The Cisco College Board of Regents met Monday, January 12, 2015, in the Board Room of the Regents’ House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough and Vice President Ronnie Ledbetter. Also present were members Sarah Adams, Jerry Conring, Allen Masters, Joe Jarvis, and Charles Humphries. Absentees were Secretary Martha Davis and member Ricky J. Whatley. College administrators present were President Bobby Smith; Dr. Jerry Dodson, Vice President for Student Services; Dr. Carol Dupree – Provost, Abilene Educational Center; Vice President of Instruction, Randal Golson and Audra Taylor, Chief Financial Officer and Dean of Business Services. Elaine F Lee, recording secretary, was present.

Vice President Ronnie Ledbetter offered an invocation.

President Brad Kimbrough called the meeting to order at 6:59 p.m. and mentioned the guests present. They were Faculty Senate President and Women’s Volleyball Coach, Susan Moore; SACS-CoC Cisco College Liaison, Heather Hicks; Campus Police Chief and Director of Campus Safety, Brad Teaff; Athletic Director and Dean of Student Services, Steve Hudman; and Director of the Cisco Wrangler Belles, Debbie Baker.

President Kimbrough called for corrections or additions to the minutes of the meeting of November 10, 2014, the last meeting of the board until the New Year. There were none and the minutes were declared approved as presented.

CFO and Dean of Business Services, Audra Taylor, gave the financial update. She stated that the agenda packet had contained the report for the period ended November 30, 2014 and that she had the December, 2014 report prepared as a handout at the board meeting. She stated that she would be concentrating on the December report, as it had the most up-to-date figures and because the campus was closed for the holidays, there had been minimal activity since the November report. December, 2014 indicates Cash of $5.8 million dollars, surprisingly the same as the current time last year. On Page 2 the Revenue/State Funding/Academic/Technical should change. State Funding is up a little through the state TEOG grants. Tuition & Fees are up over $100,000 for in-district which includes Dual Credit students. [Ad Valorem] Taxes are about the same; Other Income is $240,000; Miscellaneous is $109,000 due to the summer hail storm damage; and Grants are a little more. Revenue is up $226,000 over last year. Currently we stand at $9 million dollars or 55% of the budget. Academics are close to last year. However, this year there is no Skills Grant for Vocational Instruction as there was last year. Academic Support Expenses are up a little due to moving some funds from Instructional Support to Academic Support. Under Auxiliary, the Bookstore is down compared to last year. Currently the Surplus is $2.2 million dollars compared to last year at $2 million. Regent Ledbetter asked a question regarding Revenues being down and Expenses being up in Auxiliary. It was answered that it is usually a timing issue of book purchases and invoices and the months in which they are input or received as the bookstore has numerous large invoices throughout the year. For example, one bookstore invoice in recent memory totaled $139,000.

President Bobby Smith reported Fundraising efforts that cover the period since the last meeting in November, 2014. A total of $10,000+ was received, including the $6000 yearly pledge from PepsiCo for our exclusive Pepsi/Dr. Pepper products contract. Almost $1500 has been
received for the Company/Cisco College Partnership Scholarship, and $2000 for athletic fundraisers. There was $625 in donations to the Food for Thought campus food pantry, thanks to a couple of unnamed board members.

Dr. Jerry Dodson reported on Spring Enrollment and said there are two reports. The Spring only report is through 4:00 p.m. this day indicating 3,081. The same day last year there were 3,298 enrolled for a difference of 217. However, the College usually does two enrollment purges for non-payers, but last year there was no purge prior to this date because of ice and inclement weather [preventing students from coming to the College to pay or make arrangements for payments.] The lack of a purge could account for some of the difference.

Contact hours are included on another report. The numbers for contact hours includes the 2nd 7 week term of Fall, which counts in the Spring, and December Mini-mester. The total figure for the two terms is 3,197 and last year was 3,501. The 2nd 7 weeks of the Spring semester counts in the Summer I semester report. It is possible the oil economy could increase enrollment. Some information states rigs are being “stacked”, or closed down.

Dean Audra Taylor reported on the Quarterly Investment Report. The top sheet is a summary page and the rest of the pages are how investments are designated in various funds. At the current time, the College is using caution, and as long as interest rates remain low, choosing to keep College money safe and liquid.

President Smith gave a budget progress report and stated that the budget process begins in January each year. It is fairly lengthy, spanning several months. In a report given to board members, he stated that the top page listed statewide tuition and fee rates and property value averages and rates across the state. Also listed are tuition and fees for fall and spring for each Texas community college. Property tax valuations for each community college and also those college districts with a Maintenance Tax district are listed. Dual credit is now included, as some large community colleges do not charge tuition and fees for dual credit students. Cisco is slightly below the state average for tuition and fees, as indicated in the report.

Heather Hicks, SACS-CoC Liaison, reported on communications from the accrediting agency. The site visit will occur before the next board meeting and there are two items to note. Notification letters of acceptance for the Hawley and Winters High School sites applications have been received. The College’s 5th year report is still being processed for submission, due September 15. It is the 5th year off site report. This past December, the college had an unreported substantive change. SACS asked to review the College’s Substantive Change policies. They accepted the policy with no further action. Clyde High School and the Region XIV site visits with a 5 member committee, including our representative at SACS, will occur in early February, the 2nd through the 4th. The group will spend about ½ day each at the sites and the rest of the time at the Abilene Educational Center. Two other locations have been approved as sites, but SACS will not set a date till after the next site visit.

In answer to a question regarding website updating, it was reported that the rollout date for the new website is set for February 9, following the spring semester census date and also the conclusion of the SACS site visit. The date was chosen in hopes of avoiding the inevitable bugs that will crop up, but after the SACS visit and after the census report.

A rodeo program update was given by Debbie Baker. She stated that there is a rodeo budget for January through August in the current fiscal year budget, a total of $40,000 for recruiting, etc. for a new rodeo instructor to have at the beginning of the program. Money involved in the
events for calves or steers will be needed. The students will bring their own horses. It is possible that Cisco may partner with another college for a rodeo sponsorship. She continued that the hiring committee conducted interviews with Don Eddleman of Santa Anna, who is coming back tomorrow to discuss a contract, etc. He is currently an Ag teacher at Santa Anna, has a master’s and can teach Ag classes. He has numerous contacts with students since he attends rodeos and is a Texas High School Rodeo Association board member and also holds memberships and offices in other Ag and rodeo organizations. He is very pro student. Work was done over the holidays to check his background and find out information about him as a person. He has a good network of people and acquaintances and is a high energy person. Vice President Randy Golson stated that he would like to add that Mr. Eddleman is student-driven, and that Golson, himself, is excited about the prospect of employing him as a combined Ag instructor/rodeo coach. It was stated that Mr. Eddleman would like to teach at the College level, but was teaching high school Ag as a favor to a superintendent friend.

President Smith asked board members to consider changing the date of the March meeting due to Spring Break that will occur at the same time. Board meeting for March is scheduled for the 9th, the first day of Spring Break. Board members discussed briefly moving the date to later in March, but there were date conflicts for board members. Regents Joe Jarvis moved and Charles Humphries seconded to officially move the March meeting date forward one week to March 2, understanding that bank statements will not have been received from the bank by such an early date and financial reports will not be included. Motion carried 6 – 0, with Regent Secretary Martha Davis absent as was Regent Member Ricky Whatley.

Board President Brad Kimbrough announced that on January 12, 2015, at 7:53 p.m. the board would convene into Closed Meeting as provided by Section 551.074 (Discussion of Personnel Matters) Texas Government Code (formerly V. T. C. S. Section 2 (G), Article 6252-17). College Administrators Golson, Dr. Carol Dupree and Dr. Jerry Dodson, Athletic Director/Dean of Students Hudman and Campus Police Chief Brad Teaff were asked to remain in the meeting. At 8:20 p.m. President Kimbrough announced that on January 12, 2015, the board would reconvene into Open Meeting. He stated no actions were taken in the meeting, including no votes taken and no decisions made.

Remarks by the Faculty Senate Representative, Susan Moore, included her excitement regarding having received a 20-year service pin earlier in the day at the Spring Kick-Off meeting. She stated that the Faculty Senate President had to resign for health reasons and that as Vice-President, she would be the new representative to the board meetings. No meeting had taken place and she had no official report to make, but would at a later meeting.
President Bobby Smith stated that he had only one piece of information to impart. The Texas Board of Nursing will recommend the LVN to ADN program be granted full approval and increase their enrollment from 40 to 50 students. There are plenty of applicants and the increased nursing enrollment will necessitate hiring another faculty member.

Board Member Charles Humphries addressed the decreasing price of oil and wondered about the welding program. He was reassured that in the days preceding the board meeting there had been numerous inquiries from employed persons about advanced welding classes. At the current time it doesn’t seem to have affected the program numbers in a downward fashion.

The next board meeting will be early in February, on the 9th of the month.

President Kimbrough anxiously awaited a motion to adjourn and was rewarded for his patience when Regent Humphries moved and Regent Jarvis seconded to do just that. Motion carried.

The meeting adjourned at 8:30 p.m.

Minutes presented and approved the _____ day of _____________________, 2015, at a regularly scheduled meeting of the Cisco College Board of Regents.

Martha Davis, Secretary
Board of Regents
Cisco College

Brad Kimbrough, President
Board of Regents
Cisco College