The Cisco College Board of Regents met Monday, August 11, 2014, in the Board Room of the Regents' House on the college main campus in Cisco, Texas. Officers in attendance were President Brad Kimbrough and Vice-President Ronnie Ledbetter. Also present were members Sarah Adams, Allen Masters, Joe Jarvis, Ricky Whatley and Charles Humphries. Regent Secretary, Martha Davis was absent, as was the newest Regent, Jerry Conring. College administrators present were President Bobby Smith; Dr. Jerry Dodson, Vice President for Student Services; Dr. Carol Dupree – Provost, Abilene Educational Center; Vice President of Instruction, Randal Golson and Audra Taylor, Chief Financial Officer and Dean of Business Services. Elaine F Lee, recording secretary, was present.

President Kimbrough asked Regent Humphries to offer an invocation.

Prior to the board meeting, members met at 6:00 p.m. at Regents’ House to tour the refurbished dormitories. The tour group was driven in the College people-mover bus by Coach Shawn Hughes. The tour concluded at Regents’ House at 6:45 p.m., prior to the start of the meeting.

Board President Brad Kimbrough called the meeting to order at 6:58 p.m. and thanked the guests present. A guest sign-in list is included in the permanent board meeting files. It includes Brad Teaff, Campus Safety; Heather Hicks, SACS-COC Liaison and Professor; Steve Hudman, Dean of Students and Athletic Director; Charlotte Speegle, Dean of Workforce and Economic Development; Head Football Coach Dionte’ Dean and his spouse Leslie Weston Dean, Women's Softball Head Coach and their daughter, Miss Madison; Division Chair/Professor, Debra Slaton; Wrangler Belles Director, Debbie Baker; and Professors Tom Bell, Clay Wiegand, and Elaine Willingham.

There were no corrections or additions to the minutes from the regularly scheduled meeting of July 14, 2014, and they were approved as presented.

Dean of Business Services and CFO, Audra Taylor, reported the financial statement for the period ending July 31, 2014. She stated Total Cash and Investments of $3,368,458, down $1.3 million dollars from the same time last year. Cash and Investments are the current operating funds of the College and so far the College has borrowed from itself $200,000. She continued that we have had a drawdown from Fall Financial Aid of $950,000. Page 2 indicates Revenue/State Funds are up $29,000 from last year, but Local Funds/Tuition & Fees are down $140,000. Ad Valorem Taxes are up $63,000. Miscellaneous/Other Income is down $30,000 and Auxiliary Income is up $25,000. Expenses are up. Expenditures/Academic Instruction is about the same and Vocational Instruction is up due to the Cline Shale Grant. Instructional Support is $3,572,000. Scholarships & Fellowships, TPEG, and the Texas Grant funds have to be set aside. Auxiliary Expenses are up, but that includes the dorm renovations. All equipment will be capitalized as will the dorm renovations and the land purchase. At the current time the Deficit is ($375,000), but items will be capitalized by the auditor, more items than we had last year.

President Bobby Smith gave the most recent fundraising report. The College has received $3800 since the last report and most receipts have to do with the Cisco College/Company-
Partner Scholarships. Some of our partner scholarships are through Hendrick Home, Hendrick Hospital, Zuniga Landscapes and Anson General Hospital, for example.

Dr. Jerry Dodson presented what he termed a “guardedly optimistic” enrollment report. He offered a definition of his “guarded optimism” as in a conservative manner. Last year on the same day, the first purge took place and his report compared this year to last. He said the same day comparison was looking better with 2,672 enrolled to date. In the purge earlier today, 175 were removed from the system. Reminders were sent first, and since enrollment has crept downward, two reminders have been sent regarding the purge dates for those enrolled-but-still-unpaid students. The Enrollment Festival in Abilene was deemed a success, but more counselors would have meant more registered. Grant Greenwood feels that there are other schools that will have additional dual enrollment students. The first day of class is August 25.

Dean of Students, Steve Hudman, introduced the new Football Head Coach, Dionte’ (Dion) Dean and his family. Leslie Weston Dean is the Women’s Softball Head Coach and their daughter is Madison, described as a “live wire.” Dean Hudman said Coach Dean and his family are good human beings and are involved in the community.

Cameron (Cam) Gulley, CPA, submitted his Audit Engagement Letter to President Smith, which was not included in the packet because of its 6 or 7 page length. The proposed cost has risen to $31,000, from $29,900 last year, but it is the first price increase in several years. Regents Masters and Humphries moved and seconded, respectively, to accept the proposed audit from Mr. Gulley. Motion carried 6 – 0. Regents Davis and Conring were both absent.

Dean Hudman reported resident hall information and stated there are 357 beds – 167 females and 190 males and they will be full when school starts. Band has 16 female and 19 males this year, but also there are some commuters in the band this year. The cost of dorm living is comparable to other schools our size. Presidents’, Nance and Bivins' rooms are a suite-type set-up and are $1900. Memorial, Cluck and Wrangler have community bathrooms and are $1800.

President Smith presented a memo in the agenda packet to set the proposed tax rate at $.11357 per $100 valuation. It is a small increase over last year and amounts to $.00317 per $100 valuation. There are two required public hearings and they have been set for August 28 and September 3, 6:00 p.m. for each. Publication in the local newspaper is required and will indicate the College will collect almost $700,000 this year, due to the increased valuation. History has shown six increases since 1998, but the rates have varied over the years. Regent Joe Jarvis and Regent Sarah Adams moved and seconded to approve the proposed rate. Motion passed 6 – 0. Regent Secretary Martha Davis and Regent Jerry Conring were absent.

SACS Liaison, Heather Hicks, updated the board regarding SACS communications with the College. Cisco College is in receipt of a letter from SACS stating that the unreported substantive change notice had been received. We are uncertain what that review entails at this time. The second letter from SACS is a “big one” and a good one. Approval for Clyde High School as a college site was received. It is the first such site approved for Cisco. Clyde offers more than 50% of the courses, through dual credit, that can lead to a degree. SACS will now visit Clyde HS, both Cisco College sites, etc. Such visit could occur as early as now or as late as April. Dr. Mary Goldstein is our new SACS oversight official. Cisco HS and Wylie HS sites are also pending at SACS. Ms. Hicks reported that she had been calling daily for updates on the approvals. She continued that there are 3 other high schools that may cross over the 50% threshold – Breckenridge, Albany and Jim Ned. SACS is bringing extra staff because of the
additional sites. Ms. Hicks stated that Cisco is trying to be as ready [for the visits] as far in advance as possible. The College must talk openly with them about classes, following regular updates by the Executive Council. In June, SACS created a whole new set of principles by which the College will be assessed, which is a little scary as Cisco will be one of the first to have their self-study under the new principles. On the back of the page are listed issues. There are no new issues, but [as a part of higher education, the College is] under the microscope all the time. For example, Number 1 is Distance Education Policy and Procedures and how we protect privacy of distance ed students. The College website redesign is underway and now we must publish documentation [of privacy protection] on the website.

Since the College is forming its own Police Department, apart from that of City of Cisco, the proposed dispatching of calls will be done through the Eastland County Cooperative Dispatch, as are most emergency calls in the County. President Smith asked Brad Teaff, current director of campus safety, to address the board. The soon-to-be-a-reality College Police Department received an inspection from TCOLE, the licensing agency for Texas police departments, during the preceding week. Signage is our only problem and the College will get our licensing number. Membership in ECCD is $4000 per year and was built into the budget proposal submitted by Officer Teaff and approved by the board earlier in the summer. The dispatch charges are based on the size of the member entity. Cisco College has approximately 4000 students and employees; therefore the charge is $4000. Regent Joe Jarvis moved and Regent Ricky Whatley seconded to approve membership in the county co-op. Motion carried 6 – 0. Regents Davis and Conring were absent.

Board President, Brad Kimbrough, announced that the Cisco College Board of Regents would enter into Closed Session on August 11, 2014 at 8:12 p.m. for the purpose of discussing Personnel Matters as provided by Section 551-074 (Discussion of Personnel Matters) Texas Government Code, formerly V.T.C.S. Section 2(G), Article 6252-17.

President Kimbrough announced the Cisco College Board of Regents would re-enter into Open Meeting on August 11, 2014 at 8:27 p.m. He further stated no votes were taken and no decisions were made in Closed Session.

President Smith began addressing Personnel and stated Letters of Retirement were received from Dan Humphries and Cindy Robinson. Letters of Resignation were received from numerous others, as follows: Eric Bates, Ross Nichols, Linda Gonzales, Amlan Datta, Jeff Thompson, Edith Kissick, and Amy Vickers Whiting. Most of that information was in the agenda packet, but there were a couple of memos to be found at the board places around the tabletop.

There were no part-time employees to consider for employment. However, full-time employees included Amanda Machado in IT; Marlene Ruppert in Nursing, Lauren Casares for the front desk in Abilene, Jamal Lewis as a residence hall advisor, as well as Tyrus McClothlen, Jon Coyne, Jamaal Mitchell, Jorden Smith and Sara Ward as other residence hall advisors.

There was no Other Personnel Matters to discuss and Charles Humphries moved and Allen Masters seconded to approve the hiring recommendations for those presented. Motion passed 6 – 0. Martha Davis was absent on vacation and Jerry Conring was not present at the meeting.

There were no Remarks by a Faculty Senate Representative as no one was present.

In his Remarks by the President, Bobby Smith stated that (1) the Nursing Graduation will take place on August 21, 6:30 p.m. 1st Baptist Church in Abilene. This is the first graduating class
from the new ADN program and the graduation will be a big deal. (2) The first Home football game is September 6 against Arkansas Baptist. The time is probably in the afternoon, but has yet to be announced. (3) There are 2 volleyball games before the next board meeting: August 26 vs. Arlington Baptist and September 4 vs. North Lake College. (4) President Smith stated he will be on vacation the remainder of the week and back next Monday. (5) Lastly, Billy Wright prepared the closing statement for the land sale. After completion of the survey, it was determined there were 20 additional acres, for a total of 180 acres in the sale. The price was $313,000. The sale was previously approved and signatures from the board president and board secretary were needed on the paperwork.

In Remarks by the Board Members, the dates for the tax hearings were reiterated. August 28 and September 3, 2014 were the dates set. And, in 2015 there will be additional tax receipts due to the College District because of new businesses. Regent Whatley notified the Recording Secretary he would be absent for the August 28 meeting.

The next regular board meeting will be September 8, 2014.

Regent Joe Jarvis moved and Ricky Whatley seconded to adjourn. Motion carried.

The meeting adjourned at 8:38 p.m.

Minutes presented and approved at a regularly scheduled meeting of the Cisco College Board of Regents on the _______ day of _________________________________, 2014.

____________________________________  ___________________________________
Martha Davis, Secretary       Brad Kimbrough, President
Board of Regents          Board of Regents
Cisco College            Cisco College