



**CISCO COLLEGE**

**2024-2025**

**Committee Assignments**

## Contents

STATEMENT ON SHARED GOVERNANCE AND THE PURPOSE OF STANDING COMMITTEES .....	3
Committee Chair Duties .....	3
Committee Schedule .....	4
ADMINISTRATIVE LEADERSHIP COUNCIL.....	5
ADMISSIONS, REGISTRATION AND FINANCIAL AID COMMITTEE-ABILENE.....	6
ADMISSIONS, REGISTRATION AND FINANCIAL AID COMMITTEE-CISCO.....	6
AWARDS COMMITTEE .....	7
CAMPUS ACTIVITIES COMMITTEE-ABILENE .....	7
CAMPUS ACTIVITIES COMMITTEE-CISCO.....	8
CURRICULUM COMMITTEE.....	8
DISTANCE EDUCATION ADVISORY COMMITTEE.....	10
DUAL CREDIT COMMITTEE .....	11
FACULTY SENATE.....	12
FOOD/STUDENT NEED COMMITTEE-ABILENE.....	12
STUDENT NEEDS COMMITTEE-CISCO.....	13
FUNDAMENTAL ALTERATIONS AD HOC COMMITTEE .....	14
HEARING COMMITTEE.....	15
INSTITUTIONAL EFFECTIVENESS COMMITTEE (POSTPONING THIS COMMITTEE FOR REVIEW BY IR) .....	16
LIBRARY & LEARNING RESOURCES COMMITTEE.....	17
PATHWAY ADVISING REPRESENTATIVES & ADVISORY COMMITTEE (POSTPONING IMPLEMENTATION) .....	18
PTK / BLUE JACKETS SPONSORS & ADVISORY COMMITTEE .....	19
QUALITY ENHANCEMENT PLAN (QEP) COMMITTEE.....	20
SAFETY COMMITTEE—ABILENE .....	21
SAFETY COMMITTEE—CISCO.....	21
SOCIAL MEDIA COMMITTEE .....	22
STUDENT SUCCESS COMMITTEE (WAITING UNTIL 2025).....	23

## **Statement on shared governance and the purpose of standing committees**

It is the policy of Cisco College to provide opportunities for distinct and complementary roles in shared decision-making in order to implement the fundamental principles of shared governance. Cisco College employees have opportunities appropriate to their area and special expertise to participate in decisions through the following avenues:

- Standing Committees
- Standing Councils
- Organizational Structure and Processes
- Faculty/Professional Staff Senate

The President has established these standing committees to provide recommendations on delegated matters. The President has invited the Faculty/Professional Staff Senate to make recommendations on academic and professional matters relating to the best interest of the College. Employees are encouraged to utilize the committees and Senate to be active in and aware of College programs, services and processes, and to work collaboratively to communicate ideas that will maintain or improve the quality of those programs, services, and processes.

### **Committee Chair Duties**

The chairperson of each committee is responsible for the following general duties:

- Hold an organizational meeting for the membership to review the committee purpose, responsibilities, and previous year's end-of-year report. End-of-Year reports are available on the [Institutional Effectiveness webpage](#).
- Schedule and convene meetings.
- Distribute meeting agendas.
- Ensure minutes are recorded, approved by the membership, and signed by the recorder and chair. Minutes are important for the administration and future members to understand a committee's recommendations and processes.
- Complete the End-of-Year report by the May 31. EOY report forms are available on the [Current Employees webpage](#). Meeting agendas and minutes should be attached to the EOY report.

A chairperson that would like assistance identifying committee goals, topics, and/or activities for the year should schedule a planning meeting with the Director of Institutional Effectiveness as early in the Fall semester as possible. Chairpersons may contact the Director for additional assistance any time during the year.

If a committee requires additional chairperson duties, those duties are included on the committee page.

Committees are encouraged to recommend a list of committee-specific chairperson duties for inclusion in the committee list. Recommendations should be communicated in the End-of-Year report.

## **Committee Schedule**

### Fall semester:

- Chair attends chairs' organizational meeting held by Dean of Instruction or VPI during kick off week.
- Identify committee assignment(s).
- Consult with Director of IE as necessary.
- Convene organizational meeting to identify committee goals, topics, and/or activities.
- Convene additional Fall meeting(s) as necessary to complete committee work.

### Spring semester:

- Convene Spring meeting(s) as necessary to complete committee work.
- Complete End-of-Year Report including agendas and minutes.
- Submit End-of-Year Report by May 31.

## Administrative Leadership Council

<b>Purpose/Responsibilities</b>	<b>Purpose:</b> The Administrative Council exists for the Administration to support the Cisco College commitment to shared governance, as a formal organization for communicating concerns and recommending solutions. The Administrative Council also exists, and in no way is limited to, the purpose of enhancing communication between campuses and administrative units. Communication is of the utmost importance. The Council meets bi-monthly throughout the year.
<b>Chair:</b>	Dr. Thad Anglin, President
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Ms. Sydni Rabb, Executive Assistant to the President and Board of Regents</li> <li>2. Ms. Heather McClure, Vice President for Instruction</li> <li>3. Dr. Jerry Dodson, Vice President for Student Services and Athletic Director</li> <li>4. Ms. Audra Taylor, Dean of Business Services</li> <li>5. Ms. Beverly Massey, Director Abilene Campus Operations and Procurement</li> <li>6. Dr. Tim Murphy, Executive Director of Information Technology</li> <li>7. Mr. Rick Marks, Dean of Workforce and Economic Development</li> <li>8. Dr. Pearl Merritt, Dean of Nursing</li> <li>9. Ms. Beth Jackson, Dean of Instruction</li> <li>10. Dr. Bryan Cottrell, Dean of Students</li> <li>11. Ms. Tianay Bralley, Director of Dual Credit</li> <li>12. Mr. Zac Mazey, Director of Campus Safety</li> <li>13. Director of Institutional Research and Effectiveness</li> <li>14. Ms. Lori Grubbs, Director of Enrollment Services/Registrar</li> <li>15. Ms. Linda Sellers, Director of Financial Aid</li> <li>16. Ms. Sheron Caton, Director of Distance Education</li> <li>17. Ms. Christina Mendenhall, Director of Academic Support</li> <li>18. Ms. Donna Clark, Director of College Libraries</li> <li>19. Director of Development</li> <li>20. Mr. Robert Anderson, Director of Physical Plant Operations</li> <li>21. Mr. Colton Wedeking, Director of Marketing and Public Service</li> </ol> <p>Membership Make-up: This Council consists of the members of the College’s Executive Council, Academic Leadership, Directors, and staff.</p>
<b>Ex officio:</b>	

## Admissions, Registration and Financial Aid Committee-Abilene

<b>Purpose/Responsibilities</b>	<b>Purpose:</b> The purpose of the Admissions, Registration, and Financial Aid Committee is as follows: review and make decisions on admission appeals on any admission that does not meet the regular admission standards; review and make decisions on appeals coming from students placed on financial aid probation or suspension; and to make recommendations on changes to improve registration procedures and processes.
<b>Abilene Chair:</b>	Jackson Boen (23-24, 24 Chair)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Shellie Wilson (22, 23, 24)</li> <li>2. John Caraway (24)</li> <li>3. Robert Watson (22, 23)</li> <li>4. Tracy Cunningham (24)</li> <li>5. Patrick Miller (24)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Faculty – Abilene</li> <li>2. Faculty – Abilene</li> <li>3. Faculty - Abilene</li> <li>4. Academic Support – Abilene</li> </ol>
<b>Ex officio:</b>	VP for Student Services, Dr. Jerry Dodson Director of Admissions, Lori Grubbs Director of Financial Aid, Linda Sellers

## Admissions, Registration and Financial Aid Committee-Cisco

<b>Purpose/Responsibilities</b>	<b>Purpose:</b> The purpose of the Admissions, Registration, and Financial Aid Committee is as follows: review and make decisions on admission appeals on any admission that does not meet the regular admission standards; review and make decisions on appeals coming from students placed on financial aid probation or suspension; and to make recommendations on changes to improve registration procedures and processes.
<b>Cisco Chair:</b>	Terra Snyder (23, 24 Chair)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Manuel Martinez (10 22 23)</li> <li>2. Carrie Burnham (24)</li> <li>3. Jesus Sanchez (24)</li> <li>4. Rhonda Bryant (23)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Faculty – Cisco</li> <li>2. Faculty – Cisco</li> <li>3. Faculty – Cisco</li> <li>4. Academic Support – Cisco</li> </ol>
<b>Ex officio:</b>	VP for Student Services, Dr. Jerry Dodson Director of Admissions, Lori Grubbs Director of Financial Aid, Linda Sellers

## AWARDS COMMITTEE

<b>Purpose/Responsibilities</b>	<p><i>Purpose:</i> The purpose of the Awards committee is to ensure that the President's Outstanding Student Awards and the Outstanding Faculty Awards are annual, ongoing, faculty-driven processes that celebrate the work, contributions, and success of high-performing faculty and students.</p> <p><i>Duties:</i> To organize and coordinate banquets on both campuses, and to manage the process to select and award nominees. Will coordinate with campus administration as necessary.</p>
<b>Chair:</b>	Staci Shupe (24 Chair)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Amy Cohen (24)</li> <li>2. Kyle Smith (24)</li> <li>3. Jodi Frizzell (24)</li> <li>4. Bethany Jacobs (24)</li> </ol> <p>Membership Make-up:  Faculty – Abilene  Faculty – Abilene  Faculty - Cisco  Faculty - Cisco</p>
<b>Ex officio:</b>	Executive Administrative Assistant for the President, Sydni Rabb Executive Administrative Assistant for the VPI, Austin Postuma Director of AEC Operations, Beverly Massey

## CAMPUS ACTIVITIES COMMITTEE-ABILENE

<b>Purpose/Responsibilities</b>	<p><i>Purpose:</i> To facilitate activities and events for students, faculty, parents and community.</p> <p><i>Responsibilities:</i> To provide supervision and oversee fundraising for student activities and organizations.</p>
<b>Abilene Chair:</b>	Zach Brown (22, 23 Co Chair, 24 Chair)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Sarah Anker (24)</li> <li>2. Pam Dorn (24)</li> <li>3. Abilene Recruiter (24)</li> <li>4. Austin Postuma (22, 23 Co Chair) (24)</li> <li>5. Rachel Bishop (24)</li> </ol> <p>Membership Make-up:  <ol style="list-style-type: none"> <li>1. Faculty – Abilene</li> <li>2. Faculty – Abilene</li> <li>3. Staff - Abilene</li> <li>4. Assistant to the VPI</li> </ol> </p>
<b>Ex officio:</b>	VPI, Heather McClure Dean of Student Life, Dr. Bryan Cottrell

## Campus Activities Committee-Cisco

<b>Purpose/Responsibilities</b>	<p><b>Purpose:</b> The purpose of the Cisco Campus Student Activities Committee is to facilitate activities and events for Homecoming and Ranch Day for students at the Cisco College Cisco campus through the engagement of current Cisco College students in the process.</p> <p><b>Responsibilities:</b> The responsibilities of the Cisco campus Student Activities Committee are to plan, organize, and direct Homecoming and Ranch Day activities and events.</p>
<b>Cisco Chair:</b>	Sydni Rabb (co Chair 24) & Jena Wood (24)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Don Eddleman (15, 22, 23)</li> <li>2. Cisco Campus Recruiter (22, 23)</li> <li>3. Kyndall Kaska (15, 19 Co-Chair, 20, 22, 23 Chair, 24 Co-Chair)</li> <li>4. Jenna Wood (21, 22, 23)</li> <li>5. Maggie Viertel (24)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Faculty – Cisco</li> <li>2. Faculty – Cisco</li> <li>3. Staff – Cisco</li> <li>4. Staff – Cisco</li> <li>5. Activity Program Director – Cisco</li> <li>6. Coach or Activity Program Director – Cisco</li> </ol>
<b>Ex officio:</b>	Dean of Student Life, Dr. Bryan Cottrell 4-14 students appointed

## Curriculum Committee

<b>Purpose/Responsibilities</b>	<p><b>Purpose:</b></p> <ol style="list-style-type: none"> <li>A. To provide the structure through which the faculty have ownership and control over the college curriculum.</li> <li>B. To hold open meetings that allow for public discussion of proposed curriculum changes.</li> <li>C. To ensure the integrity and the substance of courses and programs by reviewing all proposals to:             <ol style="list-style-type: none"> <li>a. Create new courses or programs.</li> <li>b. Modify or delete existing courses or programs.</li> <li>c. Revise the requirements for a degree or a certificate.</li> <li>d. Oversee the core curriculum including transferability, learning outcomes and assessment.</li> </ol> </li> </ol> <p><b>Responsibilities:</b> The curriculum committee’s scope is restricted to items dealing with the development, removal, or restructuring of segments of the college curriculum. All curriculum changes must be approved by the curriculum committee. The committee should set a full semester calendar of meetings at the start of each semester.</p>
---------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



	<p><b>Special Conditions:</b> Division Chairs, Program Directors, and Deans may not serve on the curriculum committee.</p> <p><i>Curriculum Committee Guidelines &amp; Forms should be reviewed by the committee at the start of each year.</i></p>
<b>Chair:</b>	Anna Morgan (21-23, Chair 24)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Kathy Wright (24)</li> <li>2. Nirmala Chandrasekharan (23)</li> <li>3. Taylor Alexander (24)</li> <li>4. Meredith Little (24)</li> <li>5. Jason Marks (23)</li> <li>6. Felicia Barron (24)</li> <li>7. Seth Barnett (24)</li> <li>8. Teresa Villarreal (24)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Lang &amp; Comm or Studio Fine Arts &amp; Edu – 1-2</li> <li>2. Science</li> <li>3. Math</li> <li>4. Social Sciences – Hist/Govt</li> <li>5. Social Sciences – Soc/Psyc/Phil</li> <li>6. Ag &amp; Business 1-2</li> <li>7. Workforce &amp; Industry or Public &amp; Safety Services -2</li> <li>8. Health Sciences</li> </ol>
<b>Ex officio:</b>	<p>Dean of Enrollment Services, Dr. Lori Grubbs  VPI, Heather McClure  SACSCOC Liaison  Dean of Workforce Education, Rick Marks  Abilene Counselor  Cisco Counselor  Veterans Services Coordinator, Rick Lopez</p>

## Distance Education Advisory Committee

Committee will be frozen during the review of the QEP and development of the QEP Impact Report.

<b>Purpose/Responsibilities</b>	<p><b>Purpose:</b> To advise the distance learning services to ensure excellence in distance education opportunities for students and support the instructional needs of online, hybrid, and dual credit faculty. To fulfill this purpose, the committee strives toward the following goals:</p> <ul style="list-style-type: none"> <li>• To survey distance learning faculty and review data/results related to course evaluations in order to identify potential issues related to success, quality or effectiveness and make recommendations for the improvement of distance learning programs.</li> <li>• To provide a forum for sharing and collaboration among distance learning faculty and assist the ex officio members in disseminating and receiving information from disciplines and programs.</li> <li>• To review current policies, standards, and procedures of distance learning.</li> <li>• To advise on future initiatives, technologies, and services.</li> <li>• Act as mentor to new or new-to-online faculty. (New role from Pathways Initiative.).</li> </ul>
<b>Chair:</b>	
<b>Members:</b>	<p>1.</p> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Lang &amp; Comm or Studio Fine Arts &amp; Edu</li> <li>2. Science</li> <li>3. Math</li> <li>4. Social Sciences</li> <li>5. Ag &amp; Business</li> <li>6. Workforce &amp; Industry or Public &amp; Safety Services</li> <li>7. Health Sciences</li> </ol>
<b>Ex officio:</b>	<p>Director of Distance Education, Sheron Caton          Director of Dual Credit, Tianay Bralley          AEC Library Manager, Klarissa Myers</p>

## Dual Credit Committee

<b>Purpose/Responsibilities</b>	<p><b>Purpose:</b> Works with Dual Credit and other pathways to identify trends or issues in dual credit classes or schools, proposes actions to address common issues. (New committee established in Pathways Initiative)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Act as liaison between Pathway faculty &amp; Office of Dual Credit to evaluate and make recommendations related to dual credit scheduling, services, and policies.</li> <li>• Act as mentor to new or new-to-dual credit faculty within the member’s Department/Division.</li> <li>• The 2021-22 committee will further develop committee responsibilities &amp; annual duties or tasks.</li> </ul>
<b>Cisco Chair:</b>	Bill Hagood (22, Chair 23, Chair 24)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Donna Clark (23)</li> <li>2. Nole Hadaway (21, 22, 23, 24)</li> <li>3. Rachel Ritchie (23)</li> <li>4. David Jackson (24)</li> <li>5. Kimberly Torres (24)</li> </ol> <p>Membership Make-up – faculty member from each Pathway with dual credit experience:</p> <ol style="list-style-type: none"> <li>1. Lang &amp; Comm or Studio Fine Arts &amp; Edu</li> <li>2. Science</li> <li>3. Math</li> <li>4. Social Sciences</li> <li>5. Ag &amp; Business</li> <li>6. Workforce &amp; Industry or Public &amp; Safety Services</li> <li>7. Health Sciences</li> </ol>
<b>Ex officio:</b>	Director of Dual Credit, Tianay Bralley or designee Dean of Instruction, Beth Jackson VPI, Heather McClure

## Faculty Senate

<b>Chair:</b>	Staci Shupe (23 VP, 24 Pres.), Meredith Little (24 VP)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Bethany Jacobs (23)</li> <li>2. Elsie (Bea) Jackson (21-23)</li> <li>3. Bill Hagood (24)</li> <li>4. Klarissa Myers (24)</li> <li>5. Rachel Bishop (23) Secretary</li> <li>6. David Jackson (20-22, 22-24)</li> <li>7. Duane Boudreau (20-22)</li> <li>8. Jodi Frizzell (23-24)</li> <li>9. Randy Leath (23-24)</li> <li>10. Ex-Officio Linda Spetter, President (23-24)</li> </ol> <p>Membership Make-up</p> <ol style="list-style-type: none"> <li>1. Lang &amp; Comm. or Studio Fine Arts &amp; Edu (will elect for 25-26)</li> <li>2. Science (will elect in 23-24)</li> <li>3. Math (will elect for 24-25)</li> <li>4. Social Sciences (will elect for 25-26)</li> <li>5. Ag &amp; Business (will elect in 23-24)</li> <li>6. Workforce &amp; Industry or Public &amp; Safety Services (will elect in 23-24)</li> <li>7. Health Sciences – (electing for 22-23)</li> <li>8. Library – (electing for 22-23)</li> <li>9. Academic Support – (will elect for 25-26)</li> </ol>

## Food/Student Need Committee-Abilene

<b>Purpose/Responsibilities</b>	<p><b>Purpose:</b> To partner with the community to keep students in school and help fill gaps when emergencies happen or needs arise.</p> <p><b>Responsibilities:</b> To maintain the integrity of the campus food pantry, to post hours, to distribute food to students, and to act as liaisons with people in the community who desire to partner as donors.</p>
<b>Abilene Chair:</b>	Kathie Wright (19-22, 23 Chair)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Spencer Woody (22 23)</li> <li>2. Zach Brown (22 23)</li> <li>3. Audrey Buchanan (22 23)</li> <li>4. Karen Leath (23)</li> <li>5. Cristina Dita (23)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Faculty – Abilene</li> <li>2. Faculty – Abilene</li> <li>3. Faculty or Staff - Abilene</li> <li>4. Faculty or Staff – Abilene</li> </ol>
<b>Ex officio:</b>	Director of Development VPI, Heather McClure

## Student Needs Committee-Cisco

<p><b>Purpose/Responsibilities</b></p>	<p><b>Purpose:</b> To provide toiletries and hygiene products for men and women who cannot afford to buy necessary items. These items include mostly toiletries such as body wash, deodorant, shampoo, conditioner, toothpaste and toothbrushes, hand soap, shower gels, body soap, body lotion, tissues, disposable wipes, toilet paper, and feminine products; as well as cleaning supplies, such as laundry detergent and dish soap.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To solicit and secure monetary donations with which to buy necessary items.</li> <li>• To solicit and receive direct donations of items.</li> <li>• To maintain a Hygiene Closet wherein items are stored and made available for distribution to students.</li> <li>• To maintain an alphabetical log recording the names of students and items they took from the closet, as well as the date the items were taken.</li> <li>• To monitor the log: Students are permitted to take items only once in two weeks.</li> <li>• To inform of the committee’s needs through posters, emails, and media news releases.</li> </ul>
<p><b>Cisco Chair:</b></p>	<p>Donna Clark (22, 23 Chair)</p>
<p><b>Members:</b></p>	<ol style="list-style-type: none"> <li>1. Renee Batteas (23)</li> <li>2. John Caraway (24)</li> <li>3. Shane Smith (24)</li> <li>4. Chad Biesemeyer (24)</li> <li>5. Brandi Terry (24)</li> <li>6. Mindy Myers (24)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Faculty – Cisco</li> <li>2. Faculty – Cisco</li> <li>3. Faculty or Staff - Cisco</li> <li>4. Faculty or Staff – Cisco</li> </ol>
<p><b>Ex officio:</b></p>	<p>Director of Development Dean of Student Life, Dr. Bryan Cottrell</p>

## Fundamental Alterations Ad Hoc Committee

<b>Purpose/Responsibilities</b>	<b>Purpose/Responsibilities:</b> A committee convened as necessary to review and make determinations on reasonable accommodations when a faculty member initiates a fundamental alteration process. The committee members will weigh the nature of the relevant accommodation against the impact the accommodation would have on the fundamental course skills and concepts related to the mandated student learning outcomes. When a fundamental alteration process form is submitted by a faculty member, the committee will be notified and meet within 3 business days to make a determination, either approving the accommodation, identifying an alternate accommodation, or denying the accommodation request.
<b>Chair:</b>	
<b>Members:</b>	<b>Membership Make-up:</b> <ol style="list-style-type: none"> <li>1. Disability Services Coordinators, standing co-chairs</li> <li>2. Division Chair from the relevant division</li> <li>3. Professor initiating the fundamental alteration process</li> <li>4. Second professor from the relevant division</li> <li>5. Any other relevant stakeholders as determined by the co-chairs based on the nature of the accommodation.</li> </ol>
<b>Ex officio:</b>	Director of Development

## Hearing Committee

<p><b>Purpose/Responsibilities</b></p>	<p><b>Purpose:</b> To perform the due process provisions as outlined in the Policy Manual relating to dismissal of tenured personnel or professional contract personnel during the term of their contract. To hear disciplinary suspension cases that have been appealed by the student involved. The hearing will be conducted as outlined in the student handbook. A Quorum of the annual members must be present for a hearing to take place (seven members)</p> <p><b>Responsibilities:</b> The committee functions primarily to ensure that the complainant has been treated fairly and to maintain the safeguards of “due process” for students and faculty.</p> <p>Special Conditions: Division Chairs and Deans may not serve on the hearing committee. The committee will be chaired by the Dean of Enrollment Services who will facilitate the appeal process to ensure equity and policy compliance. The chair will be a non-voting member.</p>
<p><b>Chair:</b></p>	<p>Dr. Lori Grubbs, Dean of Enrollment Services (24)</p>
<p><b>Members:</b></p>	<ol style="list-style-type: none"> <li>1. Shelley Jacques (22, 23)</li> <li>2. Catherine Mullinax (23)</li> <li>3. Ouida Hart (24)</li> <li>4. Bea Jackson (24)</li> <li>5. Ronnie Hutchins (23, 24)</li> <li>6. Cerbi Brewer (24)</li> <li>7. Daniel Stanson (24)</li> <li>8. Jim Berry (24)</li> <li>9. Sheron Caton (24)</li> <li>10. Katie New (24)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Faculty – Cisco</li> <li>2. Faculty – Cisco</li> <li>3. Faculty – Cisco</li> <li>4. Faculty - Cisco</li> <li>5. Faculty – Abilene</li> <li>6. Faculty – Abilene</li> <li>7. Faculty – Abilene</li> <li>8. Faculty - Abilene</li> <li>9. Coach or Activity Program Director - Cisco</li> <li>10. Academic Support – Cisco or Abilene</li> </ol>
<p><b>Ex officio:</b></p>	<p>Director of Academic Support &amp; Title IX, Christina Mendenhall Dean of Student Life, Dr. Bryan Cottrell Director of Human Resources</p>

## Institutional Effectiveness COMMITTEE (Postponing This Committee for review by IR)

<b>Purpose/Responsibilities</b>	<b><i>Purpose and Responsibilities:</i></b> <ul style="list-style-type: none"> <li>• To study and make recommendations relating to compliance with the criteria on institutional effectiveness of the Southern Association of Colleges and Schools (SACS).</li> <li>• To make recommendations for the evaluation of the research, planning, and institutional effectiveness functions of the college.</li> <li>• To study, review, and make recommendations relating to the College’s mission and purpose statements and its long range plan.</li> <li>• Helps chairperson coordinate the department(s) assessment plans including communicating with faculty regarding assessment cycles &amp; requirements, sending &amp; receiving assessment information, forms &amp; data, compiling &amp; reporting on faculty participation &amp; assessment results, assisting the chair with submitting assessment reports to the IE office;</li> <li>• providing guidance and leadership within the department on assessment methods within the pathway/department(s)</li> </ul>
<b>Chair:</b>	
<b>Members:</b>	<b>Membership Make-up:</b> <ol style="list-style-type: none"> <li>1. Lang &amp; Comm. or Studio Fine Arts &amp; Edu</li> <li>2. Science</li> <li>3. Math</li> <li>4. Social Sciences</li> <li>5. Ag &amp; Business</li> <li>6. Workforce &amp; Industry or Public &amp; Safety Services</li> <li>7. Health Sciences</li> <li>8. Library</li> <li>9. Academic Support</li> </ol>
<b>Ex officio:</b>	VP for Student Services, Dr. Jerry Dodson Vice President of Inst., Heather McClure Director of IR & IE, William Vaughan



## Library & Learning Resources Committee

<b>Purpose/Responsibilities</b>	<p><b>Purpose:</b></p> <ul style="list-style-type: none"> <li>● Evaluate faculty and student utilization of the Library and make recommendations to the director for improvement.</li> <li>● Coordinate academic activities with the Library.</li> <li>● Serve as a liaison group between faculty and the Library regarding general faculty representatives during librarian interviews and/or hiring.</li> <li>● Work with Library to build, evaluate, and make recommendations regarding learning resources and library instruction to support programs &amp; faculty. (New role from Pathways Initiative.)</li> </ul> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>● Evaluate Cisco Library survey and report findings to faculty.</li> <li>● Periodically review library policy and make revision suggestions to director, or review library policy revisions made by director and report changes to faculty.</li> <li>● Communicate any requests from faculty to the library that cannot be made individually to the director and communicate any requests from the library to the faculty that cannot be made to individual departments of faculty members.</li> <li>● Investigate any issues which arise during the academic year the library director and/or the faculty request help with, and which cannot be addressed individually with the director, or with individual departments or faculty members.</li> <li>● Represent the faculty, either as a committee or through a committee-member representative, during library hiring process and report on process to the faculty.</li> <li>● Survey Pathway faculty to identify learning resource usage and needs &amp; make recommendations to improve and increase usage.</li> </ul>
<b>Chair:</b>	Cindy Brookey (09, 10, 11 Chair, 12 Chair, 13-15, Chair 22-24)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. James Churchill (24)</li> <li>2. Taylor Balli (23)</li> <li>3. Tiany Bralley (24)</li> <li>4. Rebecca Barnett (24)</li> <li>5. Roy Jones (24)</li> <li>6. Stephanie Munshower (24)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Lang &amp; Comm or Studio Fine Arts &amp; Edu</li> <li>2. Science</li> <li>3. Math</li> <li>4. Social Sciences</li> <li>5. Ag &amp; Business</li> <li>6. Workforce &amp; Industry or Public &amp; Safety Services</li> <li>7. Health Sciences</li> </ol>
<b>Ex officio:</b>	Director Library Services, Donna Clark AEC Library Manager, Klarissa Myers VPI, Heather McClure

## Pathway Advising Representatives & Advisory Committee (Postponing Implementation)

<b>Purpose/Responsibilities</b>	<p><b>Purpose:</b> Act individually as the Career Pathway point-of-contact for Academic Support and students. (Proposed new committee established in Pathways Initiative)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Assist students with information and guidance related to career paths, using degree plans, and locating resources.</li> <li>• Act as liaison between pathway and academic support (counselors, VA, Welcome Center) providing information to address student questions.</li> <li>• facilitate updates to advising materials including degree plans, web pages, or marketing material.</li> </ul>
<b>Cisco Chair:</b>	
<b>Members:</b>	<p>Membership Make-up:</p>
<b>Ex officio:</b>	<p>Director of Academic Support, Dr. Lori Grubbs          Dean of Instruction &amp; Academic Support          VPI, Heather McClure</p>

## PTK / Blue Jackets Sponsors & Advisory Committee

<b>Purpose/Responsibilities</b>	<p><b><i>Purpose and Responsibilities:</i></b></p> <ul style="list-style-type: none"> <li>• To act as faculty sponsors for Phi Theta Kappa and the Blue Jackets, including coordinating advertising/marketing to promote recruitment and membership; managing chapter membership and requirements; and facilitating membership benefits for students such as communicating scholarship information, assisting with recommendations and applications, and ordering graduation regalia.</li> <li>• To supervise student officer elections and advise the elected student officers for each honor organization and assist in planning and implementing meetings, events and activities such as community service or volunteer opportunities, induction and other ceremonies.</li> <li>• To supervise organizational events and activities, including seeking administrative and budgetary approval as necessary.</li> </ul>
<b>Chair:</b>	Tom Bell (24)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Shae White (23)</li> <li>2. Bonnie Coxe (24)</li> <li>3. Randy Leath (24)</li> <li>4. Brandy Terry (24)</li> <li>5. Lauren Hatton (24)</li> <li>6. Brock Kimball (24)</li> <li>7. Julie Wallis (24)</li> </ol> <p>Membership Make-up drawn from:</p> <ol style="list-style-type: none"> <li>1. Lang &amp; Comm or Studio Fine Arts &amp; Edu</li> <li>2. Science</li> <li>3. Math</li> <li>4. Social Sciences</li> <li>5. Ag &amp; Business</li> <li>6. Workforce &amp; Industry or Public &amp; Safety Services</li> <li>7. Health Sciences</li> <li>8. Academic support service staff</li> </ol>
<b>Ex officio:</b>	VPI, Heather McClure Dean of Student Life, Dr. Bryan Cottrell

## Quality Enhancement Plan (QEP) Committee

QEP Committee will be frozen through the 5<sup>th</sup> year reaffirmation reporting process.

<b>Purpose/Responsibilities</b>	<p><b><i>Purpose and Responsibilities:</i></b></p> <p>The purpose of the QEP Committee is to ensure progress is made according to the QEP timeline and toward completion of the QEP goals and targets; implement the activities and actions that will achieve the QEP goals; to make recommendations to the QEP Director related to improvements or changes to the QEP as necessary and based on QEP assessment results.</p>
<b>Chair:</b>	Sheron Caton, QEP Coordinator (18 Co-chair, 19, 20, 21-22 Chair)
<b>Members:</b>	
<b>Ex officio:</b>	VP for Student Services, Dr. Jerry Dodson Director of Enrollment Services, Dr. Lori Grubbs VPI, Heather McClure SACSCOC Liaison VP for Business Services, Audra Taylor Director of Marketing and Public Relations, Colton Wedeking

## Safety Committee—Abilene

<b>Purpose/Responsibilities</b>	<b>Purpose:</b> To ensure that a safe living and working environment for all students, employees, and visitors is maintained.
<b>Abilene Chair:</b>	Klarissa Myers (24 Chair) & Zane Laws (09-11, 22-23 Chair, 24)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Terry Burke (24)</li> <li>2. Jennifer Mazey (18 23)</li> <li>3. Crystal Rolison (24)</li> <li>4. Nursing Simulation Lab Professor (24)</li> <li>5. James Waddington (23)</li> <li>6. Kane Childers (24)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Lang &amp; Comm or Studio Fine Arts &amp; Edu</li> <li>2. Science</li> <li>3. Math</li> <li>4. Social Sciences</li> <li>5. Ag &amp; Business</li> <li>6. Workforce &amp; Industry or Public &amp; Safety Services</li> <li>7. Health Sciences</li> <li>8. Staff – Abilene</li> <li>9. Staff - Abilene</li> </ol>
<b>Ex officio:</b>	Dean of Student Life, Dr. Bryan Cottrell Director of AEC Operations, Beverly Massey or designee Director of Campus Safety, Zac Mazey Abilene Campus Security Officer, David Carpenter

## Safety Committee—Cisco

<b>Purpose/Responsibilities</b>	<b>Purpose:</b> To ensure that a safe living and working environment for all students, employees, and visitors is maintained.
<b>Cisco Chair:</b>	Zac Mazey (15-22 Chair)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Justin Cenicerros (14)</li> <li>2. William Chappell (24)</li> <li>3. David White (23)</li> <li>4. Cassandra Blanton (24)</li> <li>5. Michaela Bradford (24)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Lang &amp; Comm or Studio Fine Arts &amp; Edu</li> <li>2. Science</li> <li>3. Math</li> <li>4. Social Sciences</li> <li>5. Ag &amp; Business</li> <li>6. Staff – Cisco</li> <li>7. Staff - Cisco</li> </ol>
<b>Ex officio:</b>	Director Plant Operations, Robert Anderson Dean of Student Life, Dr. Bryan Cottrell

## Social Media Committee

<b>Purpose/Responsibilities</b>	<p><b>Purpose:</b> The Social Media team is a faculty- and staff-based committee with members from both campuses that supports and advises on the College’s social media marketing campaigns.</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• To generate and communicate social media leads for the marketing department;</li> <li>• watch and provide input and feedback on social media marketing;</li> <li>• generate and encourage faculty and student involvement in social media campaigns including outreach to student clubs, teams, and organizations.</li> <li>• assist the marketing department in identifying social media and community networking opportunities (events, news, organizations, etc).</li> </ul>
<b>Chair:</b>	Colton Wedeking (24)
<b>Members:</b>	<ol style="list-style-type: none"> <li>1. Renee Crockett (23)</li> <li>2. Austin Postuma, VPI Assistant</li> <li>3. Linda Spetter (24)</li> <li>4. Shellie Wilson (24)</li> <li>5. Abilene Recruiter (24)</li> </ol> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Faculty – Cisco</li> <li>2. Staff – Cisco</li> <li>3. Faculty – Abilene</li> <li>4. Staff – Abilene</li> <li>5. Any</li> </ol>
<b>Ex officio:</b>	<p>Dean of Instruction &amp; Academic Support VPI, Heather McClure Athletic Director, Dr. Jerry Dodson</p>

## Student Success Committee (Waiting Until 2025)

<p><b>Purpose/Responsibilities</b></p>	<p><b>Purpose:</b> Support student success efforts and activities across divisions and departments and provide recommendations related to changes or additions to student success and academic support services and resources. (Proposed new committee established in Pathways Initiative)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• manage any academic support service provided within a department or division;</li> <li>• plan &amp; develop student success activities &amp; resources for the department, division, or pathway, including coordinating with student activities committee and/or other departments,</li> <li>• make recommendations for Distance Ed regarding online tutoring,</li> <li>• make recommendations for Writing &amp; Math centers regarding usage, needs, trends.</li> </ul>
<p><b>Cisco Chair:</b></p>	
<p><b>Members:</b></p>	<p>1.</p> <p>Membership Make-up:</p> <ol style="list-style-type: none"> <li>1. Writing Center coordinator(s)</li> <li>2. Math Center coordinator(s)</li> <li>3. Lang &amp; Comm or Studio Fine Arts &amp; Edu</li> <li>4. Science</li> <li>5. Math</li> <li>6. Social Sciences</li> <li>7. Ag &amp; Business</li> <li>8. Workforce &amp; Industry or Public &amp; Safety Services</li> <li>9. Health Sciences</li> <li>10. Academic support staff</li> </ol>
<p><b>Ex officio:</b></p>	<p>Director of Distance Education, Sheron Caton          Director of Dual Credit, Tianay Bralley          Director of Academic Support, Christina Mendenhall          Dean of Instruction, Beth Jackson          VPI, Heather McClure</p>