

Cisco College Board of Regents  
Regular Board Meeting  
August 8, 2022

The Cisco College Board of Regents met Monday, August 8, 2022, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough and Vice President Rick Watts. Secretary Ricky Whatley was absent. Regents present were Matt Johnson, Jerry Conring, Kenneth Preston, Staci Wilks and Greg Cary. Regent Joe Jarvis was absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; Heather Hicks, Vice President of Instruction; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydni Rabb, Executive Assistant, was present.

Guests present were Roger Tighe, Cisco College Chief of Police and Dr. Tim Murphy, Executive Director of IT.

Regent Jerry Conring offered the invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of July 11, 2022 and the special called meeting of August 1, 2022. There were none voiced and he declared the regular meeting and the special called meeting minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending July 31, 2022. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2<sup>nd</sup> page.

President, Dr. Thad Anglin, gave the fundraising report since the last board meeting held July 11, 2022. A total of \$5,713.00 was received, this included \$1,009.00 for Special Projects; \$1,194.00 For the Company/CC Partner Scholarships; \$1,000.00 for Athletic Program Donations; and \$2,510.00 for the Rodeo Fund.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. He informed the board of the handout that was passed out prior to the meeting. The handout shows the enrollment, dual credit, semester credit hours, and PELL awards report for the Fall 2022 semester and compares to the previous 2021 and 2020 Fall semesters. We currently have 2,028 students enrolled. The Fall 2022 term begins on Monday, August 22<sup>nd</sup>.

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252, concerning "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255. For the purposes of complying with the Chief Executive Officer's reporting requirements under the TEC, Section 51.253(c), the attached summary data report includes all of the required reporting information to the Cisco College Board of Regents for the time period of January 1, 2022 through June 30, 2022. The summary data report is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

The summary data report is also posted on the institution's website as per the public reporting requirements under TEC, Section 51.253(c) at <https://www.cisco.edu/student-life/campus-safety/sexual-assault-policy>.

Moving on the Agenda Item B: Consider Approval of Request for Proposals (RFP 22-01) for Student Information System (SIS)/Enterprise Resource Planning (ERP). May 9<sup>th</sup> – presentation to the Board of Regents; replace the college's legacy system POISE that has become unreliable; Purpose – reliability, streamline business operations, increased attention to cybersecurity, greater demand for more online and remote services, adaptation to student needs, and to make business decisions based upon reliable data; and request was approved and the RFP was released on May 5, 2022 with a deadline of May 31, 2022. Enterprise Resource Planning ERP Criteria – must substantially demonstrate successful placement and history of operation at a community college (3 years preferred); the proposed solution must substantially demonstrate successful placement and history of operation at a Texas higher education institution (3 years preferred); the proposed solution must use current versions of Microsoft Windows, Microsoft Server and Microsoft SQL; the proposed version must run concurrently with both of the Cisco College, Cisco and Abilene campuses with the ability to expand beyond these locations; the proposal must be complete, truthful, and accurate; the proposal must be submitted by the stated deadline and in the format and delivery method specified in this RFP; and at a minimum, the proposal must include quality mobile applications for the following student functions: registration, payments, grades, and financial aid. Analysis of RFP Criteria – meet at least, the minimum requirements of the RFP; demonstrate a positive cost/value benefit to Cisco College; address the needs of each department that is in support of student success; reduce the technology load for service and support of the product; provide flexibility and mobility for both students and staff in providing service; reduce the levels of redundancy and repetitiveness that current employees are dealing with in the legacy system; and have the ability to adapt and grow with the college. Implementation – sequenced in stages; the project plan is normally completed within a (24) month timeframe; and departments are sequenced into full operational mode based upon data integrity, low demand periods within the academic year, and readiness of the department to move forward. Visions/Outcomes – While this college wide system is being installed, significant benefits will begin to accrue among students, faculty, staff, and administrators: students will have remote, online access to business and academic services; they will be able to see their classes, enroll, plan for their degree, view and pay bills, allow parents to participate; financial aid will have pre-built templates and forms for students, compliance reports, and real-time data for and executive level request for data; faculty will be able to interact between curricular systems and student data seamlessly without stepping outside of the program; and staff will have efficient processes that automatically perform workflow tasks that are currently done by hand. After many questions asked and answered and an extensive discussion regarding the process and costs, Regent Matt Johnson motioned and Regent Rick Watts seconded, to table the vote until the next meeting. The board would like the committee to look into financing opportunities for this project. Motion passed, 6 – 0, with Regents Whatley and Jarvis absent.

Dr. Anglin gave a Facilities Maintenance and Operations Plan update to the board members. This included updating the College's Master Plan (M&O Priorities); building and space utilization audit (begins Fall 2022); Media Creation Center MC2 (AEC120) – support faculty program marketing and recruitment; Business Office remodel (complete) – Abilene Campus; FY 22-23 M&O Project Planning (project list); continue to address deferred maintenance (building

exteriors, roof structures, HVAC, boilers, plumbing); significant progress in classrooms/labs – (IT/equipment, paint, desk/chairs, old chalk board replacements, etc.); college auditorium audio upgrades; and prioritize campus safety and security. He showed pictures of the work that has been completed at both campuses. He will continue to keep the board updated.

President, Dr. Thad Anglin, announced there were a few resignations, Jarod Burton, Assistant Football Coach/President's Hall Supervisor; Kameron Daily, Assistant Basketball Coach; Erin Newman, Nursing Professor; Julie Paredes, Administrative Assistant to the Director of Dual Credit; and James Childers, Assistant Football Coach. There were no retirements, terminations, or recommendations for part-time employment. Recommendations for full-time employment included Michael Moten, Assistant Football Coach/Dorm Supervisor; Odalis Carrillo, Residence Hall Supervisor/Assistant Basketball Coach; and Robert Sippio, Assistant Football Coach/Dorm Supervisor. There were no other personnel matters to be discussed. On a motion by Regent Johnson and a second by Regent Conring, the board voted to accept the resignations and recommendations of full-time employment, as presented. Motion passed 6 – 0, with Regents Whatley and Jarvis absent.

Under Remarks by the President, Dr. Thad Anglin, he reminded the board of the Faculty/Staff Fall 2022 Convocation that will be held on Wednesday, August 17<sup>th</sup> beginning at 9am in the SUB/Auditorium on the Cisco Campus. Sydni will send out reminders.


Remarks from Board Members, discussed the purchasing/receiving project.

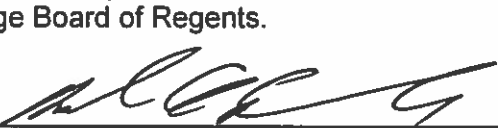
The next board meeting is September 12, 2022.

President Kimbrough entertained a motion to adjourn. Regents Conring and Watts obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:24 p.m.

Minutes presented and approved the 12 day of September, 2022, at a regularly scheduled meeting of the Cisco College Board of Regents.

  
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Ricky Whatley, Secretary  
Board of Regents  
Cisco College

  
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Brad Kimbrough, President  
Board of Regents  
Cisco College