

Cisco College Board of Regents
Regular Board Meeting
April 11, 2022

The Cisco College Board of Regents met Monday, April 11, 2022, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough, Vice President Rick Watts, and Secretary Ricky Whatley. Regents present were Matt Johnson, Jerry Conring, Sharon Wilcoxon, Joe Jarvis, and Greg Cary. Regent Staci Wilks was absent. College administrators present were Dr. Thad J. Anglin, President; Dr. Carol Dupree, Provost and Vice President of Instruction; Dr. Jerry Dodson, Vice President of Student Services and Athletic Director; and Audra Taylor, Chief Financial Officer and Dean of Business Services. Sydney Rabb, Executive Assistant, was present.

Guests present at the meeting included Roger Tighe, Cisco College Chief of Police; Kyndall Kaska, Faculty Senate Representative and Mathematics Professor; Tracy Talley, incoming Faculty Senate Representative and Respiratory Care Program Director; and Tim Murphy, Executive Director of IT.

Regent Joe Jarvis offered an invocation.

President Kimbrough called the meeting to order at 7:00 p.m.

President Kimbrough asked for corrections or additions to the minutes of the regular meeting of March 14, 2022. There were none voiced and he declared the minutes approved as presented.

Dean of Business Services and Chief Financial Officer, Audra Taylor, presented the financial statements for the month ending March 31, 2022. The first page shows the *Cash/Investment* totals followed by the *Revenues* on the 2nd page. Overall, we have a surplus of \$1.3 million.

President Dr. Thad Anglin, gave the fundraising report since the last board meeting held March 14, 2022. A total of \$3,086.36 was received, this included \$300.00 from Alumni and Friends; \$1,291.00 for Special Projects; \$695.36 for Athletic Program Donations; and \$800.00 for the Rodeo Fund.

Vice President for Student Services and Athletic Director, Dr. Jerry Dodson, gave the enrollment update. May-Mini term begins on Monday, May 9th. Summer I term begins on Tuesday, May 31st. Summer II term begins on Tuesday, June 5th.

After careful considerations of peer institutional tuition and fee data along with an analysis of enrollment trends, we're recommending an increase of tuition rates for the fall 2022 semester. The proposed increase in tuition and fee rate is \$10 per semester credit hour for all regular courses and \$2 per semester credit hour for dual credit courses. This is approximately a 7%, 6%, 3% increase for the Cisco Campus, Abilene Campus and Dual Credit, respectively. It is estimated that the proposed increase would generate approximately \$490,000 additional revenue over last year. The tuition and fee comparative analysis completed by the administrative team with other colleges similar to Cisco College continues to indicate a strong competitive position. Due to enrollment declines, this proposed increase will help offset losses sustained in tuition and fee revenue. A flat fall 2022 enrollment projection would be \$120,000 under the current budget. While cost controls remain a top priority, this deficit will be offset by the use of HEERF funds for lost revenue. Longer term enrollment projections from enhancements to current programs, the addition of new programs, and progress in career and

technical programs indicate a return to the college's enrollment growth reported prior to the pandemic. The new proposed rates for each semester credit hour would be \$155 for the Cisco Campus, \$175 for the Abilene Campus and Online students, and \$70 for the Dual Credit students. For a fulltime student enrolled in 12 hours, this increase would be \$120 per semester. The increase of a full financial aid Pell grant is \$200 per semester, which would more than cover the increase of tuition and fees for the neediest students. Regent Watts moved and Regent Cary seconded to approve an increase in tuition and fee rates for the fall 2022 semester, as presented. Motion passed 6 – 1, with Regent Wilks absent.

Moving on to New Business, Dean Taylor gave a Quarterly Investment Summary for the period ending February 28, 2022. The top sheet of the report indicates the College's investments; all other pages are broken out by individual fund. There were no new CD's added this quarter. Cisco College's current investment strategy is to protect the College's investments and preserve liquidity. Cisco College total investment is currently at \$4 million.

President Dr. Anglin briefly reported on the upcoming graduation and nursing graduation. Graduation is Friday, April 29, beginning at 5:30 p.m., in the Harrell Fine Arts Auditorium, Cisco Campus. The second graduation ceremony will begin at 7:30 p.m. The nursing graduation will be held on Thursday, May 5, at Trinity Baptist Church in Abilene at 6:00 p.m. Regalia's will be worn at the April 29th graduation ceremonies only. Will send out reminders as the dates get closer.

The purpose of the proposal is to gain operational advantages by renovating the old Vo-Tech 1 Automotive Education space into a Cisco College Central Receiving and Central Stores. The proposal lays out the reasoning and associated costs related to this renovation. Further, there are significant cost savings, storage problems solved, and fiscal controls over the current extensively distributed purchasing model. Items discussed include improvements in campus space utilization (Master Plan); limited storage spaces – Abilene campus; information technology – asset management; M&O central receiving – asset management; wholesale and volume pricing; buy in bulk, distribute small; inventory controls at all levels; consolidated buying = significant cost savings; space provides easy access for receiving supplies and IT software preparation; improved controls over IT purchases (i.e. pooled IT funds, bulk purchases, vendor relationships); and the approximate cost will be \$20,800. Regent Johnson moved and Regent Wilcoxen seconded to approve the Vo-Tech 1 Renovation/Repurpose to College Central Receiving, as presented. Motion passed 7 – 0, with Regent Wilks absent.

The college's current operating system POISE is quickly becoming a system that will no longer be supported. As part of the college's long range plans to improve system operations, efficiency, and the quality of services to students, it's imperative that the administration begin the process of selecting an ERP provider, developing timelines and plans, and beginning the implementation phase of each operating system module. The first phase of the project is to begin a comprehensive and competitive Request for Proposal (RFP) and bid process. The new system will provide up-to-date information to students, employees and the public in an on-line format that is accessible from mobile devices. It will also provide accurate and timely information needed by employees to manage the student services, financial aid, fund raising, business services, and other activities of the college. Once the vendor is selected, a proposal will be provided to the Board for review and consideration of the proposal and project cost. Regent Cary moved and Regent Watts seconded to approve the Enterprise Resource Planning (ERP) Plans and next step, as presented. Motion passed 7 – 0, with Regent Wilks absent.

In accordance with Board Policy Number 3.15, Land Donations, there are 5 lots presented for consideration and acceptance as gift property conveyed to Cisco College. The lots are located on Austin Street and our attorney will be completing the title request. Regent Johnson moved and Regent Jarvis seconded to accept the property donation to the college, as presented. Motion passed 7 – 0, with Regent Wilks absent.

Dr. Anglin gave a Facilities Maintenance and Operations Plan update to the board. This included FY 22-23 M&O project planning and budget preparation; aligned with the Master Plan (M&O priorities); continue to address deferred maintenance (building exteriors, roof structures, HVAC, boilers, plumbing); significant progress in classrooms/labs – (IT/equipment, paint, desk/chairs, ceilings, old chalk board replacements); President's hall dorm improvements (HVAC, dorm rooms); and progress SUB/Cafeteria and all-purpose facility moving along well. He will continue to keep the board updated.

President, Dr. Thad Anglin announced there were a few resignations, Jacques Guillot, Assistant Football Coach/Dorm Supervisor and Mark Gibson, Assistant Football Coach/Dorm Supervisor. There were no retirements, terminations, or recommendations for part-time employment. Recommendations for full-time employment included Sarah Ankner, Business Services Bookkeeper – Abilene Campus; Jared Burton, Assistant Football Coach/Dorm Supervisor; Mathis Thomas, Assistant Football Coach/Dorm Supervisor; Zack Frizzell, Director of Performing Arts; Alexandria Torres, Assistant Volleyball Coach; and Edmund Tarleton, Assistant Football Coach/Dorm Supervisor. There were no other personnel matters to be discussed. On a motion by Regent Watts and a second by Regent Jarvis, the board voted to accept the resignations and recommendations of full-time employment, as presented. Motion passed 7 – 0, with Regent Wilks absent.

Remarks from the Faculty Senate Representative Kyndall Kaska, introduced Tracy Talley to the board, she will be the Faculty Senate Representative for the 2022-2023 academic year. Ranch Day is tomorrow; the PTK Induction Ceremony is on Thursday; Wrangler Day will be next Tuesday at the Abilene Campus. The Award Ceremony group is moving forward with planning for the next year for a ceremony. Kyndall thanked the board for having her.

Under Remarks by the President, Dr. Thad Anglin, Workforce and Economic Development – Arrow Ford and Ford Motor Company training partnership and career placement; Ranch Day – Tuesday, April 12th; Wrangler Day (Abilene Campus) – Tuesday, April 19th; Next Board of Regents meeting – May 9th; and the FFA CDE Contest was a great success! Thanked all those that were involved.


In Remarks by Board Members, they discussed the upcoming Election.

The next board meeting is May 9, 2022.

President Kimbrough entertained a motion to adjourn. Regents Watts and Wilcoxon obliged with a motion and a second, respectively. Motion carried.

Meeting adjourned at 8:20 p.m.

Minutes presented and approved the 9 day of May, 2022, at a regularly scheduled meeting of the Cisco College Board of Regents.



Ricky Whatley, Secretary
Board of Regents
Cisco College



Brad Kimbrough, President
Board of Regents
Cisco College