Cisco College announces an immediate opening (and is accepting resume packages) for the position of Adjunct Biotechnology Instructor. The position will be based at the Abilene Educational Center of Cisco College in Abilene, TX. (Scroll down to review job description.)

If interested, please contact the Biotechnology Director, Charlotte Speegle, at 325-232-3873 immediately to discuss.

Resume packages are received via email, fax, and USPS, but email is preferred.

Please note: A complete resume package must include a cover letter, completed Cisco College Application, resume or Vitae, and unofficial copies of transcripts. Please ensure all required documents are included with your submission. Thank you!

Following a telephone discussion with the Biotech Director, please submit your resume package to:

Pam Page  
Director of Human Resources  
Cisco College  
101 College Heights  
Cisco, Texas 76437  
Office: 254-442-5121  
Fax: 254-442-5100  
pam.page@cisco.edu

Cisco College is an Equal Opportunity Employer
Job Title: Adjunct Instructor - Biotechnology

Reports to: Executive Dean of Workforce & Economic Development

Job Summary
Instructs students in safety and health maintenance, ethical and legal responsibilities, employment literacy, biological analysis, biotechnical specimen collection, and material processing.

Primary Duties

1. Develops and maintains current curriculum for the various aspects of biotechnology class.
2. Instructs students in safety and health maintenance, ethical and legal responsibilities, employment literacy, biological analysis, biotechnical specimen collection, and material processing.
3. Assists students in principles of communication and how these principles can be applied to effective biotechnology team communication in a culturally diverse environment.
4. Participates and communicates with Executive Dean of Workforce and Economic Development and individuals from biotechnical community in order to develop an integrated program.
5. Assists students in developing realistic career goals.
6. Utilizes a variety of techniques, materials, and technologies to accommodate different learning styles for students.
7. Assists in maintaining laboratory readiness and safety procedures.
8. Assists in laboratory purchases – equipment and supplies.

Minimum Qualifications:
1. Three (3) years of experience related to the duties and responsibilities.
2. Bachelor’s Degree – Master’s preferred
3. Knowledge of practices, procedures, and equipment used in biotechnology occupations.
4. Knowledge of biotechnology services and current trends in the biotechnology job market.
5. Knowledge of specific competencies required by students for various biotechnology occupations.
6. Ability to work with research and laboratory teams.
7. Ability to individualize course content and instruction in order to permit students to have a realistic learning experience in both classroom and laboratory.
8. Ability to interact with a diverse student population.
9. Ability to explain, observe, record, and correct student performance.

Physical Demands and Work Environment:
1. Work is performed in a classroom/laboratory environment.
2. No or very limited physical effort required; however, the employee must occasionally lift up to 25 pounds.
3. No or very limited exposure to physical risk