharon Wilcoxon, Joe Jarvis, Staci Wilks and Greg Cary. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost – Cisco College, AEC and Chief Academic Officer; Dr. Jerry Dodson, Vice President for Student Services; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydni Rabb, recording secretary, was present.

Brandi Terry, Faculty Senate Representative, was the only guest present.

Regent Joe Jarvis offered an invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of March 12, 2018. There were none voiced and he declared the minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending March 31, 2018. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2<sup>nd</sup> page. In summary, we are up \$678,000 from this time last year, with a surplus of \$2.3 million.

Ms. Taylor continued and noted the handout listing the 10 largest purchases made by the College during the past month of March 2018. They include, three checks to Great Western Dining, for a total of 4 ½ weeks of meal plans and football recruiting meals; Constellation NewEnergy, monthly electric bill – Cisco and Abilene Campus; AG Administrators, Inc., funding for athletic insurance; Campus Webstore, annual software support (for both bookstores); Elsevier Inc., ADN Abl-Review Course and LVN Abl-Review Course (both paid by students); Westex Connect, monthly internet bill (both campuses); and a check written to City of Cisco, for the monthly water bill – Cisco Campus.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held March 12, 2018. A total of \$5,300.00 was received, this included \$25.00 from the Cisco College Faculty and Staff; \$3,775.00 from Alumni and Friends; \$1,200.00 for the Company/CC Partner Scholarships; and \$300.00 for the Cheers and Belles.

Vice President for Student Services, Dr. Jerry Dodson, gave the enrollment update. Today is opening day for summer registration. Fall registration will open on April 23<sup>rd</sup>. As of today, we have 444 students enrolled in Summer I and 97 students enrolled in Summer II courses. We are continuing to work on enrollment.

Moving on to New Business, Dean Taylor gave a Quarterly Investment Summary for the period ending February 28, 2018. The top sheet of the report indicates the College's investments; all other pages are broken out by individual fund. Cisco College's current investment strategy is to protect the College's investments and preserve liquidity. There were no new CD's added this quarter. Dean Taylor stated that investments, according to the Public Investment Act, must be

made with a financial institution whose home offices or main bank is located within the state of Texas.

There is a handout in the board packet with a recommendation for tuition and fees for the 2018-2019 college year. Every year, Cisco College carefully reviews the tuition and fee rates. After many meetings and much research, Dr. Anglin recommends that Cisco College keep tuition and fee rates the same for 2018-2019. With the increase of semester credit hours in 2017-2018, the estimation shows that Cisco College will be able to budget an additional \$65,000 of tuition and fee revenue. Cisco College is also ranked in the top when rates are compared to other peer institutions. Regent Ledbetter moved and Regent Jarvis seconded to keep the tuition and fee rates the same for the 2018-2019 college year. Motion passed 8 – 0.

Dr. Anglin discussed the next item on the agenda, Consider Increase in Nursing Program Fee. All medical facilities are required by law to have EHRs (Electronic Health Record), and all employees that care for patients must be trained on the usage. To assist students in meeting this requirement, the Nursing Department was able to locate an EHR program for students to use while completing skills in the SIMS lab. The yearly fee for each student would be \$90.00. It is recommended to make an EHR fee for the LVN students for \$90.00 per year to be paid at the rate of \$30.00 per semester. On a motion by Regent Whatley and a second by Regent Wilcoxon, the board voted to approve the Nursing program EHR fee of \$90.00 per year, as presented. Motion passed 8 – 0.

President Dr. Anglin briefly reported on the upcoming graduation, nursing and certificate ceremonies. Graduation is Friday, May 4, with two ceremonies, 5:30 p.m. (Cisco Campus) and 8:00 p.m. (Abilene Campus), in the Harrell Fine Arts Auditorium, Cisco. Thursday, May 10, Pharmacy and Medical Assisting Ceremony at 5:00 p.m. and Nursing Ceremony at 6:30 p.m., both at the First Baptist Church, 1333 N. 3<sup>rd</sup> Street, Abilene. Friday, May 11, 7:00 p.m., will be the Certificate Ceremony, also at the First Baptist Church in downtown Abilene. Robes will be worn at the graduation only. Will send out reminders as dates get closer.

Moving to the next item on the agenda regarding the board rate recommendation. Dr. Anglin is recommending that Cisco College increase the board rate for the dorm students by \$50 per semester. This will change the board rate from \$1,200 per semester to \$1,250 per semester. This increase will cover the rising cost of food and the increase that will be necessary for the scholarship budgets. When comparing room and board rates of peer institutions, Cisco College remains the lowest. After a brief discussion, Regent Jarvis moved and Regent Wilcoxon seconded, to approve the board rate recommendation, as presented. Motion passed 8 – 0.

Agenda item F has been moved to after Executive Session.

President Kimbrough addressed the Regents and reported that the members had met and considered local citizens who would be interested and willing to fill the board vacancy of expired term, Place 1 (currently held by Sarah Adams). The unanimous recommendation from the members was Matt Johnson. Regent Staci Wilks moved and Regent Jerry Conring seconded to appoint Mr. Johnson to fill the vacancy of expired term, Place 1, of the Cisco College Board of Regents. Motion carried 8 – 0. Mr. Johnson will be sworn in at the June Board meeting along with the two unopposed members.

Moving on to the next item of business, President Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 7:47 p.m., on April 9, 2018, for

the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551.074.

At 8:35 p.m., the Board of Regents of Cisco College returned to Open Meeting on April 9, 2018. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

Returning to agenda item F, Cisco College is currently ranked 50 out of 50 community colleges in Adjunct Faculty salaries (without stipends). By consolidating current stipends and increasing Adjunct salaries, we will maximize/leverage resources and address critical issues associated with current structure. We are recommending the removal of all stipends. The stipends will be consolidated under Adjunct/Overload budgets and enable the college to increase the rate from \$448 per semester credit hour to \$550 per semester credit hour (\$1344 per 3 hour course to \$1650 per 3 hour course). In addition, the "Time Travel" rate currently paid to faculty teach dual-credit courses in the high schools will be reduced from \$1,000 to \$700. As part of the reduction in "Time Travel," the distance in which Time Travel is paid to faculty will be restricted to a 20 mile radius for faculty teaching in school districts around Abilene and Cisco. On a motion by Regent Jarvis and a second by Regent Conring, the board voted to approve the Faculty Overload/Adjunct Pay Structure, as presented. Motion passed 8 – 0.

President, Dr. Thad Anglin, announced there were a few resignations announced since the last meeting, they include Melissa Henry, Financial Aid Counselor and Melody Cusson, Respiratory Therapy Program Director. There were no retirements or terminations announced. There were no recommendations for the employment of part-time personnel. Recommendation for full-time employment included Rebecca Hargus, Information and Distance Education Clerk, Abilene Campus. There were no other personnel matters and on a motion by Regent Jerry Conring and a second by Regent Sarah Adams, the board voted to accept the resignations and recommendation for full-time employment. Motion passed, 8 – 0.

Remarks by Faculty Senate Representative, Brandi Terry, the Faculty Senate is in the middle of the election looking for a Vice-President. Zane Laws will become President for the 2018-2019 college year. Currently in the process of adding a few new members.

Under Remarks by the President, Dr. Thad Anglin thanked the board and appreciates their support.

In Remarks by Board Members, there were several. Regent Whatley mentioned that the Methodist Church assisted the college and had a fun event, everyone had a great time. The college is doing great things, and the college is well represented; Regent Jarvis enjoys seeing all the positive posts on social media regarding the college; and Regent Cary really likes the new website and thanks the college for hosting the One Act Play and opening up the Crawford Theatre.

The next board meeting is May 14, 2018.

President Kimbrough entertained a motion to adjourn. Regents Wilks and Ledbetter obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:46 p.m.

Minutes presented and approved the 14 day of May, 2018,  
at a regularly scheduled meeting of the Cisco College Board of Regents.

  
\_\_\_\_\_  
Ricky Whatley, Secretary  
Board of Regents  
Cisco College

  
\_\_\_\_\_  
Brad Kimbrough, President  
Board of Regents  
Cisco College