

Cisco College Board of Regents  
Regular Board Meeting  
August 14, 2023

The Cisco College Board of Regents met Monday, August 14, 2023, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Kenneth Preston, Staci Wilks and Greg Cary. Regent Joe Jarvis was absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Jerry Dodson, Vice President for Student Services and Athletic Director; Heather Hicks, Vice President of Instruction; and Audra Taylor, Vice President of Business Services and Chief Financial Officer. Sydni Rabb, Executive Assistant, was present.

Guests present were Linda Hanlon, Cisco College Security Officer and Lynn Brownlee, Cisco College Security Officer.

Regent Greg Cary offered the invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of July 10, 2023 and the special called meeting of July 31, 2023. There were none voiced and he declared the regular meeting and the special called meeting minutes approved as presented.

Vice President for Business Services and CFO, Audra Taylor, presented the financial statements for the month ending July 31, 2023. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2<sup>nd</sup> page. Overall, we have a surplus of approximately \$278,000.

President, Dr. Thad Anglin, gave the fundraising report since the last board meeting held July 10, 2023. A total of \$2,810.00 was received, this included \$2,575.00 for Rodeo, \$160.00 for Athletic Trainers; and \$75.00 for Phi Theta Kappa.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. He informed the board of the handout that was passed out prior to the meeting. The handout shows the enrollment, dual credit, semester credit hours, and PELL awards report for the Fall 2023 semester and compares to the previous 2022 and 2021 fall semesters. We currently have 2,350 students enrolled. The Fall 2023 term begins on Monday, August 21<sup>st</sup>.

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a data report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252 the type of incident described in the employee's report constitutes "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255. For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report includes all of the required reporting information to the Cisco College Board of Regents for the 2022-2023 academic year, as of July 31, 2023. The summary data report is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add

up to the totals of other categories. The summary data report is also posted on the Cisco College webpage as per the public reporting requirements under TEC, Section 51.253(c) at <https://www.cisco.edu/student-life/campus-safety/sexual-assault-policy>.

President Dr. Anglin presented the Summary Proposed Budget for the fiscal year 2023-2024 to the board. He informed and discussed the following: proposed budget 17% expenditures increase over FY 22-23; budgeted surplus \$491,449 projected; increase is necessary for: Enterprise Resource Planning (ERP), salary increases, adjunct/overloads, and new positions; benefits/retirement increase; 10% increase in scholarships; CMA program; replace elevator in Abilene; and Master Plan. Revenue – budget based on flat enrollment (compared to AY 22-23); tuition and fee increase; increased room and board rates; Ad Valorem Taxes No new revenue/voter approval rate 2023; and state appropriations base tier funding. Priorities – faculty/staff increase (percent increase – prioritizing lower income position classification 7%,9%,10%); 5.6% increase in Adjunct/Overload salaries; dual credit – financial aid for Swift Transfer (FAST) program; new full-time faculty/staff positions; ERP infrastructure (staffing – contract labor, enrollment services, financial aid) – ERP cost breakdown – included in the I.T. budget; Master Planning; student athletic program scholarships; continue facility improvements (roofs: Schaefer and Gymnasium, windows, plumbing) – Projects align with the Facilities Master Plan; and reserve growth. New positions added this fiscal year included: Dual Credit Administrative Support; Distance Education (online curriculum development support); Director for Enrollment Services; Information Technology (IT) Technician; Chemistry full-time Faculty; Respiratory Therapy Faculty; and we have changed a full-time advisor position to a Counselor. Afterwards, Vice President Taylor went through the 2023-2024 summary budget with the board in detail. Note: budget is subject to change with Board approval pending House Bill 8. Regent Ricky Whatley moved to approve the proposed budget for the fiscal year 2023-2024, as presented, Regent Rick Watts seconded. Motion passed 7 – 0, with Regent Jarvis absent.

The purchase of two Haas TM-1P's and two ST-10's to expand the Industrial Automation program has been approved. Before sending out quotes on the equipment purchase, we have contacted all manufacturing facilities in our service area to ascertain what type of equipment would be needed. The Haas CNC's are the common machines used in the industry. After researching other brands of CNC's on the market, it has been determined that the Haas TM-1P's and ST-10's are the best value for the expansion of our program. This purchase was opened for bids and Haas, our preferred vendor was the only company who submitted a bid. The current cost for all four machines and installation is \$266,362.78. This is a Higher Education Emergency Relief Funds (HEERF) project. The Computer Numerical Control (CNC) Machining will be housed on the Cisco Campus – partnership with the Cisco Economic Development Corp. and RAM Technologies. Regent Jerry Conring moved and Regent Staci Wilks seconded to approve the purchase of the CNC machines and the bid from Haas, as presented. Motion passed 7 – 0, with Regent Jarvis absent.

With Board approval, it is planned to move the current president's vehicle to the trainers for use in the athletic training program. The pickup will allow the trainers to pull the trailer on trips and provide more options for transporting supplies to and from the football field. The current athletic training vehicle is no longer reliable. The transfer and new vehicle purchase involved gathering several quotes from dealerships. The total cost will be around \$60,000.00. Regent Jerry Conring moved and Regent Rick Watts seconded the approval of a new vehicle purchase, as presented. Motion passed 7 – 0, with Regent Jarvis absent.

President, Dr. Thad Anglin, announced there were no resignations, retirements, or terminations announced since the last meeting. Recommendations for full-time employment included Cedric Minniefield, Football Wide Receiver Coach/Resident Assistant, and Todd Muni, Automotive Professor. Under other personnel matters, the following faculty have been issued a contract non-renewal for the 2023-2024 year: Roy Call, Automotive Technology Professor, and Nathan Call, Automotive Technology Instructor. On a motion by Regent Watts and a second by Regent Preston, the board voted to accept the recommendations for full-time employment and the two contract non-renewals, as presented. Motion passed 7 – 0, with Regent Jarvis absent.

There were no Remarks from the President, Dr. Thad Anglin.


Under Remarks by the Board Members, very impressed with Head Football Coach Lee and his players, around town and at events.


The next board meeting is September 11, 2023.

President Kimbrough entertained a motion to adjourn. Regents Cary and Johnson obliged with a motion and second, respectively. Motion carried.

Meeting adjourned at 8:30 p.m.

Minutes presented and approved the 11 day of September, 2023, at a regularly scheduled meeting of the Cisco College Board of Regents.

  
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Ricky Whaley, Secretary  
Board of Regents  
Cisco College

  
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Brad Kimbrough, President  
Board of Regents  
Cisco College