

Cisco College Board of Regents
Regular Board Meeting
March 12, 2018

The Cisco College Board of Regents met Monday, March 12, 2018, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Ronnie Ledbetter and Secretary Ricky Whatley. Regents present were Sarah Adams, Jerry Conring, Sharon Wilcoxon and Staci Wilks. Regents Joe Jarvis and Greg Cary were absent. College administrators present were Dr. Thad J. Anglin, President, and Audra Taylor, Chief Financial Officer and Dean of Business Services. Dr. Carol Dupree, Provost – Cisco College, AEC and Chief Academic Officer, and Dr. Jerry Dodson, Vice President for Student Services, were absent. Sydni Rabb, recording secretary, was present.

There were no guests present at the meeting.

Regent Staci Wilks offered an invocation.

President Kimbrough called the meeting to order at 7:04 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of February 12, 2018. There were none voiced and he declared the minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending February 28, 2018. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2nd page. In summary, we are up \$814,000 from this time last year.

Ms. Taylor continued and noted the handout listing the 10 largest purchases made by the College during the past month of February 2018. They include, two checks to Great Western Dining, for a total of five weeks of meal plans; Instructure, Inc., annual Canvas contract; Constellation NewEnergy, monthly electric bill – Cisco and Abilene Campus; Atmos Energy, monthly gas bill; Automated Copy Systems, monthly printing services; Region XIV Educ Serv Center, annual Region 14 Distance Learning contract; Westex Connect, monthly internet bills for December 2017 and January 2018; and a check written to Entech Sales and Services, repair boilers at Abilene Campus Science building at Cisco Campus.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held February 12, 2018. A total of \$1,099.00 was received, this included \$25.00 from the Cisco College Faculty and Staff; \$300.00 from Alumni and Friends; \$500.00 for the Company/CC Partner Scholarships; and \$274.00 for the Food Bank "Food for Thought", located at the Abilene Campus.

Vice President for Student Services, Dr. Jerry Dodson, gave the enrollment update. The 2nd 8 week flex term will begin on Monday, March 19th. As of March 8th, there are 261 students enrolled, last year at this time there were 235 enrolled. Registration for Summer 2018 will open on April 9th and students will be able to register for Fall 2018, beginning on April 23rd.

Dr. Thad Anglin updated the Regents regarding the May 5th election. Incumbent board members Ronnie Ledbetter and Joe Jarvis filed for re-election to their respective posts. They were certified as unopposed candidates; therefore, the election scheduled for May 5, 2018 is eligible

to be cancelled due to lack of candidate opposition. Regent Staci Wilks moved and Regent Sharon Wilcoxon seconded to accept the certification of unopposed candidates and to cancel the scheduled election. Motion passed 6 – 0, with Regents Jarvis and Cary absent.

Dr. Anglin went through the policy regarding the procedure for filling a vacancy on The Cisco College Board of Regents and discussed the process with the members. The Board President shall appoint an ad hoc committee to select and nominate persons eligible for service on the board. After a brief discussion, President Brad Kimbrough will appoint the committee members soon to conduct the search for the Board of Regents Place 1.

Dr. Thad Anglin gave an update to the board regarding SACSCOC and the Quality Enhancement Plan (QEP). The SACS Leadership Team will be coordinating the process. We will be going through a centralized process with our SACS Liaison, Heather Hicks. There are student surveys in progress (student satisfaction, dual credit). Some QEP Themes/Areas that emerged from discussion included the following: Program Focus – Dual Credit, Distance Learning, Developmental Education, Curriculum; Success Focus – Retention, 8 Week Terms, Academic Program Pathways, Advising (Cohort Model); Environmental Focus – Data, Software and Technology. Dr. Anglin provided the Regents with a timeline: Compliance Document In-Progress – Spring 2019; Off Site Review – Spring 2019; QEP due - Fall 2019; On-Site Review – October 21-24, 2019; and SACSCOC Board Review – Summer 2020.

President Dr. Anglin presented an Exempt Profiling Report to the board. No action needs to be taken, the Board of Regents only need to be informed and aware that this report has been completed. Currently, Cisco College does not make enough traffic stops to file the report, therefore, the college is exempt. The report was submitted to the Texas Commission on Law Enforcement.

Dr. Anglin moved to the next item on the agenda regarding the Academic Calendar for the year 2018-2019. The start date for the fall 2018 semester will be on August 27th. There are many semesters at various times, including 1st 8-weeks, 2nd 8-weeks, Winter Term, ect. It is very much like past calendars. Regent Adams moved and Regent Whatley seconded to approve the 2018-2019 academic calendar, as presented. Motion passed 6 – 0, with Regents Jarvis and Cary absent.

Dr. Anglin went through and discussed the updates to the Attendance Policy with the Regents. The Policy is now updated to align with the Financial Aid Return to Title IV process. The goal is for faculty to take attendance and they must be able to verify the last date of attendance and drop students with excessive absences. On a motion by Regent Conring and a second by Regent Wilcoxon, the board voted to approve the revised Attendance Policy, as presented. Motion carried 6 – 0, with Regents Jarvis and Cary absent.

President Dr. Anglin updated the board on the Texas School Safety Audit and Emergency Operations Plan. He explained that community colleges are required to conduct and report results of a Safety Audit every three years. The audit was last reported in July 2015. Cisco College is currently in the process of revising the Multi-Hazard Emergency Operations Plan. The audit will be reported to the board when it is completed. There will also be a survey for the students to complete.

Dr. Anglin presented a College Update to the board members. The following was announced, NTJCAC All-American Team: Softball – Kynslee Noriega, Samantha Salazar, Hannah Stuart,

Volleyball – Justice Vega and Valentina Bulhoes; Student Achievement: Two students selected for All-TX Academic Team (Education major and one CDEC major); Nursing State Licensure Passing Rate is 100%; Campus Events – hosted the UIL One Act Play on March 6th and the FFA Contest will be held on March 21st.

Moving on to the next item of business, President Kimbrough stated that an executive session was necessary and the board would enter into Closed Meeting at 7:58 p.m., on March 12, 2018, for the Discussion of Personnel Matters, as provided by Secs. 551-071 through 551-076 of the Texas Government Code, specifically 551.074.

At 8:45 p.m., the Board of Regents of Cisco College returned to Open Meeting on March 12, 2018. President Kimbrough announced no decisions were made and no votes were taken while in Closed Session.

President, Dr. Thad Anglin, announced there were no retirements or resignations since the last meeting but one termination, Toni Luna, Financial Aid Counselor. There were no recommendations for the employment of part-time personnel. Recommendations for full-time employment included Mychellya Shadle, Information/Distance Ed Clerk – AEC. Other personnel matters included, the recommendation that we move the part-time testing center staff position currently occupied by Karen Leath to a full-time position at the “D” level in our employee classification system. On a motion by Regent Conring and a second by Regent Whatley, the board voted to accept the termination, recommendation of full-time employment and moving the testing center part-time position to full-time. Motion passed 6 – 0, with Regents Jarvis and Cary absent.

The Faculty Senate Representative, Brandi Terry was not present, therefore, there were no Remarks.

Under Remarks by the President, Dr. Thad Anglin, said there were none.

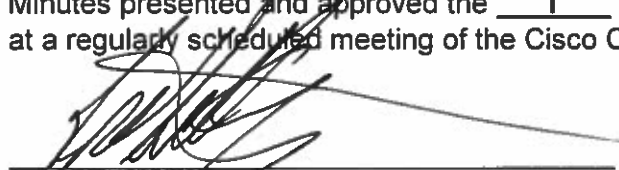
There were no Remarks from Board Members.

The next board meeting is April 9, 2018.

President Kimbrough entertained a motion to adjourn. Regent Adams and Wilcoxon obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:48 p.m.

Minutes presented and approved the 9 day of April, 2018, at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College